

This qualification specification covers the following qualifications:

Qualification Number	Qualification Title
600/9002/9	Gateway Qualifications Entry Level Award In Exploring Enterprise (Entry 3)
600/8910/6	Gateway Qualifications Level 1 Award In Exploring Enterprise
600/8909/X	Gateway Qualifications Level 2 Award In Exploring Enterprise

Version and date	Change detail	Section/Page reference
6.0 (December 2022)	Changed back cover and removed address Funding section updated	Page 13 Page 7

About this qualification specification

This qualification specification is intended for Tutors, Assessors, Internal Quality Assurers, Centre Quality Managers and other staff within Gateway Qualifications recognised centres and/or prospective centres.

It sets out what is required of the learner in order to achieve the qualification. It also contains information specific to managing and delivering the qualifications including specific quality assurance requirements.

The guide should be read in conjunction with the Gateway Qualifications Centre Handbook and other publications available on the website which contain more detailed guidance on assessment and verification practice.

In order to offer this qualification, you must be a Gateway Qualifications recognised centre.

If your centre is not yet recognised, please contact our Development Team to discuss becoming Gateway Qualifications Recognised Centre:

Telephone: 01206 911211

Email: enquiries@gatewayqualifications.org.uk

Website: www.gatewayqualifications.org.uk/recognition

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1. Qualification Information

1.1 About the qualifications

The qualifications have been approved by the Office of Qualifications and Examinations Regulation (Ofqual) that regulates qualifications, examinations and assessments in England.

The qualifications are designed to support learners to develop the kinds of entrepreneurial skills that will be useful if they set up and run their own businesses but will also be useful to them in any work environment.

Developed in consultation with learning providers, they offer an introduction to enterprise that will be relevant to a wide range of learners, both adults and young people. For example, they could complement a vocational programme or apprenticeship, be used to motivate young people who are currently NEET or to provide an alternative route into employment for unemployed adults who may be considering self-employment or setting up their own business. The qualifications can also be used to accredit the learning that results from enrichment activity, such as enterprise week or 'Dragon's Den' events.

1.2 Objective

The Gateway Qualifications Suite of Exploring Enterprise Qualifications are categorised as having the following objective, to prepare learners for employment.

1.3 Key Facts

Qualification Title in full	Credit Value	Total Qualification Time	Guided Learning Hours
Gateway Qualifications Entry Level Award In Exploring Enterprise (Entry 3)	5	50	40
Gateway Qualifications Level 1 Award In Exploring Enterprise	5	50	40
Gateway Qualifications Level 2 Award In Exploring Enterprise	5	50	40

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could be reasonably expected to be required for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification.

Total Qualification Time is comprised of the following two elements:

- the number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and
- an estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place by – but, unlike Guided Learning, not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

1.4 Funding

For information on potential sources of funding in England please visit the Education and Skills Funding Agency:

<https://www.gov.uk/government/organisations/education-and-skills-funding-agency>

<https://www.gov.uk/government/collections/qualifications-approved-for-public-funding>

<https://hub.fasst.org.uk/Pages/default.aspx>

1.5 Achievement methodology

The qualification will be awarded to learners who successfully achieve one mandatory unit through a portfolio of evidence that has been successfully verified and monitored through Gateway Qualifications' Quality Assurance process. Achievement is therefore determined by successful completion of unit assessment with no further requirement for additional/summative assessment.

1.6 Geographical Coverage

The qualifications have been approved by Ofqual to be offered in England.

1.7 Progression Opportunities

These qualifications are designed to support progression into self-employment, employment roles where enterprise skills are of particular value or into further vocational learning.

1.8 Relationship with other frameworks

The Gateway Qualifications Suite of Exploring Enterprise Qualifications link to the National Occupational Standards for Business Enterprise. They provide some of the underpinning knowledge and practical skills that will support progression to a relevant competency-based qualification.

2. Learner Entry Requirements

2.1 Age

The approved age range for these qualifications is:

Qualification Title in full	Age range
Gateway Qualifications Entry Level Award In Exploring Enterprise (Entry 3)	Pre-16, 16-18, 19+
Gateway Qualifications Level 1 Award In Exploring Enterprise	Pre-16, 16-18, 19+
Gateway Qualifications Level 2 Award In Exploring Enterprise	Pre-16, 16-18, 19+

Whilst some of our qualifications are regulated for pre 16 learners our minimum age is 14.

2.2 Prior Qualifications

There are no prior qualification requirements for these qualifications.

2.3 Prior Skills/Knowledge/Understanding

There are no prior skills, knowledge or understanding requirements for these qualifications. However, learners will benefit from having functional skills, at least at one level below that of the qualification (e.g. at least Entry 3 for the Level 1 qualifications).

2.4 Restrictions

There are no restrictions to entry for these qualifications.

2.5 Additional Rules/Guidance

It is Gateway Qualifications' aim that there shall be equal opportunities within the organisation and in all the services it provides, within its recognised centres and via the services they provide and so meet the organisation's legal responsibilities to prevent discrimination.

In particular it is the organisation's intention that there should be no discrimination on the grounds of a protected characteristic including age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex, sexual orientation. It is acknowledged that this is not an exhaustive list.

Gateway Qualifications and recognised centres have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the assessment criteria.

Special Considerations

Requests for special consideration should be submitted as soon as possible. Please refer to the [Reasonable Adjustments and Special Consideration Policy](#).

3. Achieving the Qualification

3.1 Qualification Structure (Rules of Combination) and Unit List

The knowledge, skills and understanding that will be assessed as part of the qualification are set out within the unit specifications. These include the learning outcomes and associated assessment criteria. To obtain unit information, please contact Gateway Qualifications who will enable access to our unit library.

Gateway Qualifications Entry Level Award In Exploring Enterprise (Entry 3)

Learners must complete the two mandatory units from Group M, totalling 5 credits.

Unit Reference Number	Title	Level	Credit Value	GLH	Unit Group
L/504/6319	Exploring Entrepreneurship	Entry 3	2	15	Mandatory
J/504/6321	Exploring and Presenting Enterprise Ideas	Entry 3	3	25	Mandatory

Gateway Qualifications Level 1 Award In Exploring Enterprise

Learners must complete the two mandatory units from Group M, totalling 5 credits.

Unit Reference Number	Title	Level	Credit Value	GLH	Unit Group
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F/504/6320	Exploring Entrepreneurship	1	2	15	Mandatory
L/504/6322	Exploring and Presenting Enterprise Ideas	1	3	25	Mandatory

Gateway Qualifications Level 2 Award In Exploring Enterprise

Learners must complete the two mandatory units from Group M, totalling 5 credits.

Unit Reference Number	Title	Level	Credit Value	GLH	Unit Group
L/504/6336	Exploring Entrepreneurship	2	2	15	Mandatory
R/504/6337	Exploring and Presenting Enterprise Ideas	2	3	25	Mandatory

3.2 Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) provides learners and Centres with an alternative assessment method by which a learner's previous achievements can meet the assessment requirements for a unit/qualification through the knowledge, understanding or skills that they already possess and so, do not need to develop these through a course of learning.

It enables the recognition of achievement from a range of activities using any valid assessment methodology. Provided that the assessment requirements of a given unit or qualification have been met, the use of RPL is acceptable to contribute to a unit, units or a whole qualification according to the RPL criteria for a given qualification.

The process of Recognition for Prior Learning is not applicable to this qualification.

3.3 Links to other qualifications

The units in the Suite of Exploring Enterprise Qualifications are also included in the suite of 'Skills for...' qualifications that cover a number of sectors and are available at Entry 3, Level 1 and Level 2.

4. Assessment and Quality Assurance

The following are in addition to the standard assessment and quality assurance requirements set out in the Gateway Qualifications Centre Handbook.

4.1 Method of Assessment

The method of assessment for these qualifications is through a portfolio of evidence.

4.2 Assessment Materials

There are no specific assessment materials provided for these qualifications.

4.3 Qualification-Specific Centre Requirements

There are no additional resource requirements for these qualifications.

In the delivery of qualifications and units to pre-16 learners centres are required to exercise due diligence in respect of the following:

- the learner's needs and access to information and advice about the units offered and how the course of learning will meet their needs;
- the learner's present capacity to undertake the tasks set by tutors, and tutors understanding of how particular tasks accord with the assessment criteria for the unit;
- tutors should be fully conversant with the qualification and unit specification/s offered to learners, where clarification is required the centre should consult with the assigned Quality Reviewer for further advice and guidance in the delivery of units and refer to the Centre Handbook and Reasonable Adjustment and Special Consideration policy and guidance.
- centres will be required to have appropriate and up to date risk assessments and ensure that appropriate support and supervision is provided; appropriate subject specialist knowledge should be consulted where the possibility of harm to learners is identified; this will be monitored through Gateway Qualifications' quality assurance process.

the centre contact for the unit/qualification being delivered must ensure that all procedures relating to the delivery of the unit/qualification operate effectively in the centre.

4.4 Qualification-Specific Tutor/Assessor Requirements

There are no specific tutor/assessor requirements for these qualifications.

4.5 Qualification-Specific Verification Requirements

There are no specific verification requirements for these qualifications.

5. What to do next

For existing centres please contact your named Development Manager or Development Officer.

Tel: 01206 911211

Email: enquiries@gatewayqualifications.org.uk

6. Gateway Qualifications

Gateway Qualifications, a not for profit registered charity, is an Awarding Organisation based in Colchester.

We work with learning providers and industry experts to design and develop qualifications that benefit the learner and the employer.

We support flexible, responsive and quality assured learning opportunities whether it's in the classroom, at work, in the community or through distance learning.

We are recognised by Ofqual, to design, develop and submit qualifications to the Regulated Qualifications Framework (RQF).

