ESOL Skills for Life
Writing
Entry Level 3
Candidate’s Paper

Assessment Code: ESOLWE3AA/P

<table>
<thead>
<tr>
<th>Candidate Name:</th>
<th>Gateaway Qualifications registration number:</th>
<th>DOB:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gateway Qualifications</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Centre Name:</th>
<th>Date &amp; Time Assessment Started:</th>
<th>Date &amp; Time Assessment Completed:</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Number of tasks:</th>
<th>Time:</th>
<th>1 hour and 15 minutes</th>
</tr>
</thead>
</table>

Fill in your name, date of birth and registration number in the box above.

<table>
<thead>
<tr>
<th>Task 1 Pass Mark</th>
<th>Task 1 Marks</th>
<th>Task 2 Pass Mark</th>
<th>Task 2 Marks</th>
<th>Task 3 Pass Mark</th>
<th>Task 3 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/12</td>
<td></td>
<td>8/12</td>
<td></td>
<td>10/16</td>
<td></td>
</tr>
</tbody>
</table>

Total Pass Mark 26/40 Total Marks:

<table>
<thead>
<tr>
<th>Pass/Fail</th>
<th>Tutor signature: Date:</th>
<th>Internal Quality Assurer signature: Date:</th>
</tr>
</thead>
</table>

Tutor signature: 
Date: 

Internal Quality Assurer signature: 
Date:
Instructions

- Use a pen.
- You have 1 hour and 15 minutes to complete all three tasks.

Information

- This paper has 40 marks.

Advice

- Read each question carefully before you start to answer it.
- Check your answer if you have time at the end.
Task 1
You want to sell two items in the local newspaper. Complete the form.

The London Daily Times
Items for Sale

Section 1 Please complete this section giving details of items for sale.

<table>
<thead>
<tr>
<th>Items you wish to sell:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Description of item 1 (please write <strong>two</strong> sentences to describe the item in detail):</td>
</tr>
<tr>
<td>Description of item 2 (please write <strong>two</strong> sentences to describe the item in detail):</td>
</tr>
</tbody>
</table>

Section 2 Please provide details of when buyers can contact you.

<table>
<thead>
<tr>
<th>When can buyers contact you? (Days and times)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Contact number:</td>
</tr>
</tbody>
</table>

**Section 3** Please complete this section in CAPITAL LETTERS

*Please note, these details will not be included on the items for sale page.*

<table>
<thead>
<tr>
<th>Full Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address:</td>
</tr>
<tr>
<td>Postcode:</td>
</tr>
</tbody>
</table>

Total Marks for Task 1: **12**
Task 2

Write an email to your friend to tell them about an interesting film or TV programme that you watched recently.

- Tell them which film or TV programme you watched.
- Say what it was about.
- Give two examples of what you liked about the film or TV programme.
- Say what you did not like about the film or TV programme.
- Say why your friend should watch the film or TV programme.

Write 60 to 80 words.

You must write in full sentences.

Lay out your email with an appropriate beginning and ending.

You do not need to fill in the ‘To’ and ‘From’ boxes.
Write your final email here.

Message

To: 
From: 
Subject: 

Total Marks for Task 2: 12
You may use this space for drafting.
Task 3

You are planning a big community event which will take place in a local school. Write a letter to the manager of a local business to ask for support. (For example a donation of money, prizes for a raffle or a display at the event).

- Explain why you are writing.
- Say why it is important for the business to help the community.
- Describe what support the business could give at the event.
- Ask the manager to reply by a deadline.

Remember to set out your writing as a letter and use paragraphs.

You must plan your writing first, using the space provided.

Check your work at the end.

Write 100 to 120 words.

Plan your work here.
Write your final letter here.