Fill in your name, date of birth and registration number in the box above.

<table>
<thead>
<tr>
<th>Task 1 Pass Mark</th>
<th>7/10</th>
<th>Task 1 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 2 Pass Mark</td>
<td>8/12</td>
<td>Task 2 Marks</td>
</tr>
<tr>
<td>Task 3 Pass Mark</td>
<td>8/13</td>
<td>Task 3 Marks</td>
</tr>
</tbody>
</table>

Pass/Fail __________

Tutor signature: _______________ Date: __________

Internal Quality Assurer signature: _______________ Date: __________
Instructions

• Use a pen.

• You have 1 hour and 15 minutes to complete all three tasks.

Information

• This paper has 35 marks.

Advice

• Read each question carefully before you start to answer it.

• You should spend approximately 15 minutes on Task 1, 25-30 minutes on Task 2 and 25-30 minutes on Task 3.

• Check your answers if you have time at the end.
## Task 1

You bought something from a clothes shop recently but there was a problem and you want to return it. Complete this form for the shop.

### Fashion Clothing Co.

<table>
<thead>
<tr>
<th>CLOTHING RETURNS FORM</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Full name</td>
<td></td>
</tr>
<tr>
<td>2) Address including postcode</td>
<td></td>
</tr>
<tr>
<td>3) Telephone number</td>
<td></td>
</tr>
<tr>
<td>4) Type of clothes you are returning (e.g. T-shirt)</td>
<td>Colour</td>
</tr>
<tr>
<td>5) Reasons for returning the clothes (write 2 sentences)</td>
<td></td>
</tr>
</tbody>
</table>

Total Marks for Task 1: **10**
Task 2

You are having a party this weekend. Write a note to invite your friend to the party.

In your note say:

- why you are having a party
- when the party is happening
- where the party is
- what will happen at the party

Write between 40 and 50 words.

You must write in full sentences.

Total Marks for Task 2: 12
Task 3

You are on holiday in another city or country. Write an email to your friend at home.

Tell them:

- where you are staying
- what the place is like (describe using adjectives)
- what you did yesterday
- what you are doing today

Write between 50 and 70 words.

You must write in full sentences. You do not need to fill in the ‘To’ and ‘Cc’ boxes.