

# QUALIFICATION SPECIFICATION

 gateway  
qualifications



Pre-Access Qualifications  
(Level 2)

Access to HE

Apprenticeships

Digital

Employability &  
Enterprise

English & Maths

ESOL

Personal & Social  
Development

Professional  
Development

Vocational







This qualification specification covers the following qualification/s:

Qualification Number	Qualification Title
601/6314/8	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Business
601/6316/1	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Business
601/6291/0	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Education
601/6292/2	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Education
601/6260/0	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Health, Social Care and Social Work
601/6261/2	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Health, Social Care and Social Work
601/6317/3	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Law
601/6318/5	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Law
601/6264/8	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Science
601/6265/X	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Science

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1.2 (April 2021)	Qualification approval from Qualifications Wales removed.	Pg10
1.3 (Jan 2023)	Removed address and changed back cover	Page 26



## About this qualification specification

This qualification specification is intended for tutors, assessors, internal quality assurers, centre quality managers and other staff within Gateway Qualifications recognised centres and/or prospective centres.

It sets out what is required of the learner in order to achieve the qualification. It also contains information specific to managing and delivering the qualification(s) including specific quality assurance requirements.

The specification should be read in conjunction with the Gateway Qualifications Centre Handbook and other publications available on the website which contain more detailed guidance on assessment and verification practice.

In order to offer the qualification/s within this specification you must be a Gateway Qualifications recognised centre and be approved to deliver the qualification/s.

If your centre is not yet recognised and/or not yet approved to deliver the qualification, please contact our Development Team:

Telephone: 01206 911211

Email: [enquiries@gatewayqualifications.org.uk](mailto:enquiries@gatewayqualifications.org.uk)

Website: [www.gatewayqualifications.org.uk/advice-guidance/delivering-our-qualifications/become-recognised-centre/](http://www.gatewayqualifications.org.uk/advice-guidance/delivering-our-qualifications/become-recognised-centre/)



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## 1. Qualification Information

### 1.1. About the qualification/s

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The qualifications have been approved by the Office of Qualifications and Examinations Regulation (Ofqual) that regulates qualifications, examinations and assessments in England.

The primary purpose of each of the qualifications in this suite is to support learners to progress to an Access to Higher Education (HE) Diploma, which in turn will prepare them for degree-level study.

Each qualification has been developed with the support of FE colleges who run courses to prepare learners to move on to Access to HE Diplomas. They have been written in response to providers' requests for structured, graded, sector/subject-specific qualifications which will support learners who have aspirations to enter higher education but who do not yet meet the entry requirements for their Access to HE courses and/or are not ready to work at Level 3.

The qualifications provide learners with

- the sector-specific knowledge, understanding and skills that will ease their progression to a Level 3 course
- the opportunity to develop the necessary research, writing and study skills required to succeed on an Access course.

It is anticipated that most learners will take a Certificate in Preparing for Further Study; however, for those learners who are furthest away from Level 3, a Diploma may be more appropriate as it will give them an extended period of time in which to build the relevant knowledge and understanding and develop and practise the study skills they need to progress successfully. Learners should not normally progress from the Certificate in Preparing for Further Study to the Diploma in Preparing for Further Study; the size of their pre-Access qualification should be determined as part of pre-entry screening or initial assessment, on the basis of the amount of level 2 learning the individual needs before they are ready to progress to an Access to HE Diploma (or other Level 3 learning). They should then be enrolled on either the Certificate or the Diploma.

Each of the pre-Access qualifications has a single mandatory, graded unit which requires learners to complete an extended project in their chosen sector/subject. Learners can then choose the remaining units from a range of optional ungraded units, selecting those that match their interests and best fit with their planned progression route. They may also select a unit in effective learning skills if they need an additional focus on these skills.

The grade (Pass, Merit, or Distinction) for the qualification is derived from the single mandatory unit; no other units are graded. For details of the grading criteria for each mandatory unit, see 7. Appendix Mandatory units with grading criteria.

### 1.2. Objective

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The objective of the Gateway Qualifications pre-Access Certificates and Diplomas is to prepare learners for further learning at a higher level, specifically for an Access to Higher Education Diploma in a related area.



### 1.3. Funding

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For information on potential sources of funding in England please visit the Education and Skills Funding Agency:

<https://www.gov.uk/government/organisations/education-and-skills-funding-agency>

<https://www.gov.uk/government/collections/qualifications-approved-for-public-funding>

<https://hub.fasst.org.uk/Pages/default.aspx>

The qualification is listed on S96 as available for delivery to young people aged less than 19 years old (refer to Section 2.1 Age for approval age range of this qualification).

### 1.4. Geographical coverage

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This/these qualification/s has/have been approved by Ofqual to be offered in England.

If a centre based in Northern Ireland or overseas (including Scotland) would like to offer this qualification, they should make an enquiry to Gateway Qualifications.

### 1.5. Progression opportunities

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Each pre-Access Certificate is designed to support progression to a number of related Access to Higher Education Diplomas.

The Certificate and Diploma in Further Study in Education will support progression to Access to HE Diplomas including:

- Teaching
- Early Years
- Education Studies
- Primary Teaching.

The Certificate and Diploma in Further Study in Health, Social Care and Social Work will support progression to Access to HE Diplomas including:

- Health
- Health and Related Health Professions
- Health and Social Care
- Health Professions
- Health Professions and Social Sciences
- Midwifery
- Nursing
- Nursing and Midwifery
- Nursing, Midwifery and Health Studies
- Paramedic studies
- Psychology and Counselling
- Psychology and Sociology



- Psychosocial Studies
- Science and Health Professions
- Social Science
- Social Studies
- Social Work
- Social Work and Related Professions.

The Certificate and Diploma in Further Study in Science will support progression to Access to HE Diplomas including:

- Science
- Science and Health Professions
- Life Science
- Combined Sciences.

The Certificate and Diploma in Further Study in Business will support progression to Access to HE Diplomas including:

- Business
- Business and Information Systems
- Business Management
- Business Management and IT
- Business Studies and Economics
- Law and Business.

The Certificate and Diploma in Further Study in Law will support progression to Access to HE Diplomas including:

- Law
- Law and Business
- Law and Criminology

Justice and Crime Prevention.

## 1.6. Equality, diversity and inclusion

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It is Gateway Qualifications' aim that there shall be equal opportunities within this organisation and in all the services it provides and within its recognised centres and via the services they provide and so meet the organisation's legal responsibilities to prevent discrimination.

In particular it is the organisation's intention that there should be no discrimination on the grounds of a protected characteristic including age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex, sexual orientation. It is acknowledged that this is not an exhaustive list.



## 1. Learner Entry Requirements

### 2.1 Key information

Qualification Titles	
<b>Age</b>	The approved age range for these qualifications is: 18+
<b>Prior qualifications or units</b>	There is no requirement for learners to have achieved prior qualifications or units.
<b>Prior skills/knowledge/understanding</b>	There is no requirement for learners to have prior skills, knowledge or understanding.
<b>Restrictions</b>	There are no restrictions to entry.
<b>Additional requirements/guidance</b>	If on entry, learners have not already achieved Level 2 English and maths (in the form of functional skills or GCSE), providers are expected to offer relevant teaching and learning in these areas and the opportunity for learners to have their English and maths achievement accredited, alongside the pre-Access qualification.

### 2.2 Access to qualifications for learners with disabilities or specific needs

Gateway Qualifications and recognised centres have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the assessment criteria.

Gateway Qualification has a duty to permit a reasonable adjustment where an assessment arrangement would put a disabled person at a substantial disadvantage in comparison to someone who is not disabled. Please refer to [Section 4.11 Access Arrangement, Reasonable Adjustments and Special Considerations](#) for further details

### 2.3 Recruiting learners with integrity

It is vital that centres recruit with integrity with regard to qualifications. Centres must ensure that learners have the correct information and advice on their selected qualification(s) and that the qualification(s) will meet their needs.

The recruitment process must include the centre assessing each potential learner and making justifiable and professional judgements about the learner's potential to successfully complete the assessment and achieve the qualification. Such an assessment must identify, where appropriate, the support that will be made available to the learner to facilitate access to the qualification(s).



## 3 Qualification Details

### 3.1 Achievement methodology

The qualification will be awarded to learners who successfully achieve an approved combination of units through a Portfolio of Evidence that has been successfully verified and monitored through Gateway Qualifications' Quality Assurance process.

Achievement is therefore determined by successful completion of unit assessment with no further requirement for additional/summative assessment. However, the assessment for the mandatory (project) unit is in itself summative and synoptic and learners are expected to demonstrate knowledge, skills and understanding that they have gained through completion of other units in the qualification. Learners should be made aware of the significance of the mandatory unit and its role in determining their grade for the qualification.

Qualifications will be graded: Pass, Merit or Distinction.

The grade achieved will be derived from the grade awarded for the single, mandatory, graded (project) unit. For details of the grading criteria for each mandatory unit, see 7. Appendix Mandatory units with grading criteria.

### 3.2 Qualification Size

Qualification Title	Total Qualification Time	Guided Learning	Credit Value
Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Business	25	250	194
Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Business	39	390	304
Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Education	25	250	196
Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Education	39	390	308
Gateway Qualifications Level 2 Certificate In In Preparing for Further Study in Health, Social Care and Social Work	25	250	198
Gateway Qualifications Level 2 Diploma In In Preparing for Further Study in Health, Social Care and Social Work	39	390	308
Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Law	25	250	192
Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Law	39	390	312
Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Science	25	250	194
Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Science	39	390	310



**Total Qualification Time** is the number of notional hours which represents an estimate of the total amount of time that could be reasonably expected to be required for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification.

Total Qualification Time is comprised of the following two elements:

- the number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and
- an estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place by – but, unlike Guided Learning, not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

### 3.3 Qualification structure

The knowledge, skills and understanding that will be assessed as part of the qualification are set out within the unit specifications published on the Gateway Qualifications website and available to download from the qualification library in the online system Prism. These include the learning outcomes and associated assessment criteria.

For information on Recognition of Prior Learning/Exempt and Equivalent units please see section **3.4 Recognition of Prior Learning (RPL)/Exemptions/Equivalencies**.

## Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Business

Learners must achieve a minimum of 25 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
M/507/2055	Education Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 19 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
M/507/2055	Education Project	Level 2	48	6
H/507/2022	Adult Learning	Level 2	24	3



Unit Number	Unit Title	Level	Guided Learning	Credit Value
K/507/2023	Assessment in Education and Training	Level 2	24	3
H/505/2434	Child Protection and Safeguarding Children	Level 2	18	2
M/507/2024	Classroom Management	Level 2	24	3
T/505/2440	Communicating with Children or Young People	Level 2	16	2
J/507/2059	Communication for Education Professionals	Level 2	24	3
T/507/2025	Curriculum Planning	Level 2	24	3
R/507/2050	E-learning Tools for Teaching and Learning	Level 2	24	3
F/507/2027	Equality, Diversity and Inclusion in education and training	Level 2	24	3
L/507/2046	How Children Learn	Level 2	24	3
R/505/2462	Intellectual and Language Development of Children and Young People	Level 2	18	2
D/507/2052	Introduction to Psychology	Level 2	32	4
L/507/2032	Introduction to Sociology	Level 2	32	4
R/507/2047	Observing Teaching and Learning	Level 2	18	3
M/505/2467	Physical Development of Children and Young People	Level 2	18	2
T/507/2056	Planning a Career in Education	Level 2	20	3
M/507/2105	Professional Relationships with Children and Young People	Level 2	24	3
J/507/2045	Reflective Practice in Education	Level 2	16	2
Y/507/2048	Schools as Organisations	Level 2	32	4
M/505/2470	Social and Emotional Development of Children and Young People	Level 2	18	2
T/507/2042	Special Educational Needs	Level 2	24	3
D/507/2049	Supporting Learning	Level 2	24	3
H/507/2053	Teaching and Learning	Level 2	24	3
A/507/2043	The History of Education in England	Level 2	24	3
L/505/6039	The Sociology of Education	Level 2	24	3
K/506/4763	Understanding Counselling Skills	Level 2	48	6
L/505/2489	Value of Play and Recreational Activity to Children and Young People	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	4



## Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Health, Social Care and Social Work

Learners must achieve a minimum of 25 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
R/507/1982	Health, Social Care or Social Work Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 19 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
Y/507/1935	Communication in a Health, Social Care or Social Work Context	Level 2	24	3
D/507/1936	Diet and Nutrition	Level 2	32	4
H/507/1937	Health Promotion	Level 2	32	4
Y/507/1983	Healthcare Provision in England and Wales	Level 2	24	3
M/507/1939	Human Reproduction	Level 2	32	4
R/505/2462	Intellectual and Language Development of Children and Young People	Level 2	18	2
D/507/2052	Introduction to Psychology	Level 2	32	4
K/507/1938	Introduction to Social Work	Level 2	24	3
L/507/2032	Introduction to Sociology	Level 2	32	4
L/507/1981	Mental Health and Disorder	Level 2	24	3
R/507/1979	Person-centred Approaches in Health, Social Care and Social Work	Level 2	16	2
M/505/2467	Physical Development of Children and Young People	Level 2	18	2
R/507/1934	Planning a Career in Health, Social Care or Social Work	Level 2	20	3
M/507/2105	Professional Relationships with Children and Young People	Level 2	24	3
J/507/1980	Protection and Safeguarding in Health, Social Care and Social Work	Level 2	24	3
F/507/2075	Reflective Practice in Health, Social Care and Social Work	Level 2	16	2



Unit Number	Unit Title	Level	Guided Learning	Credit Value
R/505/5359	Science in Medicine	Level 2	36	4
M/505/2470	Social and Emotional Development of Children and Young People	Level 2	18	2
F/507/1976	Social Care Provision in England and Wales	Level 2	24	3
J/507/1977	Supporting New Parents	Level 2	8	1
J/505/5357	The Living Body	Level 2	48	6
H/507/1940	The Sociology of Health and Illness	Level 2	32	4
R/505/6043	The Sociology of the Family	Level 2	24	3
K/506/4763	Understanding Counselling Skills	Level 2	48	6
L/505/2489	Value of Play and Recreational Activity to Children and Young People	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	4

## Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Health, Social Care and Social Work

Learners must achieve a minimum of 39 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
R/507/1982	Health, Social Care or Social Work Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 33 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
Y/507/1935	Communication in a Health, Social Care or Social Work Context	Level 2	24	3
D/507/1936	Diet and Nutrition	Level 2	32	4
H/507/1937	Health Promotion	Level 2	32	4
Y/507/1983	Healthcare Provision in England and Wales	Level 2	24	3
M/507/1939	Human Reproduction	Level 2	32	4



Unit Number	Unit Title	Level	Guided Learning	Credit Value
R/505/2462	Intellectual and Language Development of Children and Young People	Level 2	18	2
D/507/2052	Introduction to Psychology	Level 2	32	4
K/507/1938	Introduction to Social Work	Level 2	24	3
L/507/2032	Introduction to Sociology	Level 2	32	4
L/507/1981	Mental Health and Disorder	Level 2	24	3
R/507/1979	Person-centred Approaches in Health, Social Care and Social Work	Level 2	16	2
M/505/2467	Physical Development of Children and Young People	Level 2	18	2
R/507/1934	Planning a Career in Health, Social Care or Social Work	Level 2	20	3
M/507/2105	Professional Relationships with Children and Young People	Level 2	24	3
J/507/1980	Protection and Safeguarding in Health, Social Care and Social Work	Level 2	24	3
F/507/2075	Reflective Practice in Health, Social Care and Social Work	Level 2	16	2
R/505/5359	Science in Medicine	Level 2	36	4
M/505/2470	Social and Emotional Development of Children and Young People	Level 2	18	2
F/507/1976	Social Care Provision in England and Wales	Level 2	24	3
J/507/1977	Supporting New Parents	Level 2	8	1
J/505/5357	The Living Body	Level 2	48	6
H/507/1940	The Sociology of Health and Illness	Level 2	32	4
R/505/6043	The Sociology of the Family	Level 2	24	3
K/506/4763	Understanding Counselling Skills	Level 2	48	6
L/505/2489	Value of Play and Recreational Activity to Children and Young People	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	4



## Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Law

Learners must achieve a minimum of 25 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
K/507/2068	Law Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 19 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
T/507/1991	Communication in Law	Level 2	24	6
J/506/3345	Crime and Society	Level 2	24	3
D/507/2021	English Courts and Processes	Level 2	24	3
Y/505/6044	Equal Opportunities, Prejudice and Discrimination	Level 2	24	3
A/507/1989	Family Law	Level 2	24	3
H/507/1985	Introduction to English Law	Level 2	24	3
D/507/2052	Introduction to Psychology	Level 2	32	3
H/504/6326	Introduction to Self-Employment	Level 2	22	4
L/507/2032	Introduction to Sociology	Level 2	32	3
J/505/6041	Law in Action: Criminal Law	Level 2	24	4
J/505/6038	Law in Action: Tort	Level 2	24	3
M/507/1987	Legal Requirements for Business	Level 2	24	3
L/507/1995	People in the Law	Level 2	16	3
K/507/1986	Planning a Career in Law	Level 2	20	2
R/507/2016	Rights and Responsibilities in the Workplace	Level 2	24	3
M/507/1990	Sources of English Law	Level 2	16	3
L/507/1978	Understanding Retail Consumer Law	Level 2	24	2
A/504/2976	Understanding the Restorative Justice Process	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	3



## Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Law

Learners must achieve a minimum of 39 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
K/507/2068	Law Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 33 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
T/507/1991	Communication in Law	Level 2	24	3
J/506/3345	Crime and Society	Level 2	24	3
D/507/2021	English Courts and Processes	Level 2	24	3
Y/505/6044	Equal Opportunities, Prejudice and Discrimination	Level 2	24	3
A/507/1989	Family Law	Level 2	24	3
H/507/1985	Introduction to English Law	Level 2	24	3
D/507/2052	Introduction to Psychology	Level 2	32	4
H/504/6326	Introduction to Self-Employment	Level 2	22	3
L/507/2032	Introduction to Sociology	Level 2	32	4
J/505/6041	Law in Action: Criminal Law	Level 2	24	3
J/505/6038	Law in Action: Tort	Level 2	24	3
M/507/1987	Legal Requirements for Business	Level 2	24	3
L/507/1995	People in the Law	Level 2	16	2
K/507/1986	Planning a Career in Law	Level 2	20	3
R/507/2016	Rights and Responsibilities in the Workplace	Level 2	24	3
M/507/1990	Sources of English Law	Level 2	16	2
L/507/1978	Understanding Retail Consumer Law	Level 2	24	3
A/504/2976	Understanding the Restorative Justice Process	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	4



## Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Science

Learners must achieve a minimum of 25 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
D/507/2066	Science Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 19 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
K/505/5352	Biology and Our Environment	Level 2	48	6
D/505/5350	Chemistry and Our Earth	Level 2	48	6
H/507/1999	Communication for Science Professionals	Level 2	24	3
D/507/1936	Diet and Nutrition	Level 2	32	4
M/505/5353	Electronics in Action	Level 2	48	6
H/505/5351	Energy and Our Universe	Level 2	48	6
F/505/5356	Environmental Science	Level 2	48	6
H/507/1937	Health Promotion	Level 2	32	4
D/507/2052	Introduction to Psychology	Level 2	32	4
Y/507/1997	Planning a Career in Science	Level 2	20	3
R/505/5359	Science in Medicine	Level 2	36	4
A/505/5355	Science in the World	Level 2	40	5
J/505/5357	The Living Body	Level 2	48	6
J/505/5360	Using Mathematical Tools in Science and Technology	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	4



## Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Science

Learners must achieve a minimum of 39 credits with 6 credits taken from the Mandatory Group (M), and the remaining credits from the Optional Group (O).

### Mandatory Group

Learners must achieve a minimum 6 credits taken from this group, and the remaining credits from the Optional Group (O).

Unit Number	Unit Title	Level	Guided Learning	Credit Value
D/507/2066	Science Project	Level 2	48	6

### Optional Group

Learners must achieve a minimum of 33 credits from this group.

Unit Number	Unit Title	Level	Guided Learning	Credit Value
K/505/5352	Biology and Our Environment	Level 2	48	6
D/505/5350	Chemistry and Our Earth	Level 2	48	6
H/507/1999	Communication for Science Professionals	Level 2	24	3
D/507/1936	Diet and Nutrition	Level 2	32	4
M/505/5353	Electronics in Action	Level 2	48	6
H/505/5351	Energy and Our Universe	Level 2	48	6
F/505/5356	Environmental Science	Level 2	48	6
H/507/1937	Health Promotion	Level 2	32	4
D/507/2052	Introduction to Psychology	Level 2	32	4
Y/507/1997	Planning a Career in Science	Level 2	20	3
R/505/5359	Science in Medicine	Level 2	36	4
A/505/5355	Science in the World	Level 2	40	5
J/505/5357	The Living Body	Level 2	48	6
J/505/5360	Using Mathematical Tools in Science and Technology	Level 2	24	3
K/505/1088	Effective Learning	Level 2	30	4



### 3.4 Recognition of prior learning

Recognition of Prior Learning (RPL) provides learners and Centres with an alternative assessment method by which a learner's previous achievements can meet the assessment requirements for a unit/qualification through the knowledge, understanding or skills that they already possess and so, do not need to develop these through a course of learning.

It enables the recognition of achievement from a range of activities using any valid assessment methodology. Provided that the assessment requirements of a given unit or qualification have been met, the use of RPL is acceptable to contribute to a unit, units or a whole qualification according to the RPL criteria for a given qualification.

\*The recognition of prior learning is permitted for this qualification and includes the prior attainment of units on a qualification offered by Gateway Qualifications, e.g. where a learner progresses from a smaller qualification to a larger qualification and where the qualifications have shared content such as an Award, Certificate and/or Diploma.

Centres should refer to the Gateway Qualifications' Recognition of Prior Learning policy and follow the process available on the website.

Qualification Number	Qualification Title	RPL Permitted
601/6314/8	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Business	No
601/6316/1	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Business*	Yes
601/6291/0	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Education	No
601/6292/2	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Education*	Yes
601/6260/0	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Health, Social Care and Social Work	No
601/6261/2	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Health, Social Care and Social Work*	Yes
601/6317/3	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Law	No
601/6318/5	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Law*	Yes
601/6264/8	Gateway Qualifications Level 2 Certificate In Preparing for Further Study in Science*	Yes
601/6265/X	Gateway Qualifications Level 2 Diploma In Preparing for Further Study in Science*	Yes



## 4 Assessment

The following are in addition to the standard assessment and quality assurance requirements set out in the Gateway Qualifications Centre Handbook.

### 4.1 Method of assessment

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The method of assessment for the qualification(s) is through a portfolio of evidence.

### 4.2 Assessment language

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This qualification is assessed in English only.

### 4.3 Assessment materials

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There are no specific assessment materials provided for this qualification.

### 4.4 Assessment guidance

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The method of assessment for the qualification(s) is through a portfolio of evidence.

### 4.5 Suggested Resources

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Centres must ensure that they have the appropriate resources in place when delivering performance units from vocational areas.

### 4.6 Access Arrangements, Reasonable Adjustments and Special Considerations

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Gateway Qualifications and recognised centres have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the assessment criteria.

Gateway Qualification has a duty to permit a reasonable adjustment where an assessment arrangement would put a disabled person at a substantial disadvantage in comparison to someone who is not disabled.

The following adaptations are examples of what may be considered for the purposes of facilitating access, as long as they do not impact on any competence standards being tested:

- adapting assessment materials;
- adaptation of the physical environment for access purposes;
- adaptation to equipment;
- assessment material in an enlarged format or Braille;
- assessment material on coloured paper or in audio format;



- British Sign Language (BSL);
- changing or adapting the assessment method;
- changing usual assessment arrangements;
- extra time, e.g. assignment extensions;
- language modified assessment material;
- practical assistant;
- prompter;
- providing assistance during assessment;
- reader;
- scribe;
- transcript;
- use of assistive software;
- using assistive technology;
- use of CCTV, coloured overlays, low vision aids;
- use of a different assessment location;
- use of ICT/responses using electronic devices.

It is important to note that not all of the adjustments (as above) will be reasonable, permissible or practical in particular situations. The learner may not need, nor be allowed the same adjustment for all assessments.

Learners should be fully involved in any decisions about adjustments/adaptations. This will ensure that individual needs can be met, whilst still bearing in mind the specified assessment criteria for a particular qualification.

A reasonable adjustment for a particular learner may be unique to that individual and may not be included in the list of available access arrangements specified above.

### **Special Considerations**

Requests for special consideration should be submitted as soon as possible. Please refer to the [Reasonable Adjustments and Special Consideration Policy](#).



## 5 Centre Recognition and Qualification Approval

### 5.1 Centre Recognition

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Both centre recognition and qualification approval must be gained before centres are permitted to deliver these qualifications. Guidance on the centre recognition and qualification approval processes is available on the website:

<https://www.gatewayqualifications.org.uk/advice-guidance/help-admin-tasks/centre-recognition/>

### 5.2 Qualification-specific centre requirements

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Centres must ensure that they have the appropriate resources in place when delivering performance units from vocational areas.

In the delivery of qualification and units to pre-16 learners centres are required to exercise due diligence in respect of the following:

- the learner's needs and access to information and advice about the units offered and how the course of learning will meet their needs;
- the learner's present capacity to undertake the tasks set by tutors, and tutors understanding of how particular tasks accord with the assessment criteria for the unit;
- tutors should be fully conversant with the qualification and unit specification/s offered to learners, where clarification is required the centre should consult with the assigned Quality Reviewer for further advice and guidance in the delivery of units and refer to the Centre Handbook and Reasonable Adjustment and Special Consideration policy and guidance.
- centres will be required to have appropriate and up to date risk assessments and ensure that appropriate support and supervision is provided; appropriate subject specialist knowledge should be consulted where the possibility of harm to learners is identified; this will be monitored through Gateway Qualifications' quality assurance process.

the centre contact for the unit/qualification being delivered must ensure that all procedures relating to the delivery of the unit/qualification operate effectively in the centre.

### 5.3 Qualification-specific tutor/assessor requirements

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Tutor/Assessors must be fully qualified and experienced in the subject area in which they are delivering, details of which must be provided to Gateway Qualifications as part of the Qualification Approval application.



## 6 Quality Assurance

### 6.1 Qualification-specific quality assurance requirements

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There are no additional internal/external quality assurance requirements for these qualifications.

### 6.2 Malpractice

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Malpractice is any deliberate activity, neglect, default or other practice that compromises the integrity of the internal and external assessment process, and/or the validity of certificates. It covers any deliberate actions, neglect, default or other practice that compromises, or could compromise:

- the assessment process
- the integrity of a regulated qualification
- the validity of a result or certificate
- the reputation and credibility of Gateway Qualifications
- the qualification to the public at large.

### 6.3 Additional requirements/guidance

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Assessment of the mandatory unit (the completion of an extended project) for each pre-Access qualification is summative and synoptic. The mandatory unit, therefore, should be taken at the end of the pre-Access course and it is expected that learners will draw on the knowledge, understanding and skills developed throughout the course as they plan, research, produce and reflect on their individual project.

The grade for the pre-Access qualification is derived solely from the grade for this single mandatory unit. Providers should ensure that learners understand the contribution that their project makes to their overall qualification grade.

See [9. Appendix](#) Mandatory units with grading criteria.



## 7 What to do next

For existing centres please contact your named Development Manager or Development Officer.

Tel: 01206 911211

Email: [enquiries@gatewayqualifications.org.uk](mailto:enquiries@gatewayqualifications.org.uk)

## 8 Gateway Qualifications

Gateway Qualifications, a not for profit registered charity, is an Awarding Organisation based in Colchester.

We work with learning providers and industry experts to design and develop qualifications that benefit the learner and the employer.

We support flexible, responsive and quality assured learning opportunities whether it's in the classroom, at work, in the community or through distance learning.

We are recognised by Ofqual, to design, develop and submit qualifications to the Regulated Qualifications Framework (RQF) and Qualification Wales to offer regulated qualifications in Wales.



## 9 Appendices

### 9.1 Appendix 1 – Unit Details

#### Business Project

**Level:** Level 2  
**Credit Value:** 6  
**GLH:** 48  
**Unit Number:** K/507/2071  
**Unit Aim:**

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
1 Be able to identify and select a business project.	1.1 Agree a suitable topic and scope for a business project. 1.2 Explain why they have chosen the particular topic or focus for the project. 1.3 Identify intended project outcomes and actions they need to take to achieve these 1.4 Outline skills needed to complete project.	1.1 Explain what they hope to achieve through the project. 1.2 Give reasons why each action is required. 1.3 Describe how these skills will be deployed. 1.4 Produce a plan for the project which includes timelines, order of	1.1 Explain how this will contribute to their understanding of a particular aspect of business. 1.2 Produce a well-organised and clear plan for the project which includes timelines, order of activities, resources and



LEARNING OUTCOMES The learner will:	ASSESSMENT CRITERIA - PASS The learner can:	MERIT In addition to the pass criteria, the learner can:	DISTINCTION In addition to the pass and merit criteria, the learner can:
	1.5 Plan how to meet agreed deadlines.	activities, resources and facilities needed.	facilities needed and contingencies.
2 Be able to carry out research for a business project.	2.1 Identify different sources of information relevant to the project. 2.2 Select data that is relevant and reliable. 2.3 Reference evidence and information appropriately.	2.1 Recognise the relative reliability and bias in different sources 2.2 Select and combine data from different sources.	2.1 Analyse data systematically to determine its relevance and reliability
3 Be able to undertake activity to complete a business project.	3.1 Carry out the necessary actions to complete the business project 3.2 Apply appropriate skills and knowledge to complete the project.	3.1 Make on-going adjustments where needed. 3.2 Apply a range of relevant skills and knowledge to complete the project.	3.1 Follow contingency plan where necessary. 3.2 Apply and extend own subject skills and knowledge to complete the project.
4 Be able to present a business project.	4.1 Select appropriate information to include in a presentation, including methodology and findings or conclusions. 4.2 Present information in own words, avoiding plagiarism 4.3 Use appropriate format and language, including business-specific terms, to present project outcomes to a specific audience.	4.1 Sequence information to ensure a logical flow.	4.1 Summarise key points
5 Be able to evaluate business project outcomes and own performance.	5.1 Review own performance in planning, carrying out and presenting outcomes from a business project, identifying what went well and what could be improved.	5.1 Determine success criteria and use these to make suggestions for improving performance.	5.1 Evaluate how well each success criterion was met. 5.2 Summarise knowledge and skills gained in relation to business.



## Education Project

**Level:** Level 2  
**Credit Value:** 6  
**GLH:** 48  
**Unit Number:** M/507/2055  
**Unit Aim:**

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
1 Be able to identify and select an education project.	1.1 Agree a suitable topic and scope for an education project. 1.2 Explain why they have chosen the particular topic or focus for the project. 1.3 Explain why they have chosen the particular topic or focus for the project. 1.4 Outline skills needed to complete project. 1.5 Plan how to meet agreed deadlines.	1.1 Explain what they hope to achieve through the project. 1.2 Give reasons why each action is required. 1.3 Describe how these skills will be deployed. 1.4 Produce a plan for the project which includes timelines, order of activities, resources and facilities needed.	1.1 Explain how this will contribute to their understanding of a particular area of education. 1.2 Produce a well-organised and clear plan for the project which includes timelines, order of activities, resources and facilities needed and contingencies.
2 Be able to carry out research for an education project.	2.1 Identify different sources of information relevant to the project. 2.2 Select data that is relevant and reliable. 2.3 Reference evidence and information appropriately.	2.1 Recognise the relative reliability and bias in different sources. 2.2 Select and combine data from different sources.	2.1 Analyse data systematically to determine its relevance and reliability.



LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
3 Be able to undertake activity to complete an education project.	3.1 Carry out the necessary actions to complete the education project. 3.2 Apply appropriate skills and knowledge to complete the project.	3.1 Make on-going adjustments where needed. 3.2 Apply a range of relevant skills and knowledge to complete the project.	3.1 Follow contingency plan where necessary. 3.2 Apply and extend own subject skills and knowledge to complete the project.
4 Be able to present an education project.	4.1 Select appropriate information to include in a presentation, including methodology and findings or conclusions. 4.2 Present information in own words, avoiding plagiarism. 4.3 Use appropriate format and language, including subject-specific terms, to present project outcomes to a specific audience.	4.1 Sequence information to ensure a logical flow.	4.1 Summarise key points.
5 Be able to evaluate education project outcomes and own performance.	5.1 Review own performance in planning, carrying out and presenting outcomes from an education project, identifying what went well and what could be improved.	5.1 Determine success criteria and use these to make suggestions for improving performance.	5.1 Evaluate how well each success criterion was met. 5.2 Summarise knowledge and skills relating to education gained through completing the project.



## Health, Social Care or Social Work Project

**Level:** Level 2  
**Credit Value:** 6  
**GLH:** 48  
**Unit Number:** R/507/1982  
**Unit Aim:**

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
1 Be able to identify and select a health, social care or social work project.	1.1 Agree a suitable topic and scope for a health, social care or social work project. 1.2 Explain why they have chosen the particular topic or focus for the project. 1.3 Identify intended project outcomes and actions they need to take to achieve these. 1.4 Outline skills needed to complete project. 1.5 Plan how to meet agreed deadlines.	1.1 Explain what they hope to achieve through the project. 1.2 Give reasons why each action is required. 1.3 Describe how these skills will be deployed. 1.4 Produce a plan for the project which includes timelines, order of activities, resources and facilities needed.	1.1 Explain how this will contribute to their understanding of a particular area of health, social care or social work. 1.2 Produce a well-organised and clear plan for the project which includes timelines, order of activities, resources and facilities needed and contingencies.



LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
2 Be able to carry out research for a health, social care or social work project.	2.1 Identify different sources of information relevant to the project. 2.2 Select data that is relevant and reliable. 2.3 Reference evidence and information appropriately.	2.1 Recognise the relative reliability and bias in different sources. 2.2 Select and combine data from different sources.	2.1 Analyse data systematically to determine its relevance and reliability.
3 Be able to undertake activity to complete a health, social care or social work project.	3.1 Carry out the necessary actions to complete the health, social care or social work project. 3.2 Apply appropriate skills and knowledge to complete the project.	3.1 Make on-going adjustments where needed. 3.2 Apply a range of relevant skills and knowledge to complete the project.	3.1 Follow contingency plan where necessary. 3.2 Apply and extend own subject skills and knowledge to complete the project.
4 Be able to present a health, social care or social work project.	4.1 Select appropriate information to include in a presentation, including methodology and findings or conclusions. 4.2 Present information in own words, avoiding plagiarism. 4.3 Use appropriate format and language, including subject-specific terms, to present project outcomes to a specific audience.	4.1 Sequence information to ensure a logical flow.	4.1 Summarise key points.
5 Be able to evaluate health, social care or social work project outcomes and own performance.	5.1 Review own performance in planning, carrying out and presenting outcomes from a health, social care or social work project, identifying what went well and what could be improved.	5.1 Determine success criteria and use these to make suggestions for improving performance.	5.1 Evaluate how well each success criterion was met. 5.2 Summarise knowledge and skills gained in relation to health, social care or social work.



## Law Project

**Level:** Level 2  
**Credit Value:** 6  
**GLH:** 48  
**Unit Number:** K/507/2068  
**Unit Aim:**

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
1 Be able to identify and select a law project.	1.1 Agree a suitable topic and scope for a law project. 1.2 Explain why they have chosen the particular topic or focus for the project. 1.3 Identify intended project outcomes and actions they need to take to achieve these. 1.4 Identify intended project outcomes and actions they need to take to achieve these. 1.5 Plan how to meet agreed deadlines.	1.1 Explain what they hope to achieve through the project. 1.2 Give reasons why each action is required. 1.3 Describe how these skills will be deployed. 1.4 Produce a plan for the project which includes timelines, order of activities, resources and facilities needed.	1.1 Explain how this will contribute to their understanding of a particular area of law. 1.2 Produce a well-organised and clear plan for the project which includes timelines, order of activities, resources and facilities needed and contingencies.



LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
2 Be able to carry out research for a law project.	2.1 Identify different sources of information relevant to the project. 2.2 Select data that is relevant and reliable. 2.3 Reference evidence and information appropriately.	2.1 Recognise the relative reliability and bias in different sources. 2.2 Select and combine data from different sources.	2.1 Analyse data systematically to determine its relevance and reliability.
3 Be able to undertake activity to complete a law project.	3.1 Carry out the necessary actions to complete the law project. 3.2 Apply appropriate skills and knowledge to complete the project.	3.1 Make on-going adjustments where needed. 3.2 Apply a range of relevant skills and knowledge to complete the project.	3.1 Follow contingency plan where necessary. 3.2 Follow contingency plan where necessary.
4 Be able to present a law project.	4.1 Select appropriate information to include in a presentation, including methodology and findings or conclusions. 4.2 Present information in own words, avoiding plagiarism. 4.3 Use appropriate format and language, including legal terms, to present project outcomes to a specific audience.	4.1 Sequence information to ensure a logical flow.	4.1 Summarise key points



LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
5 Be able to evaluate law project outcomes and own performance.	5.1 Review own performance in planning, carrying out and presenting outcomes from a law project, identifying what went well and what could be improved.	5.1 Determine success criteria and use these to make suggestions for improving performance.	5.1 Evaluate how well each success criterion was met. 5.2 Summarise knowledge and skills gained in relation to law.



## Science Project

**Level:** Level 2  
**Credit Value:** 6  
**GLH:** 48  
**Unit Number:** D/507/2066  
**Unit Aim:**

This unit has 5 learning outcomes.

LEARNING OUTCOMES	ASSESSMENT CRITERIA - PASS	MERIT	DISTINCTION
The learner will:	The learner can:	In addition to the pass criteria, the learner can:	In addition to the pass and merit criteria, the learner can:
1 Be able to identify and select a science project.	1.1 Agree a suitable topic and scope for a science project. 1.2 Explain why they have chosen the particular topic or focus for the project. 1.3 Identify intended project outcomes and actions they need to take to achieve these (e.g. specific experiments or data collection). 1.4 Outline skills (for example scientific, project-management) needed to complete project. 1.5 Plan how to meet agreed deadlines.	1.1 Explain what they hope to achieve through the project. 1.2 Give reasons why each action is required. 1.3 Describe how these skills will be deployed. 1.4 Produce a plan for the project which includes timelines, order of activities, resources and facilities needed.	1.1 Explain how this will contribute to their understanding of a particular area of science. 1.2 Produce a well-organised and clear plan for the project which includes timelines, order of activities, resources and facilities needed and contingencies.



LEARNING OUTCOMES The learner will:	ASSESSMENT CRITERIA - PASS The learner can:	MERIT In addition to the pass criteria, the learner can:	DISTINCTION In addition to the pass and merit criteria, the learner can:
2 Be able to carry out research for a science project.	2.1 Identify different sources of information relevant to the project. 2.2 Select data that is relevant and reliable. 2.3 Reference evidence and information appropriately.	2.1 Recognise the relative reliability and bias in different sources. 2.2 Select and combine data from different sources.	2.1 Analyse data systematically to determine its relevance and reliability.
3 Be able to undertake activity to complete a science project.	3.1 Carry out the necessary actions to complete the science project. 3.2 Apply appropriate skills and knowledge to complete the project.	3.1 Make on-going adjustments where needed. 3.2 Apply a range of relevant scientific skills and knowledge to complete the project.	3.1 Follow contingency plan where necessary. 3.2 Apply and extend own scientific skills and knowledge to complete the project.
4 Be able to present a science project.	4.1 Select appropriate information to include in a presentation, including method and findings or conclusions. 4.2 Use appropriate format and language, including scientific terms, to present project outcomes to a specific audience.	4.1 Sequence information to ensure a logical flow.	4.1 Include a summary of key points and highlight the most important outcomes.
5 Be able to evaluate science project outcomes and own performance.	5.1 Review own performance in planning, carrying out and presenting outcomes from a science project, identifying what went well and what could be improved.	5.1 Determine success criteria and use these to make suggestions for improving performance.	5.1 Evaluate how well each success criterion was met. 5.2 Summarise knowledge and skills gained in relation to science.





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