

Access to HE Diploma Guide

Art and Design

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 gateway
qualifications



learning your way

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About this Access to HE Diploma guide

This Access to HE Diploma specification is intended for Tutors, Assessors, Internal Quality Assurers, Quality Managers and other staff within Gateway Qualifications Access to HE approved providers/or prospective providers.

It sets out what is required of the student in order to achieve the Access to HE Diploma. It also contains information specific to managing and delivering the Access to HE Diploma (s) including specific quality assurance requirements.

The guide should be read in conjunction with the Gateway Qualifications Access to HE Provider Handbook and other publications available on the website which contain more detailed guidance on assessment and verification practice.

In order to offer this Access to HE Diploma you must be a Gateway Qualifications recognised centre and approved to offer Access to HE Diplomas.

If your centre is not yet recognised, or diploma approved, please contact our Development Team to discuss

Telephone: 01206 911211

Email: enquiries@gatewayqualifications.org.uk

Website: <https://www.gatewayqualifications.org.uk/advice-guidance/delivering-our-qualifications/become-recognised-centre/>

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1. Diploma Information

1.1 Overview of the Access to Higher Education Diploma

The Access to Higher Education (HE) Diploma is a nationally recognised qualification with common requirements relating to the description of student achievement. The Diploma is:

- a level 3 qualification, regulated by the Quality Assurance Agency (QAA) for Higher Education
- a unitised qualification, based on units of assessment which are structured in accordance with the Access to HE unit specification
- a credit-based qualification, operated in accordance with the terms of the Access to HE credit specification
- a graded qualification, as determined by the Access to HE Grading Scheme

Details of the credit framework and requirements relating to the award of credit are provided within the Quality Assurance Agency Recognition Scheme for Access to Higher Education: The Access to Higher Education Diploma specification 2013.

Individual named Diplomas are identified by separate titles and are validated at by Gateway Qualifications as an Access Validating Agency (AVA) recognised by the Quality Assurance Agency for Higher Education (QAA). Each Diploma has its own approved set of units of assessment, governed by rules of combination, which are appropriate to the subject of the particular Diploma. The common grading requirements apply to all individual Diplomas.

1.2 About this Diploma

The aim of this Diploma is to allow learners to compile a portfolio of evidence to show their readiness and ability to progress onto a range of Art and Design related degrees. The diploma will equip learners with fundamental research and practical skills needed for creative degrees.

The diploma will allow adults from non-conventional academic backgrounds to enter a diploma and progress to university. This is made possible through the combination of units which allow learners to have a thorough grounding in art and design. If the learner has gone straight into employment, they may not have studied at Level 3 and so this diploma will be useful in supporting their existing skills and provide a good grounding for further study.

The Diploma will provide Learners with underpinning skills to support academic study and provide a level 3 qualification linked to their proposed HE study. A broad range of skills related to care will be acquired, whilst the underpinning skills within the ungraded units will ensure that the learner is fully prepared for progression onto relevant degrees.

1.3 Purpose

The primary purpose of Access to HE Diplomas is to provide higher education progression opportunities for adults who, because of social, education or individual circumstances, may have achieved few, if any, prior qualifications.

1.4 Aims

The qualification aims to:

- reintroduce learners to education recognising prior skills and experience and the particular needs of those returning to learn
- offer learners a responsive, supportive return to learn experience at a level appropriate for entry to HE
- develop the appropriate skills such as study skills that are necessary to enable learners to succeed in their HE career
- address issues of widening participation and social inclusion
- raise student awareness of the opportunities that a return to study and lifelong learning can bring.

1.5 Objectives

The objective of the Diploma is to enable learners to:

- satisfy the general academic requirements for entry to Higher Education
- prepare learners for HE level study generally and in subject areas appropriate to an intended HE course destination
- demonstrate appropriate levels of competence in subject specific skills and knowledge
- demonstrate practical, transferable and academic skills
- develop their confidence and ability to cope with a return to education at an advanced level
- enhance personal and career opportunities
- develop as independent and lifelong learners.

1.6 Sector Subject Area

9.2 Crafts, Creative Arts and Design

1.7 Target groups

- Adults who, because of social, educational or individual circumstances may have achieved few, if any, prior qualifications and wish to progress to HE
- Adults who have gone straight into industry (perhaps following apprenticeship routes) who wish to progress to HE.

1.8 Delivery methods

Delivery methods for the Access to HE Diploma (Art and Design) can include:

- Classroom based delivery

Assessment Methods should include:

- Essays
- Portfolio of Evidence
- Artefacts
- Sketchbooks
- Final Designs
- Presentations

1.9 Achievement methodology

The Diploma will be awarded to learners who successfully achieve an approved combination of units through a Portfolio of Evidence that has been successfully verified and monitored through Gateway Qualifications' Quality Assurance process.

The qualification is therefore determined by successful achievement of all required unit assessments with no further requirement for additional/terminal assessment.

1.10 Geographical Coverage

This qualification has been approved by for delivery in England.

1.11 Progression Opportunities

Following successful completion of the Access to HE Diploma (Art and Design) learners may progress, although not limited, to the following:

BA (Hons) Fine Art
BA (Hons) Graphic Design
BA (Hons) Interior Design
BA (Hons) Photography

The qualification does not provide guaranteed entry to UK higher education.

1.12 Equality, Diversity and Inclusion

It is Gateway Qualifications' aim that there shall be equal opportunities and so meet the organisation's legal responsibilities to prevent discrimination.

In accordance it is the organisation's intention that there should be no discrimination on the grounds of a protected characteristic including age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex, sexual orientation. It is acknowledged that this is not an exhaustive list.

2. Student Entry Requirements

2.1 Age

The course is designed to meet the needs of adults who have been out of full time education for a significant period of time and who have not achieved some or any formal qualifications. This generally would apply to learners over the age of 19.

2.2 Prior Qualifications

There is no requirement for learners to have achieved prior qualifications or units prior to undertaking this qualification.

Providers may ask learners for GCSEs as a mark of ability at Level 2 as an appropriate entry requirement to a Level 3 course. This also establishes HEI destination qualifications for Nursing, teaching etc. where these are required as part of the HEI application.

2.3 Prior Skills/Knowledge/Understanding

There is no requirement for learners to have prior skills, knowledge or understanding. However, learners would be expected to be able to demonstrate the skills and ability to study at Level 3.

2.4 Access to qualifications for learners with disabilities or specific needs

Gateway Qualifications and recognised providers have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the rigour of the assessment used to evidence the criteria.

Gateway Qualification has a duty to permit a reasonable adjustment where an assessment arrangement would disadvantage a student with a disability, medical condition or learning need.

The following adaptations are examples of what may be considered for the purposes of facilitating access, as long as they do not impact on any competence standards being tested:

- adapting assessment materials
- adaptation of the physical environment for access purposes
- adaptation to equipment
- assessment material in an enlarged format or Braille
- permitting readers, signers, scribe, prompter, practical assistant
- changing or adapting the assessment method
- extra time, e.g. assignment extensions
- transcript

- use of assistive software where the software does not influence the learners' ability to demonstrate the skills, knowledge or understanding eg use of spellchecker in an English assessment
- using assistive technology
- use of CCTV, coloured overlays, low vision aids
- use of a different assessment location
- use of ICT/responses using electronic devices.

It is important to note that not all of the adjustments (as above) will be reasonable, permissible or practical in particular situations. The learner may not need, nor be allowed the same adjustment for all assessments.

Learners should be fully involved in any decisions about adjustments/adaptations. This will ensure that individual needs can be met, whilst still bearing in mind the specified assessment criteria for a particular qualification.

A reasonable adjustment for a particular learner may be unique to that individual and may not be included in the list of available access arrangements specified above.

Details on how to make adjustments for learners is set out in the Reasonable Adjustment and Special Considerations Policy and Procedures.

2.5 Additional Requirements/Guidance

Learners must have a UK address (including BFO) to be registered on an Access to HE Diploma.

2.6 Recruiting Learners with Integrity

It is vital that providers recruit with integrity. Providers must ensure that learners have the correct information and advice on their selected qualification(s) and that the qualification(s) will meet their needs.

The recruitment process must include the provider undertaking the assessment of each potential student and making justifiable and professional judgements about the student's potential to successfully complete the assessment and achieve the qualification. Such an assessment must identify, where appropriate, the support that will be made available to the learner to facilitate access to the qualification.

3. Achieving the Access to HE Diploma

3.1 Qualification Specification

The generic requirements for the Access to HE Diploma are that learners must achieve a total of 60 credits of which 45 credits must be achieved at level 3 from graded units that are concerned with academic subject and the remaining 15 credits can be achieved at level 2 or level 3 from units which are ungraded. It is recommended you include no more than 6 ungraded 'academic subject content' credits. The ungraded credits can be mandatory or optional within the Diploma. The approved Rules of Combination for this qualification are detailed below.

Where there is a selection of optional units within the permitted rules of combination, the selection of units to be used to form the Diploma course must be made before the learners are registered. Learners must be registered with Gateway Qualifications within 12 weeks of the start of the course or before application to UCAS, whichever is soonest.

3.2 Rules of Combination

The structure sets out the units required to be achieved the Access to Diploma, comprising of:

- Graded Academic mandatory units – Level 3
- Graded Academic optional units - Level 3
- Graded Research units - Level 3
- Ungraded units – Level 2/3.

Learners must achieve a total of 60 credits and meet unit group requirements.

Learners must complete a total of 60 credits of which 45 credits must be achieved at level 3 from graded units which are concerned with academic subject content and the remaining 15 credits must be achieved at level 3 from units which are ungraded.

Mandatory Units: Graded Academic Subject Content

Learners must achieve 45 credits from this group.

Unit Code	Unit Title	Level	Credits	Content	Grade Descriptors	Suggested Assessment Methods	Assessment Volume
QU011380	Cultural Studies – Modern and Contemporary Studies in Art and Design	3	6	Academic	4, 7	Portfolio of evidence	3000 words equivalent
QU011375	Exhibition and Professional Practice	3	3	Academic	2, 3, 7	Learner Evaluation, Artefact/Project Moving Image	1500 words in total
QU011362	Figure Studies	3	6	Academic	3, 7	Portfolio of evidence	3000 words equivalent
QU011337	Graphic Design	3	3	Academic	2, 3, 4, 6, 7	Portfolio of evidence	1500 words equivalent
QU011389	Mixed Media	3	3	Academic	3, 7	Portfolio of evidence	1500 word equivalent
QU011369	Photography	3	3	Academic	3, 7	Portfolio of evidence	1500 word equivalent
QU011372	Printmaking	3	3	Academic	3, 7	Portfolio of evidence	1500 word equivalent
QU014857	Research and Creative Development	3	6	Academic	3, 4, 7	Portfolio of evidence	3000 words equivalent
QU007931	Research: Final Major Project	3	6	Academic	2, 3, 4, 6, 7	Portfolio of evidence	3000 words equivalent
QU011357	Visual Studies 2D	3	6	Academic	3, 7	Portfolio of evidence	3000 words equivalent

Units: Ungraded

Learners must achieve 15 credits from this group.

Unit Code	Unit Title	Level	Credits	Content	Suggested Assessment Methods	Assessment Volume
QU025276	Academic Writing Skills	3	3	Other	Notes from a range of sources Essay plan Essay	300 words 200 words 1000 words
QU007560	Communication – Speaking and Listening	3	3	Other	Presentation Discussion	10 minutes + Evaluation 500 words 15 minutes + Evaluation 500 words
QU008279	Introduction to 3D	3	3	Other	Storyboard/portfolio presentation pages	Portfolio presentation pages (concept, fabric/colour page, line up, progress of ideas) documenting the creative process
QU025532	Preparation for Higher Education	3	3	Other	Research, Application form and Personal Statement, Prepared Q&A	Review of research, course and decision 500 words, application form, Personal Statement 750 words, prepared Q&A 250 words
QU011460	Presenting Information Using ICT	2	3	Other	Notes from a range of sources, Presentation,	300 words Presentation

Unit Code	Unit Title	Level	Credits	Content	Suggested Assessment Methods	Assessment Volume
					Presentation lecture notes and handouts	200 words
QU028487	Promoting Wellbeing and Building Resilience	3	3	Other	Report	1500 words
QU018318	Study Skills	3	3	Other	Study Plan, Worksheets, Assignment Plan	200 words 250 words 500 words
QU025980	Study Skills for Creative Arts	3	3	Other	Research review Sketch book	1000 words Sketch book with range of ideas

3.3 Additional completion requirements

Learners will probably require a pass in maths and English at Level 2 / GCSE to progress onto a degree course. Delivery providers should make learners aware of HEI course entry requirements.

3.4 Recognition of Prior Learning

Recognition of prior learning is a process that considers if a learner can meet the specified assessment requirements through knowledge, understanding or skills that they already possess and that can contribute towards the attainment of a qualification for which they are undertaking.

For further information please refer Annex C, Access to HE Diploma Specification, <https://www.accesstohe.ac.uk/AboutUs/Publications/Documents/Access-Diploma-Specification.pdf>

4. Access to HE Units of Assessment

4.1 Unit specification

A common unit specification applies to all units with Access to HE Diplomas the unit specification follows a standard template covering the following elements:

- title
- level
- credit value
- unit code
- learning outcomes
- assessment criteria
- grade descriptors
- type of unit (academic subject content or not).

The units of assessment for this Access to HE Diploma are contained within this Access to HE Diploma Guide.

4.2 Academic subject content

A unit is classified as having academic subject content, if the unit's knowledge and skills are directly related to the subject of the name of the Access to HE Diploma. Units will not meet the academic subject content requirement if they are principally concerned with personal development, generic English or mathematics, or study skills.

4.3 Graded and ungraded units

Graded units – grading operates at unit level and only applies to units which have been approved by Gateway Qualifications within a named Access to HE Diploma. Student achievement for graded units is recorded as Pass, Merit or Distinction for each unit, as set out in the QAA Access to HE Grading Scheme, 2012. Graded units will also satisfy the criteria of academic subject content.

There is a common set of broad generic grade descriptors which are used as the basis for all grading judgements on all courses:

- 1 Understanding the subject
- 2 Application of knowledge
- 3 Application of skills
- 4 Use of knowledge
- 5 Communication and presentation
- 6 Autonomy / Independence
- 7 Quality.

The seven grade descriptors are not subject specific. They can, however, through careful selection and in appropriate combinations, be used on all courses, with all units and for all

assignments. The descriptors to be used with a particular unit are selected with reference to the main aspects of student performance that need to be taken into account when grading decisions are made for that unit. They are formally assigned to the unit when it is validated.

Each of the seven grade descriptors comprises two sets of components, one which describes characteristics or qualities typical of performance at merit, and a parallel set of components which describes typical performance in the same areas at distinction. (There are no components for pass, because a pass grade is gained when a student meets the learning outcomes, but does not achieve the standard required for merit.) Some of these components are more relevant to certain subjects than others and some particular terms are also more relevant for use with particular types of assessment than others. In order to ensure the grade descriptors are relevant for specific assignments, tutors identify the components of the descriptors being used that are most relevant for the particular assignment. The selected components of the descriptors (at merit and distinction) are then included in the assignment brief(s).

The grading scheme is not based on an assumed one-to-one relationship between the grade descriptors and learning outcomes (although it is possible that in some units, because of the way the learning outcomes have been structured, something close to a one-to-one relationship may emerge). In general, however, judgements about student work in relation to grading apply across the work for a unit, whether that unit is assessed through one, or more than one, assignment.

The full Grade Descriptors can be accessed by the following link, which also provides detailed information on grading:

<http://www.accesstohe.ac.uk/AboutUs/Publications/Documents/Access-Grading-Scheme-Section-B.pdf>

4.4 Revisions to Access to HE Units of Assessment

Gateway Qualifications reserves the right to review and amend units of assessment and will issue providers notification of the changes to the units of assessment. Gateway Qualifications undertakes regular unit reviews to ensure currency of units, providers are required to use updated versions where units are replaced.

5. Assessment and Quality Assurance

5.1 Provider Requirements

Providers must be approved by Gateway Qualifications as a centre and are required to ensure that:

- the main base is in the UK
- systems are in place to ensure that only learners with a UK address (including BFO) are registered for an Access to HE Diploma
- there are clear arrangements for the day-to-day operational management and coordination of Access to HE delivery.
- there are appropriate facilities and resources at each site, and for each mode of delivery
- staff have the professional competence and skills to teach and assess necessary to teach and assess the units available on the Diploma
- arrangements are in place to provide pre-course guidance to applicants and criteria for selection and admission to Access to HE Diplomas, and are consistent with QAA requirements with respect to admissions.
<https://www.accesstohe.ac.uk/AboutUs/Publications/Documents/Guidance-admission-of-learners-AHE-07.pdf>.
- expertise and resources to provide information, advice and guidance on HE applications and progression opportunities.
- Systems for maintaining secure records of individual learners' registration and achievement
- internal moderation arrangements that meet Gateway Qualification requirements.
- arrangements for internal course monitoring and self-evaluation and feedback
- procedures and criteria for the recognition of prior learning that meet Gateway Qualifications requirements.
- quality assurance procedures relating to the delivery of provision, including transparent processes for handling appeals and complaints.

Providers should refer to the Gateway Qualifications' Access to HE Provider Handbook for further information on centre requirements.

5.2 Staffing Requirements

Providers are required to ensure that:

- staff have the professional competence and skills to teach and assess necessary to teach and assess the units available on the Diploma
- staff have expertise to provide information, advice and guidance on HE applications and progression opportunities.

5.3 Facilities and Resources

Classrooms, art rooms/studies, materials.

5.4 Assessment

Recommended assessment methods for each unit within a diploma are identified in section 3.2 [Rules of Combination](#). To provide greater flexibility for Centres to develop an assessment strategy that meets the needs of their individual learners, Centres can select an alternative assessment method for the units(s) within the diploma using the equivalence guidance published on the website.

The guidance includes the expected assessment volume for different assessment methods and should enable Centres to choose alternatives whilst ensuring that the same rigor of assessment is maintained in comparison to any other three or six credit unit.

5.5 Quality Assurance Requirements

Gateway Qualifications applies a quality assurance model to the Access to HE Diploma of:

- internal assessment and internal verification by the provider
- moderation by Gateway Qualifications comprising of centre moderation and subject moderation.

These processes are set out within Quality Assurance section of the Gateway Qualifications' Access to HE Provider Handbook.

5.6 Additional Requirements/Guidance

There are no additional requirements that Learners must satisfy in order for assessment to be undertaken and the unit/qualification to be awarded.

6. Unit Details

Mandatory Units: Graded Academic Subject Content

Access to HE Diploma Unit

Unit Code:	QU011380		
Title:	Cultural Studies – Modern and Contemporary Studies in Art and Design		
Unit Level:	Level 3	Unit Credit:	6
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD4-Use of information • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 4 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Understand key ideas and developments in Art and Design since 1900.	1.1 Explain some of the key theoretical or practical developments in Modern and Contemporary Art or Design 1.2 Summarise the contextual issues influencing developments in modern and contemporary art and design.
2. Know selected works in art and design since 1900.	2.1 Critically compare and contrast selected works of Modern and Contemporary art or design. 2.2 Choose to evaluate the work of an artist, designer, movement or group from non-Western background.
3. Be able to source information and use to underpin critical findings	3.1 Research using a variety of sources 3.2 Apply research findings to critical essay, showing awareness of bias, cultural background and ideas.
4. Understand importance of analysing work of artists or designers in detail	4.1 Critically evaluate the work of an artist or designer or theme or movement or group 4.2 Record how this could inform your own work.

Access to HE Diploma Unit

Unit Code:	QU011375		
Title:	Exhibition and Professional Practice		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD2-Application of knowledge • GD3-Application of skills • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Know how to document a variety of professional exhibitions.	1.1 Produce a well-documented 'visits book' that critically reflects on the professional exhibitions attended. 1.2 Evaluate the exhibitions attended.
2. Understand cultural issues and awareness of professionals working in the art field.	2.1 Identify how cultural issues are reflected in own and others' art.
3. Select work for the 'Major piece' unit appropriate to the exhibition space.	3.1 Select appropriate work to maximise the use of the exhibition area. 3.2 Evaluate the selection of work and its appropriateness for the exhibition space.
4. Understand how to correctly display work, as part of a group show	4.1 Create a correctly displayed exhibition of work. 4.2 Document exhibition appropriately
5. Understand the procedures for dismantling an exhibition.	5.1 Organise the dismantling of the exhibition, ensuring health and safety and a careful transition back to pre-exhibition standards.

Access to HE Diploma Unit

Unit Code:	QU011362		
Title:	Figure Studies		
Unit Level:	Level 3	Unit Credit:	6
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD3-Application of skills • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to visually record the human form using observational drawing techniques	1.1 Demonstrate an understanding of measuring systems and proportion in observational studies of the figure. 1.2 Interpret the form, volume and solidity of the figure by means of line and tone. 1.3 Use drawing techniques to record the figure effectively in complex poses.
2. Understand how to use appropriate materials and processes to explore creative depiction of the figure.	2.1 Demonstrate how to visually record the figure using a diversity of drawing media and techniques, showing a breadth of inventiveness 2.2 Explore the use of non-conventional materials to depict the figure.
3. Understand how to use colour to depict the figure.	3.1 Use colour effectively to describe aspects of form, space and surface of the figure. 3.2 Use colour imaginatively to explore visual variations the figure study.
4. Understand and apply health and safety procedures relating to work in a studio environment.	4.1 Demonstrate how to work safely with regards to all health and safety procedures in the studio environment, including the handling of equipment and hazardous materials.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
5. Understand how to develop critical abilities.	5.1 Analyse and discuss own work and compare with that of other artists. 5.2 Record the life drawing work of other artists to show understanding of styles and techniques.

Access to HE Diploma Unit

Unit Code:	QU011337		
Title:	Graphic Design Specialism		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD2-Application of knowledge • GD3-Application of skills • GD6-Autonomy/Independence • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 7 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Understand the scope of research from primary and secondary sources.	1.1 Identify and carry out research from a range of sources. 1.2 Analyse the work of other graphic designers to inform own ideas. 1.3 Reference all research to Information Source Lists.
2 Understand skills and processes relevant to graphic design.	2.1 Investigate the creative potential of the discipline. 2.2 Use skills and processes innovatively to extend range of outcomes.
3 Be able to research and develop ideas relevant to graphic design.	3.1 Understand how to produce innovative thumbnail sketches and visuals. 3.2 Demonstrate how to use the computer to import text on images.
4 Be able to realise experimental ideas to achieve a final outcome/s.	4.1 Demonstrate ability to produce graphic outcome/s relevant to research and development that employs use of hand-rendered and computer based techniques. 4.2 Explore own personal themes to further creative outcomes. 4.3 Recognise and record variations in techniques which have affected own outcomes.

LEARNING OUTCOMES		ASSESSMENT CRITERIA	
The learner will:		The learner can:	
5	Understand and apply Health and Safety procedures relating to work in a studio environment.	5.1	Demonstrate the ability to work safely with regards to all Health and Safety procedures in the studio environment, including the handling of equipment and hazardous materials.
6	Understand the need to display work.	6.1	Demonstrate the ability to select and display work.
7	Understand how to develop critical abilities.	7.1	Demonstrate the ability to critically reflect on own work and discuss outcomes with others.
		7.2	Demonstrate ability to write a summary of own final outcomes in relation to current graphic design practice.

Access to HE Diploma Unit

Unit Code:	QU011389		
Title:	Mixed Media		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD3-Application of skills • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 7 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to research from primary and secondary sources.	1.1 Identify and carry out in depth research from a range of sources. 1.2 Investigate the work of mixed media artists to inform own ideas. 1.3 Reference all research to Information Source Lists (Bibliography)
2. Be able to explore a range of skills and processes relevant to the specialism.	2.1 Experiment to investigate the creative potential of the discipline. 2.2 Use skills and processes innovatively to extend range of outcomes.
3. Be able to translate research to develop ideas relevant to the specialism.	3.1 Produce visual imagery and samples to develop solutions in response to the project brief. 3.2 Analyse use of non-conventional materials or processes or ideas to extend ideas.
4. Be able to realise experimental ideas to achieve a final outcome/s.	4.1 Produce mixed media outcome/s relevant to research and development. 4.2 Explore own personal themes to further creative outcomes. 4.3 Recognise and record variations in techniques which have affected own outcomes.
5. Be able to apply Health and Safety procedures relating to work in a studio environment.	5.1 Work safely with regard to all Health and Safety procedures in the studio environment, including

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	the handling of equipment and hazardous materials.
6. Be able to display work.	6.1 Select and display work.
7. Understand how to develop critical abilities.	7.1 Critically reflect on own work and discuss outcomes with others. 7.2 Summarise own final outcomes in relation to current mixed media practice.

Access to HE Diploma Unit

Unit Code:	QU011369		
Title:	Photography		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD3-Application of skills • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 7 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to appreciate the scope of research from primary and secondary sources.	1.1 Identify and carry out in depth research from a range of sources. 1.2 Analyse the work of other photographers to inform own ideas. 1.3 Reference all research to information source lists (Bibliography)
2. Understand and explore a range of skills and processes relevant to photography.	2.1 Demonstrate investigation of the creative potential of the discipline. 2.2 Demonstrate use of skills and processes to extend range of outcomes.
3. Be able to develop ideas relevant to photography.	3.1 Produce visual imagery and samples to develop solutions in response to the project brief. 3.2 Analyse use of non-conventional ideas or materials or processes to extend ideas.
4. Be able to realise experimental ideas to achieve a final outcome/s.	4.1 Produce lens based outcome/s relevant to research and development. 4.2 Explore own personal themes to further creative outcomes. 4.3 Recognise and record variations in techniques which have affected own outcomes.
5. Know Health and Safety procedures relating to work in a studio environment.	5.1 Demonstrate how to work safely with regards to all Health and Safety procedures in the studio

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	environment, including the handling of equipment and hazardous materials.
6. Understand the need to display work.	6.1 Demonstrate how to select and display work.
7. Understand how to develop critical abilities.	7.1 Critically reflect on own work and discuss outcomes with others.

Access to HE Diploma Unit

Unit Code:	QU011372		
Title:	Printmaking		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD3-Application of skills • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 7 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to appreciate the scope of research from primary and secondary sources.	1.1 Identify and carry out in depth research from a range of sources. 1.2 Analyse the work of other artists/designers to inform own ideas. 1.3 Reference all research to information source lists (Bibliography)
2. Understand and explore a range of skills and processes relevant to printmaking.	2.1 Demonstrate investigation of the creative potential of the discipline. 2.2 Demonstrate use of skills and processes innovatively to extend range of outcomes.
3. Be able to develop ideas relevant to printmaking.	3.1 Produce visual imagery and samples to develop solutions in response to the project brief. 3.2 Analyse use of non-conventional ideas or materials or processes to extend ideas
4. Be able to realise experimental ideas to achieve a final outcome/s.	4.1 Produce print outcome/s relevant to research and development. 4.2 Explore own personal themes to further creative outcomes. 4.3 Recognise and record variations in techniques which have affected own outcomes.
5. Know health and safety procedures relating to work in a studio environment.	5.1 Demonstrate how to work safely with regards to all health and safety procedures in the studio

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	environment, including the handling of equipment and hazardous materials.
6. Understand the need to display work.	6.1 Demonstrate how to select and display work.
7. Understand how to develop critical abilities.	7.1 Critically reflect on own work and discuss outcomes with others. 7.2 Write a summary of own final outcomes in relation to current printmaking practice.

Access to HE Diploma Unit

Unit Code:	QU014857		
Title:	Research and Creative Development		
Unit Level:	Level 3	Unit Credit:	6
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD3-Application of skills • GD4-Use of information • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 6 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to use primary and secondary sources to initiate ideas.	1.1 Demonstrate how to research and record using paper based, lens based and electronic means. 1.2 Demonstrate the importance of keeping a personal sketch book/journal to record research.
2. Be able to use lateral research to develop creative ideas.	2.1 Demonstrate the ability to develop a range of ideas. 2.2 Develop the less familiar characteristics of the subject matter using lateral research.
3. Know how to use historical and contextual references to expand aesthetic understanding.	3.1 Interpret the work of other artists and designers, appropriate to the topic. 3.2 Extend range of own ideas using historical and contextual references.
4. Know how to expand research into creative visual ideas with materials and processes.	4.1 Develop visual ideas, using a variety of appropriate materials and processes innovatively. 4.2 Critically evaluate results to further expand creative outcomes.
5. Be able to apply health and safety procedures relating to work in a studio environment.	5.1 Demonstrate how to work safely with regards to all health and safety procedures in the studio environment, including the handling of equipment and hazardous materials.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
6. Know how to develop critical abilities.	6.1 Critically evaluate own work through the stages of development, showing aesthetic and practical considerations. 6.2 Critically analyse own work and that of the peer group.

Access to HE Diploma Unit

Unit Code:	QU007931		
Title:	Research: Final Major Project		
Unit Level:	Level 3	Unit Credit:	6
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD2-Application of knowledge • GD3-Application of skills • GD4-Use of information • GD6-Autonomy/Independence • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 6 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to plan a final major project.	1.1 Identify and agree a final major project, located within a knowledge domain relevant to the named Diploma. 1.2 Explain the aims of the project. 1.3 Develop a project brief. 1.4 Identify any ethical, practical or safety issues and how these will be managed/overcome. 1.5 Maintain a record of project progress through all stages of research, development and completion.
2. Be able to conduct research.	2.1 Carry out research from a wide range of sources.
3. Be able to develop ideas.	3.1 Develop and record ideas. 3.2 Analyse and evaluate research findings.
4. Be able to develop a body of work to meet the project brief.	4.1 Produce a body of work which meets the brief and includes complex ideas and innovative uses of materials and processes. 4.2 If appropriate, work safely about the environment, equipment and hazardous materials.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
5. Know how to present the project.	5.1 Present the body of work in a style appropriate to the knowledge domain. 5.2 Reference key sources using a recommended style of referencing.
6. Be able to evaluate own research project.	6.1 Reflect on the design and methodology of the project. 6.2 Evaluate the body of work in relation to aims and research. 6.3 Identify recommendations for the future.

Access to HE Diploma Unit

Unit Code:	QU011357		
Title:	Visual Studies 2D		
Unit Level:	Level 3	Unit Credit:	6
Grading type:	Graded		
Grade descriptors:	<ul style="list-style-type: none"> • GD3-Application of skills • GD7-Quality 		
Academic subject content/other:	Academic Subject Content		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 7 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to apply the formal elements of visual language in a practical context.	1.1 Illustrate range of work involving line, form, tone, surface, scale, composition, pattern and perspective. 1.2 Draw and paint from observation to demonstrate ability to interpret a range of visual information.
2. Understand colour theory and the creative use of colour.	2.1 Demonstrate how to mix, match and grade colours to explore the basic rules of colour and colour interaction. 2.2 Illustrate use of colour, effectively, experimenting with conventional and non-conventional combinations, recording analysis of results.
3. Know and understand the potential of selected media.	3.1 Develop a wide range of material experimentation in a conventional way, recording results 3.2 Use analysis of results to further innovative outcomes.
4. Understand how to use visual studies techniques to express a progression of creative ideas.	4.1 Develop a comprehensive and visually fluent body of work which shows a development of ideas and use of 2D experimentation to achieve creative outcomes and a personal translation of the theme.
5. Understand and apply health and safety procedures relating to work in a studio environment.	5.1 Demonstrate how to work safely with regards to all health and safety procedures in the studio

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	environment, including the handling of equipment and hazardous materials.
6. Be able to appreciate the need to display work.	6.1 Demonstrate how to select and display work.
7. Understand how to develop critical abilities.	7.1 Critically reflect on own work and discuss outcomes with others. 7.2 Evaluate outcomes for 2D visual studies.

Ungraded Units

Access to HE Diploma Unit

Unit Code:	QU025276		
Title:	Academic Writing Skills		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Be able to record information from a range of sources.	1.1 Use note-taking skills to prioritise key points from a range of sources.
2 Be able to plan and develop a structured framework for extended writing, including an introduction, main body and conclusion.	2.1 Develop a detailed essay plan for an extended piece of writing, which organises meaning and ideas coherently and effectively. 2.2 Include detailed planning for an introduction, main body and conclusion to the essay.
3 Be able to proofread and edit own writing effectively.	3.1 Produce an essay draft which shows evidence of proofreading and editing.
4 Be able to present information and opinion in a written format, using language, style and conventions appropriate to academic writing.	4.1 Communicate with clarity and detail to convey meaning and ideas effectively. 4.2 Write following conventions of sentence structure, punctuation, paragraphing, spelling and grammar. 4.3 Use appropriate style and register which shows an awareness of audience.
5 Be able to understand and use a standard form of referencing.	5.1 Use accurately a standard form of referencing that reflects a range of sources.

Access to HE Diploma Unit

Unit Code:	QU007560		
Title:	Communication – Speaking and Listening		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 2 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Give a short presentation about a straightforward subject.	1.1 Speak clearly using language, tone and style appropriately to the purpose, subject, audience and situation. 1.2 Present information in a structured sequence so that ideas and concepts are easily followed by the audience. 1.3 Use appropriate supporting material to illustrate presentation. 1.4 Respond appropriately and sensitively to questions from the audience.
2 Take part in discussions.	2.1 Give and obtain information and exchange ideas in discussion on both familiar and unfamiliar subjects. 2.2 Organise contributions to match the demands of the discussion, use vocabulary precisely, deal with sensitive issues appropriately and take account of the audience, subject, situation and purpose of the discussion and own role in it. 2.3 Take forward the discussion and create opportunities for others to contribute by asking follow up questions, listening to and interpreting other points of view sensitively or inviting others to contribute their views.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	2.4 Respond appropriately to questions.

Access to HE Diploma Unit

Unit Code:	QU008279		
Title:	Introduction to 3D		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 4 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Be able to develop ideas in 2D and 3D.	1.1 Evaluate a range of sources and apply a variety of materials and methods.
2. Be able to demonstrate competence in a range of media and techniques in 3D.	2.1 Use appropriate formats for investigations that provide evidence of problem solving.
3. Be able to explore a wide range of research and experimentation selecting appropriate sources and construction techniques.	3.1 Make use of 3D media and processes, explaining a choice of materials and construction techniques.
4. Be able to identify influences, historical and contemporary, on own practice.	4.1 Undertake sketchbook research using both primary and secondary resources, reflecting a critical understanding of media and materials and including a record of exhibitions.

Access to HE Diploma Unit

Unit Code:	QU025532		
Title:	Preparation for Higher Education		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 4 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Understand how to identify opportunities for Higher Education.	1.1 Use information sources to research Higher Education courses. 1.2 Analyse processes and procedures necessary to gain entry to Higher Education. 1.3 Analyse information on Higher Education courses and make appropriate realistic choices. This can also include Higher and Degree Apprenticeships.
2 Understand the process of completing a Higher Education application form.	2.1 Complete an application form with excellent attention to detail, meeting a given deadline. 2.2 Summarise and evaluate personal experiences, achievement and goals, communicating these clearly in a personal statement.
3 Understand preparation required for the interview process.	3.1 Conduct further personal research into courses at relevant institutions in preparation for an interview. 3.2 Prepare provisional answers to anticipated questions, making excellent use of previous experience and recent study.
4 Understand the need to prepare for the transition to Higher Education.	4.1 Analyse the personal and academic qualities needed for successful study in Higher Education.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	<p>4.2 Explain likely practical problems and barriers in moving to higher education and seek strategies for overcoming these.</p> <p>4.3 Analyse the nature of study in Higher Education.</p>

Access to HE Diploma Unit

Unit Code:	QU027084		
Title:	Presenting Information Using ICT		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 3 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Understand ways of using ICT to present information.	1.1 Find and analyse examples of information presented through ICT. 1.2 Explain which forms of presentation suit different types of information. 1.3 Analyse examples of information presented with clear layout and style. 1.4 Explain the importance of copyright when presenting information.
2 Be able to use a range of ICT software applications to present information.	2.1 Present text information for a given purpose using a variety of features in word processing software. 2.2 Present information for a given purpose using a variety of features in spreadsheet software. 2.3 Present information for a given purpose using a variety of features in presentation software.
3 Be able to integrate ICT software to present information.	3.1 Plan how to present integrated information using a range of ICT formats. Range should include presentation, spreadsheet and word processing software. 3.2 Present information to meet a specific brief.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
	<p>3.3 Save information in a structured format so it can be found easily and justify choice.</p> <p>E.g. embedding a chart produced in a spreadsheet into a document or presentation.</p>

Access to HE Diploma Unit

Unit Code:	QU028487		
Title:	Promoting Wellbeing and Building Resilience		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 4 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1. Understand the physical and psychological impact of pressure and stress on mental wellbeing.	1.1 Explain the physical and psychological impact of pressure and stress on mental wellbeing.
2. Understand the connection between mental wellbeing and resilience.	2.1 Analyse the connection between mental wellbeing and resilience.
3. Understand the factors that can improve wellbeing and build resilience.	3.1 Explain factors that can improve wellbeing. 3.2 Explain factors that can negatively affect wellbeing and how to avoid them. 3.3 Explain the behaviours associated with resilience. 3.4 Explain ways to build resilience.
4. Understand how to manage an individual's mental wellbeing and the support available to them.	4.1 Evaluate the methods for managing and maintaining mental wellbeing and building resilience. To include practical and theoretical methods such as breathing exercises to reduce stress, mindfulness techniques. 4.2 Analyse the types of support available from different sources.

Access to HE Diploma Unit

Unit Code:	QU018318		
Title:	Study Skills		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Know how to manage and organise study time.	1.1 Produce, revise and evaluate a personal schedule of study that accommodates own time constraints. 1.2 Where necessary, prioritise and reschedule study plan explaining changes. 1.3 Prioritise and meet assignment deadlines, negotiating new deadlines if needed. 1.4 Devise a strategy for organising coursework.
2 Know how to participate in learning activities.	2.1 Prepare efficiently for tutorials and classroom activities. 2.2 Participate appropriately in classroom activities.
3 Understand assignment requirements.	3.1 Analyse assignment effectively identifying aims and objectives. 3.2 Determine suitable format for assignment, effectively explaining decisions made.
4 Understand learning preferences.	4.1 Analyse different methods of learning. 4.2 Analyse methods of identifying own learning preferences.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
<p>5 Be able to retrieve information from a range of sources.</p>	<p>5.1 Retrieve information from a range of written texts using a range of reading skills.</p> <p>5.2 Scan source material, critically evaluating information, selecting accurate and detailed notes to suit purpose.</p> <p>5.3 Demonstrate the use of a recognised referencing system for retrieved information.</p>

Access to HE Diploma Unit

Unit Code:	QU025980		
Title:	Study Skills for Creative Arts		
Unit Level:	Level 3	Unit Credit:	3
Grading type:	Ungraded		
Academic subject content/other:	Other		
Suggested assessment details:	Refer to Assessment Grid		

This unit has 3 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA
The learner will:	The learner can:
1 Know how to research for a creative arts project.	1.1 Demonstrate understanding of the use of primary and secondary information 1.2 Research a topic making use of primary and/or secondary data. 1.3 Select information for a specific topic, justifying choices.
2 Be able to develop a sketchbook of inspiration and ideas.	2.1 Develop an organised sketchbook. 2.2 Use a sketchbook to collate ideas on a specific topic. 2.3 Use a sketchbook to express personal and original ideas, as a basis for final outcomes.
3 Know how to identify influences on own work.	3.1 Research the work of other related artists. 3.2 Evaluate how this may impact on own work.

7. What to do next

For existing Centres please contact your named Development Manager or Development Officer.

For organisations, not yet registered as a Gateway Qualifications Centre please contact:

Gateway Qualifications
Gateway House
3 Tollgate Business Park
Colchester
CO3 8AB

Tel: 01206 911211

Email: enquiries@gatewayqualifications.org.uk

8. Gateway Qualifications

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