





This qualification specification covers the following qualifications

<b>Qualification Title</b>	<b>Qualification Number</b>
Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme	600/6927/2
Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme	600/6929/6

This qualification specification is intended for Tutors, Assessors, Internal verifiers, Centre Quality Managers and other staff within Gateway Qualifications recognised centres and/or prospective centres.

It sets out what is required of the learner in order to achieve the qualification. It also contains information specific to managing and delivering the qualification(s) including specific quality assurance requirements.

The guide should be read in conjunction with the Gateway Qualifications Centre Handbook and other publications available on the website which contain more detailed guidance on assessment and verification practice.

In order to offer this qualification, you must be a Gateway Qualifications recognised centre. If your centre is not yet recognised, please contact our Development Team to discuss becoming a Gateway Qualifications Recognised Centre:

Telephone: 01206 911211

Email: [enquiries@gatewayqualifications.org.uk](mailto:enquiries@gatewayqualifications.org.uk)

Website: [www.gatewayqualifications.org.uk/recognition](http://www.gatewayqualifications.org.uk/recognition)

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## 1. Qualification Information

### 1.1 About the qualifications

The qualifications have been approved by Ofqual, the regulator of qualifications, examinations and assessments in England and Qualifications Wales, the regulator of non-degree qualifications and the qualifications system in Wales.

Catch Up Literacy and Numeracy Interventions are structured one-to-one interventions for pupils and young people that have been successfully delivered in primary and secondary schools.

The qualifications will enable learners to provide the understanding and skills to use either the Catch Up Literacy or Numeracy interventions to support, to a consistently high quality, pupils and young people who struggle with reading and/or numeracy.

Learners may be employees or volunteers with a school or other educational setting and a significant benefit to these learners in gaining a nationally recognised qualification is that it will provide national recognition of learning required to implement the Catch Up Literacy / Numeracy intervention within a school or similar setting.

The qualifications aim to build the confidence of learners through personal attainment and provides opportunities to progress and extend own learning in supporting intervention strategies and approaches and/or teaching in other subject areas or with other age groups.

### 1.2 Objective

The Gateway Qualifications Delivering Catch Up Literacy/Numeracy Intervention Programmes are categorised as having the following objective as defined by Ofqual:

Supporting a role in the workplace.

### 1.3 Key Facts

Qualification Title	Total Qualification Time	Guided Learning	Credit Value
Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme	30	15	3
Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme	30	15	3

**Total Qualification Time** is the number of notional hours which represents an estimate of the total amount of time that could be reasonably expected to be required for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification.

Total Qualification Time is comprised of the following two elements:

- The number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and
- An estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place by – but, unlike Guided Learning, not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

#### 1.4 Funding

For information regarding potential sources of funding please visit the following websites;

The Education Funding Agency <http://www.education.gov.uk/aboutdfe/executiveagencies/efa>

The Skills Funding Agency <http://skillsfundingagency.bis.gov.uk/>

or, contact your local office.

#### 1.5 Achievement methodology

The qualification will be awarded to learners who successfully achieve an approved combination of units through a Portfolio of Evidence that has been successfully verified and monitored through Gateway Qualifications' Quality Assurance process. Achievement is therefore determined by successful completion of unit assessment with no further requirement for additional/summative assessment.

#### 1.6 Geographical Coverage

This qualification has been approved by Ofqual and Qualifications Wales to be offered in England and Wales.

#### 1.7 Progression Opportunities

There is internal progression whereby learners could progress from the Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme to the Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme, and vice versa but also onto the Gateway Qualifications Level 3 Award In Managing Catch Up Intervention Programme.

The qualifications could provide opportunities for progression to further learning in learning support and/or teaching. The preceding Gateway Qualifications accredited programmes saw volunteers progress into a learning support role and Higher Level Teaching Assistants onto Teaching programmes.

### **1.8 Relationship with other frameworks**

Relevant units within the qualification have been carefully developed according to the Catch Up intervention training programmes.



## 2 Learner Entry Requirements

### 2.1 Age

The approved age range for these qualifications is:

Qualification Title in full	Age range
Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme	16-18, 19+
Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme	16-18, 19+

### 2.2 Prior Qualifications

There are no prior qualification requirements for these qualifications.

### 2.3 Prior Skills/Knowledge/Understanding

There are no prior skills, knowledge or understanding requirements for these qualifications.

### 2.4 Restrictions

There are no restrictions to entry.

### 2.5 Access to qualifications for learners with disabilities or specific needs

It is Gateway Qualifications' aim that there shall be equal opportunities within this organisation and in all the services it provides and within its recognised centres and via the services they provide and so meet the organisation's legal responsibilities to prevent discrimination.

In particular it is the organisation's intention that there should be no discrimination on the grounds of a protected characteristic including age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex, sexual orientation. It is acknowledged that this is not an exhaustive list.

Gateway Qualifications and recognised centres have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the assessment criteria.

#### Special Considerations

Requests for special consideration should be submitted as soon as possible. Please refer to the [Reasonable Adjustments and Special Consideration Policy](#).

## 2.6 Additional Rules/Guidance

There are no specific rules or guidance relating to learner entry requirements to the Qualification.

### 3 Achieving the Qualification

#### 3.1 Qualification Structure (Rules of Combination and Unit List)

The knowledge, skills and understanding that will be assessed as part of the qualification are set out within the unit specifications. These include the learning outcomes and associated assessment criteria. To obtain unit information, please contact Gateway Qualifications who will enable access to our unit library.

#### Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme

To achieve the Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme, the learner must complete 3 mandatory units totalling 3 credits.

Unit Reference Number	Title	Level	Credit Value	GLH	Unit Group
F/504/3224	Preparing to deliver Catch Up Literacy intervention	2	1	5	Mandatory
Y/504/3228	Using Catch Up Literacy intervention to support learner progress	2	1	5	Mandatory
L/504/3226	Reviewing learners’ progress through Catch Up Literacy intervention	2	1	5	Mandatory

#### Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme

To achieve the Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme, the learner must complete 3 mandatory units totalling 3 credits.

Unit Reference Number	Title	Level	Credit Value	GLH	Unit Group
J/504/3225	Preparing to deliver Catch Up Numeracy intervention	2	1	5	Mandatory
D/504/3229	Using Catch Up Numeracy intervention to support learner progress	2	1	5	Mandatory
R/504/3227	Reviewing learners’ progress through Catch Up Numeracy intervention	2	1	5	Mandatory



### 3.2 Recognition of Prior Learning (RPL)/Exemptions/Equivalencies

Recognition of Prior Learning (RPL) provides learners and Centres with an alternative assessment method by which a learner's previous achievements can meet the assessment requirements for a unit/qualification through the knowledge, understanding or skills that they already possess and so, do not need to develop these through a course of learning.

It enables the recognition of achievement from a range of activities using any valid assessment methodology. Provided that the assessment requirements of a given unit or qualification have been met, the use of RPL is acceptable to contribute to a unit, units or a whole qualification according to the RPL criteria for a given qualification.

The process of Recognition for Prior Learning is not applicable to these qualifications.

### 3.3 Links to other qualifications

There is internal progression whereby learners could progress from the Gateway Qualifications Level 2 Award In Delivering the Catch Up Literacy Intervention Programme to the Gateway Qualifications Level 2 Award In Delivering the Catch Up Numeracy Intervention Programme, and vice versa but also onto the Gateway Qualifications Level 3 Award In Managing Catch Up Intervention Programme.

## 4 Assessment and Quality Assurance

The following are in addition to the standard assessment and quality assurance requirements set out in the Gateway Qualifications Centre Handbook.

### 4.1 Method of Assessment

The method of assessment for the qualifications is through a portfolio of evidence.

### 4.2 Assessment Materials

Gateway Qualifications do not provide specific assessment materials for this qualification. Catch Up has a standard training pack that includes assessment materials.

### 4.3 Qualification-Specific Centre Requirements

There are no specific centre requirements for these qualifications.

### 4.4 Qualification-Specific Tutor/Assessor Requirements

Assessors will be required to have the appropriate language skills according to the language in which the learners' assessment has been completed.

### 4.5 Qualification-Specific Verification Requirements

There are no specific verification requirements for these qualifications.

## 5 What to do next

For existing centres please contact your named Development Manager or Development Officer.

For organisations, not yet registered as a Gateway Qualifications centre please contact:

Gateway Qualifications  
Gateway House  
3 Tollgate Business Park  
COLCHESTER  
CO3 8AB

Tel: 01206 911211

Email: [enquiries@gatewayqualifications.org.uk](mailto:enquiries@gatewayqualifications.org.uk)

## 6 Gateway Qualifications

Gateway Qualifications, a not for profit registered charity, is an Awarding Organisation based in Colchester.

We work with learning providers and industry experts to design and develop qualifications that benefit the learner and the employer.

We support flexible, responsive and quality assured learning opportunities whether it's in the classroom, at work, in the community or through distance learning.

We are recognised by Ofqual, to design, develop and submit qualifications to the Regulated Qualifications Framework (RQF).

