

# QUALIFICATION SPECIFICATION

 gateway  
qualifications



Certificate in Providing Voluntary  
Youth Services in the Scout  
Association (Level 2)

Access to HE

Apprenticeships

Digital

Employability &  
Enterprise

English & Maths

ESOL

Personal & Social  
Development

Professional  
Development

Vocational



This qualification specification covers the following qualification:

<b>Qualification Title</b>	<b>Qualification Number</b>
Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Services in The Scout Association	601/5597/8

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1.2 (April 2021)	Qualification approval from Qualifications Wales removed.	Pg5 and 6

### About this qualification specification

This qualification specification is intended for tutors, assessors, internal quality assurers, centre quality managers and other staff at The Scout Organisation who are involved in the delivery of the Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Services in The Scout Association.

It sets out what is required of the learner in order to achieve the qualification. It also contains information specific to managing and delivering the qualification including specific quality assurance requirements.

The guide should be read in conjunction with the Gateway Qualifications Centre Handbook and other publications available on the website which contain more detailed guidance on assessment and verification practice.

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## 1. Qualification Information

### 1.1 About the qualification

The qualifications have been approved by the Office of Qualifications and Examinations Regulation (Ofqual) that regulates qualifications, examinations.

The Scout Association currently offers the Level 2 Certificate in Providing Voluntary Youth Services in The Scout Association which all adults in Scouting who hold a Section Leader or Assistant Section Leader role are eligible to undertake.

The qualification is made up of 5 units which have all been assessed at level 2.

The qualification has been designed to ensure that the assessment is practical and reflects the learning and validation criteria of modules within the Adult Training Scheme.

**The Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Services in The Scout Association is a restricted qualification and is not available for general use.**

### 1.2 Objective

The objective of the Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Services in The Scout Association is to provide external recognition for the skills and knowledge gained in their roles and in the internal training completed by Members of The Scout Association who hold Section Leader roles.

### 1.3 Key Facts

Qualification Title	Total Qualification Time	Guided Learning	Credit Value
<b>Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Service in The Scout Association</b>	180	108	18

**Total Qualification Time** is the number of notional hours which represents an estimate of the total amount of time that could be reasonably expected to be required for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification.

Total Qualification Time is comprised of the following two elements:

- The number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and

- An estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place by – but, unlike Guided Learning, not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

#### **1.4 Achievement methodology**

The qualification will be awarded to learners who successfully achieve all the units through a Portfolio of Evidence that has been successfully verified and monitored through Gateway Qualifications' Quality Assurance process. Achievement is therefore determined by successful completion of unit assessment with no further requirement for additional/summative assessment.

#### **1.5 Geographical Coverage**

The qualifications have been approved by Ofqual to be offered in England.

If a centre based outside of England (including Scotland) would like to offer this qualification, they should make an enquiry to Gateway Qualifications.

#### **1.6 Progression Opportunities**

Learners could progress onto further learning in a related subject such as volunteering, youth work.

#### **1.7 Relationship with other frameworks**

The Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Services in The Scout Association provides much of the knowledge, understanding and skills that are included within other nationally recognised qualifications in Volunteering.

## 2 Learner Entry Requirements

### 2.1 Age

The approved age range for these qualifications is: 18+.

### 2.2 Prior Qualifications or Units

There is no requirement for learners to have achieved prior qualifications or units.

### 2.3 Prior Skills/Knowledge/Understanding

There is no requirement for learners to have prior skills, knowledge or understanding.

### 2.4 Restrictions

There are no restrictions to entry.

### 2.5 Access to qualifications for learners with disabilities or specific needs

It is Gateway Qualifications' aim that there shall be equal opportunities within this organisation and in all the services it provides and within its recognised centres and via the services they provide and so meet the organisation's legal responsibilities to prevent discrimination.

In particular it is the organisation's intention that there should be no discrimination on the grounds of a protected characteristic including age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex, sexual orientation. It is acknowledged that this is not an exhaustive list.

Gateway Qualifications and recognised centres have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the assessment criteria.

#### **Special Considerations**

Requests for special consideration should be submitted as soon as possible. Please refer to the [Reasonable Adjustments and Special Consideration Policy](#).

### 2.6 Additional Requirements/Guidance

There are no additional rules or guidance regarding learner entry requirements.



## 2.7 Recruiting Learners with Integrity

It is vital that centres recruit with integrity with regard to qualifications. Centres must ensure that learners have the correct information and advice on their selected qualification(s) and that the qualification(s) will meet their needs.

The recruitment process must include the centre assessing each potential learner and making justifiable and professional judgements about the learner's potential to successfully complete the assessment and achieve the qualification. Such an assessment must identify, where appropriate, the support that will be made available to the learner to facilitate access to the qualification(s).

### 3 Achieving the Qualification

#### 3.1 Qualification Structure (Rules of Combination and Unit List)

The knowledge, skills and understanding that will be assessed as part of the qualification are set out within the unit specifications. These include the learning outcomes and associated assessment criteria. To obtain unit information, please contact Gateway Qualifications who will enable access to our unit library.

For information on Recognition of Prior Learning/Exempt and Equivalent units please see section **3.2 Recognition of Prior Learning (RPL)/Exemptions/Equivalencies**

#### Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Service in The Scout Association

To achieve the Gateway Qualifications Level 2 Certificate In Providing Voluntary Youth Services in The Scout Association, learners must complete 5 mandatory units totalling 18 credits.

Unit Reference Number	Title	Level	Credit Value	GLH	Subject Sector code	Group Name
L/506/9910	The Principles of Scouting	2	3	20	14.1	Mandatory
R/506/9911	Working Responsibly with Young People in The Scout Association	2	3	25	14.1	Mandatory
D/506/9913	The Role of the Section Leadership Team within The Scout Association	2	4	30	14.1	Mandatory
H/506/9914	Plan a High Quality Scouting Programme	2	4	30	14.1	Mandatory
K/506/9915	Run a High Quality Scouting Programme	2	4	35	14.1	Mandatory

### **3.2 Recognition of Prior Learning (RPL)**

Recognition of Prior Learning (RPL) provides learners and Centres with an alternative assessment method by which a learner's previous achievements can meet the assessment requirements for a unit/qualification through the knowledge, understanding or skills that they already possess and so, do not need to develop these through a course of learning.

It enables the recognition of achievement from a range of activities using any valid assessment methodology. Provided that the assessment requirements of a given unit or qualification have been met, the use of RPL is acceptable to contribute to a unit, units or a whole qualification according to the RPL criteria for a given qualification.

The process of Recognition for Prior Learning is not applicable to this qualification.

### **3.3 Links to other qualifications**

There are no direct links to other qualifications.

## **4 Assessment and Quality Assurance**

The following are in addition to the standard assessment and quality assurance requirements set out in the Gateway Qualifications Centre Handbook.

### **4.1 Method of Assessment**

The method of assessment for the qualification is through a portfolio of evidence.

### **4.2 Assessment Materials**

There are no specific assessment materials provided for this qualification.

### **4.3 Qualification-Specific Centre Requirements**

Centres must ensure that they have the appropriate staffing and resources in place for delivery of this qualification.

### **4.4 Qualification-Specific Tutor/Assessor Requirements**

Tutor/Assessors must be fully qualified and experienced in the subject area in which they are delivering, details of which must be provided to Gateway Qualifications as part of the Qualification Approval application.

### **4.5 Qualification-Specific Quality Assurance Requirements**

There are no additional internal/external quality assurance requirements for this qualification.

### **4.6 Additional Requirements/Guidance**

There are no additional requirements that Learners must satisfy in order for assessment to be undertaken and the unit/qualification to be awarded.

## 5 What to do next

For existing centres please contact your named Development Manager or Development Officer.

For organisations, not yet registered as Gateway Qualifications centre please contact:

Gateway Qualifications  
Gateway House  
3 Tollgate Business Park  
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## 6 Gateway Qualifications

Gateway Qualifications, a not for profit registered charity, is an Awarding Organisation based in Colchester.

We work with learning providers and industry experts to design and develop qualifications that benefit the learner and the employer.

We support flexible, responsive and quality assured learning opportunities whether it's in the classroom, at work, in the community or through distance learning. We are recognised by Ofqual, to design, develop and submit qualifications to the Regulated Qualifications Framework (RQF).



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