ESOL Skills for Life

Speaking and Listening

Entry Level 1

Assessor Pack and Candidate’s Papers

Assessment Code: ESOLSLE1AA/P

THIS PACK CONTAINS BOTH THE ASSESSOR PACK AND CANDIDATE PAPERS FOR THE THREE TASKS

PLEASE SEPARATE THE ASSESSOR PACK FROM THE CANDIDATE PAPERS BEFORE ASSESSMENT BEGINS

The first part of this pack contains the transcript for task 1, the mark schemes and marking guidance for the three tasks of the Speaking and Listening paper. Please remove this section before handing out Candidate Papers.

The second part of this pack contains Candidate Papers for the three Speaking and Listening tasks. These may be completed separately, or at one time, but must all be completed under supervised conditions.
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Guidance on the conduct of the assessment of the speaking and listening tasks

- The tasks are designed to be completed during normal class time but must be taken under supervised conditions. This means that all tasks must be completed with the tutor/assessor, or other designated supervisor, present.

- Tutors must not teach to the actual assessment tasks, but candidates should be familiar with the format of each task and will have practised speaking and listening in a range of contexts appropriate to the level. By the time they are assessed, candidates should be aware of the skills that are being assessed and the success criteria.

- This assessment is composed of three tasks. Candidates must complete all three tasks. They may be done in any order.

- Centres wishing to contextualise any of the tasks should refer to the guidance in the specification.

- Candidates do not have to complete all the tasks in a single session, but they must complete them under supervision and are not permitted to take them away.

- Candidates should be briefed on the task/tasks to be completed. Task 1 focuses on listening skills and Tasks 2 and 3 on speaking and listening skills.

- Candidates should be encouraged to read the questions for Task 1 before listening to the recordings.

- Candidates may be assisted with aspects that are not being assessed (e.g. the assessor may tell the candidate what to do if they cannot read the written instructions adequately). Candidates may give their responses to the listening task verbally and the tutor/assessor may scribe the answer as these tasks assess listening and not writing.

- Candidates must be allowed to complete the tasks independently without any further support according to the guide time allowed.

- To achieve the speaking and listening unit candidates must achieve the pass mark for the listening Task 1 and the combined pass mark for Tasks 2 and 3, as indicated below.
Task 1 – Listening

- Task 1 will focus on listening to and extracting key information from short spoken sources and demonstrating comprehension skills.
- You will be provided with a sound file of a recording. If centres are unable to access the sound file, they may record their own but the voice on the recording must not be that of the candidate’s tutor.
- Each extract will be played three times. Candidates will then have time to respond to the questions before the next extract is played.
- The time allowed for this assessment is 30 minutes.

Transcript

Read questions 1 and 2

You want to find the doctors’. Follow these directions.

Go past the shops. Turn left at the end of the road.

Now answer the questions. Put a tick in the correct box.

Read questions 3 - 5

I am a friend telling you about what I am going to do today.

I am going to my English class this morning. The class is at 10 o’clock. I have a job interview this afternoon. The job interview is at 3. I am going by bus. I am going to watch TV tonight.

Now answer the questions. Put a tick in the correct box.

Read questions 6 - 9

I am a friend telling you about planning a holiday.

On Tuesday I am going to the cinema. On Wednesday I am going to the swimming pool. On Thursday I am going to the zoo. I like to watch the animals. On Friday I am going shopping. I am going to buy presents for my friends.

Now complete the diary by adding the missing words.

End of Transcript
Task 1 General marking guidance and assessment principles

- Assessors should mark according to the mark scheme.

- Assessors should apply the mark schemes positively. Candidates must be rewarded for what they have shown they can do.

- Assessors should always award full marks if these are deserved, i.e. if the answer matches the mark scheme. Half marks may not be awarded.

- If a response is not worthy of credit it should be awarded 0.

- Where assessors are required to make a judgement, for example in short answer questions, examples will be provided of possible answers that may be credited.

- Responses that are correct but completed outside the box must be credited.

- Candidates will not be penalised for incorrect spelling as long as meaning is clear.
Questions 1 and 2

<table>
<thead>
<tr>
<th>Assessment Criteria</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Scheme</td>
<td>1 mark per response</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Correct Answer</th>
<th>Marks Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>B - Shops</td>
<td>1 mark</td>
</tr>
<tr>
<td>2.</td>
<td>A - Left</td>
<td>1 mark</td>
</tr>
</tbody>
</table>

Questions 3 - 5

<table>
<thead>
<tr>
<th>Assessment Criteria</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Scheme</td>
<td>1 mark per response</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Correct Answer</th>
<th>Marks Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>A - English Class</td>
<td>1 mark</td>
</tr>
<tr>
<td>4.</td>
<td>A – 3 o’clock</td>
<td>1 mark</td>
</tr>
<tr>
<td>5.</td>
<td>C – By bus</td>
<td>1 mark</td>
</tr>
</tbody>
</table>

Questions 6-9

<table>
<thead>
<tr>
<th>Assessment Criteria</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Scheme</td>
<td>1 mark per response</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Correct Answer</th>
<th>Marks Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuesday</td>
<td>Cinema</td>
<td>1 mark</td>
</tr>
<tr>
<td>Wednesday</td>
<td>Swimming pool</td>
<td>1 mark</td>
</tr>
<tr>
<td>Thursday</td>
<td>Zoo</td>
<td>1 mark</td>
</tr>
<tr>
<td>Friday</td>
<td>Shopping</td>
<td>1 mark</td>
</tr>
</tbody>
</table>

Total Marks Available for Task 1 9 marks
Pass mark 6 marks
Tasks 2 and 3 – Speaking and Listening

- For Tasks 2 and 3 candidates will be given preparation time of 5 minutes per task on the day of the test. They may make short notes. These should be in the form of bullet points and must not include full sentences. Candidates may take the notes into the test with them and they must be handed to the tutor at the end of the assessment. The notes must be stored with all other candidate work for review by internal quality assurance staff and by Gateway Qualifications external quality assurers.

- When carrying out assessment work with candidates working in pairs or groups assessors must ensure that they assess individual performance. Candidates should announce their name before speaking for the first time for ease of identification. There may be occasions when the weaker performance of other candidates within a group may adversely affect another candidate’s ability to meet the assessment criteria. If this is the case, the assessor will need to intervene to ensure fairness of assessment opportunity.

- All assessments of Tasks 2 and 3 must be audio recorded. On the recording, each activity must be preceded by the following:
  - name of the candidate(s)
  - candidate ID(s)
  - name of the assessor
  - level of assessment
  - number of task
  - topic (where appropriate)
  - date task undertaken
Task 2 Individual speaking activity

- Approximate duration 15-20 minutes depending upon the number of candidates in the group.

- Candidates will complete this task in a small group with between two to five people.

- Each candidate has five minutes to prepare on their own before talking. The duration of the activity will depend upon the number of candidates being assessed but should not be more than five minutes per candidate.

- You should give the candidates being assessed the candidate instructions.

- Candidates may make notes. These must not be in full sentences. They must hand in their notes when they have completed the task.

**Candidate Instructions**

You are buying fruit and vegetables in a shop.

- Say what you want to buy.
- Say what you are going to make – give two details.
- Say what meals you like to eat.
## Task 2 Mark scheme and guidance

<table>
<thead>
<tr>
<th>Assessment Criteria</th>
<th>2.1, 4.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark Scheme</td>
<td>1 mark per response</td>
</tr>
</tbody>
</table>

### 2 marks for each bullet point (maximum 6 marks)

- Candidate communicates task using appropriate vocabulary and expressions at Entry 1. **2 marks**
- Candidate has sufficient vocabulary and expressions to make them self understood. Tutor may need to ask for clarification or to prompt. **1 mark**
- No communication worthy of credit **0 marks**

### Marks for pronunciation and intonation (maximum 2 marks for the whole task)

- Candidate articulates sounds of English so as to be understood. **2 marks**
- Candidate articulates most sounds recognisably. Communication is not impaired. **1 mark**
- Pronunciation and intonation are such that communication is not achieved. **0 marks**

### Grammar (maximum 2 marks for the whole task)

- Statements and questions are grammatically well formed at Entry 1. **2 marks**
- Some grammatical errors occur but these do not impede communication. **1 mark**
- Grammatical errors are such that communication is not achieved. **0 marks**

**Total Marks Available** 10 marks
Task 3 Discussion

- Approximately duration 15 minutes depending upon the number of candidates being assessed.

- Candidates will take part in a discussion with one or more people (up to five) about one of the three topics. These are:
  a) Where you live
  b) Sport
  a. TV Programmes

- The tutor will select the topic to be allocated to each group of candidates being assessed together.

- Each candidate has five minutes to prepare on their own before talking. The duration of the activity will depend upon the number of candidates being assessed but should not be more than five minutes per candidate.

- You should give the candidates being assessed the candidate instructions.

- Candidates may make notes. These must not be in full sentences. They must hand in their notes when they have completed the task.
## Task 3 Mark scheme and guidance

<table>
<thead>
<tr>
<th>Assessment Criteria</th>
<th>2.1, 3.1, 4.1, 4.2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mark scheme</td>
<td>Each candidate is to be assessed individually</td>
</tr>
</tbody>
</table>

### Discussion (maximum 2 marks for the whole task)

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candidate maintains their role in the discussion. May request clarification or repetition.</td>
<td>2 marks</td>
</tr>
<tr>
<td>Candidate maintains their role in the discussion most of the time. May need help from the tutor.</td>
<td>1 mark</td>
</tr>
<tr>
<td>Candidate unable to maintain role in discussion.</td>
<td>0 marks</td>
</tr>
</tbody>
</table>

### Communication (maximum 2 marks for the whole task)

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candidate communicates using appropriate vocabulary and expressions at Entry 1.</td>
<td>2 marks</td>
</tr>
<tr>
<td>Candidate has sufficient vocabulary and expressions to make them self understood. Tutor may need to ask for clarification or to prompt.</td>
<td>1 mark</td>
</tr>
<tr>
<td>No communication worthy of credit.</td>
<td>0 marks</td>
</tr>
</tbody>
</table>

### Pronunciation and intonation (maximum 2 marks for the whole task)

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Candidate articulates sounds of English so as to be understood.</td>
<td>2 marks</td>
</tr>
<tr>
<td>Candidate articulates most sounds recognisably. Communication is not impaired.</td>
<td>1 mark</td>
</tr>
<tr>
<td>Pronunciation and intonation are such that the communication is not achieved.</td>
<td>0 marks</td>
</tr>
</tbody>
</table>

### Grammar (maximum 2 marks for the whole task)

<table>
<thead>
<tr>
<th>Description</th>
<th>Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Statements and questions are grammatically well formed at Entry 1.</td>
<td>2 marks</td>
</tr>
<tr>
<td>Some grammatical errors occur but these do not impede communication.</td>
<td>1 mark</td>
</tr>
<tr>
<td>Grammatical errors are such that communication is not achieved.</td>
<td>0 marks</td>
</tr>
</tbody>
</table>

### Total Marks Available

- 8 marks

### Total Marks Available for Tasks 2 and 3

- 18 marks

### Pass Mark for Tasks 2 and 3

- 12 marks
### Appendix 1:

**Adult ESOL core curriculum guidance.**

<table>
<thead>
<tr>
<th>Simple sentences</th>
<th>Entry 1</th>
</tr>
</thead>
<tbody>
<tr>
<td>• word order in simple statements, e.g.:</td>
<td></td>
</tr>
<tr>
<td>subject – verb – object</td>
<td></td>
</tr>
<tr>
<td>subject – verb – adverb</td>
<td></td>
</tr>
<tr>
<td>subject – verb – adjective</td>
<td></td>
</tr>
<tr>
<td>subject – verb – prepositional phrase</td>
<td></td>
</tr>
<tr>
<td>• word order in instructions</td>
<td></td>
</tr>
<tr>
<td>• <em>there is/are</em> + noun (+ prepositional phrase)</td>
<td></td>
</tr>
<tr>
<td>• <em>yes/no</em> questions</td>
<td></td>
</tr>
<tr>
<td>• <em>wh-</em> questions</td>
<td></td>
</tr>
<tr>
<td>• question words <em>what/who/where/how much/how many</em></td>
<td></td>
</tr>
<tr>
<td>• contracted form of auxiliary</td>
<td></td>
</tr>
<tr>
<td>• imperatives and negative imperatives</td>
<td></td>
</tr>
</tbody>
</table>

**Noun phrase**

| • regular and common irregular plurals of nouns | |
| • very common uncountable nouns | |
| • personal pronouns | |
| • demonstratives | |
| • determiners of quantity | |
| • indefinite article *a/an* with singular countable nouns | |
| • definite article *the* | |
| • possessives: *my/your/his/her*, etc | |

### Verb forms and time markers in statements, interrogatives, negatives and short forms

| • simple present tense of: *be/have/do*; common regular verbs | |
| • *have got* – indicating possession | |
| • present continuous of common regular verbs | |
| • contracted forms of: subject and auxiliary; auxiliary and negative | |
| • Modals: *can* + bare infinitive to express ability; *would* + *like* for requests | |
| • use of *on, off, in, out* | |

### Adjectives

| • Common adjectives after *be* | |

### Adverbs and prepositional phrases

| • common prepositions and prepositional phrases of place | |
| • simple adverbs of place, manner and time | |
| • use of intensifier *very* | |

### Discourse

| • sentence connectives – *then, next* | |
## ESOL Skills for Life

### Speaking and Listening

#### Entry Level 1

**Candidate’s Paper**

Assessment Code: ESOLSLE1AA/P

Complete the following information:

<table>
<thead>
<tr>
<th>Candidate Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gateway Qualifications registration number:</td>
</tr>
<tr>
<td>DOB:</td>
</tr>
<tr>
<td>Centre Name:</td>
</tr>
<tr>
<td>Date &amp; Time of Assessment:</td>
</tr>
<tr>
<td>Number of tasks: 3</td>
</tr>
</tbody>
</table>

Fill in your name, date of birth and registration number in the box above.

<table>
<thead>
<tr>
<th>Task 1 Pass Mark</th>
<th>6/9</th>
<th>Task 1 Marks</th>
</tr>
</thead>
<tbody>
<tr>
<td>Task 2 &amp; 3 Pass Mark</td>
<td>12/18</td>
<td>Task 2&amp;3 Marks</td>
</tr>
<tr>
<td>Pass/Fail</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Tutor signature: __________________________  Date: ______________

Internal Quality Assurer signature: __________________________  Date: ______________

---

**Instructions**
• Use a pen.

• You have 30 minutes to complete Task 1.

• Some questions must be answered with one tick ✓ in a box. If you change your mind about an answer, put a line through the box ✓ and then mark your new answer with a tick ✓.

Advice

• Read each question carefully before you start to answer it.

• Try to answer every question.

• Check your answers if you have time at the end.
Task 1 - Listening

Questions 1 and 2

Read the questions.

Listen to the recording. You will hear it three times.

Now answer the questions.

Put a tick [ ] in the correct box.

1. How do you get to the doctor?

   First go past

   a) [ ]

   b) [ ]

2. Then turn

   a) [ ]

   b) [ ]
Questions 3 – 5

Read the questions.

Listen to the recording. You will hear it three times.

Now answer the questions.

Put a tick in the correct box.

3. Where is your friend going in the morning?

a) 

b) 

c)
4. What time is the job interview?

   a) 3 o’clock

   b) 5 o’clock

   c) 10 o’clock

5. How will he get to the job interview?

   a. By train

   b. By car

   c. By bus
Listen to the recording. You will hear it three times.

Your friend is telling you about her holiday plans.

Now complete the diary below by adding the activity to the correct day.

*(Your tutor can help you read the words already in the diary.)*

<table>
<thead>
<tr>
<th>Monday</th>
<th>Thursday</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuesday</td>
<td>Friday</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td>Wednesday</td>
<td>Saturday</td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Sunday</td>
</tr>
</tbody>
</table>

Total Marks for Task 1: 9
Task 2 - Individual speaking activity

Instructions

- You have five minutes to prepare on your own before talking.
- You may make notes. These must not be in full sentences.
- You must give the notes to your tutor after you complete the task.
- Use the space below to make notes.

You are buying fruit and vegetables in a shop.

- Say what you want to buy.
- Say what you are going to make – give two details.
- Say what meals you like to eat.

You may make notes here

Total marks for Task 2: 10
Task 3 Discussion

- You have five minutes to prepare on your own before talking.
- You may make notes. These must not be in full sentences.
- You must give the notes to your tutor after you complete the task.
- Use the space below to make notes.

**Candidate Instructions – Topic A**

**Where you live**

You will say three things to another person or small group about where you live. Then you will discuss the topic together.

- Say what you like and dislike.
- Listen to the other person or people.
- You can agree or disagree with them.
- Ask at least one question.

Total Marks for Task 3: 8
Candidate Name: _______________________________________________

ID No: ______________________        Date of Birth:___________________

Task 3 Discussion

- You have five minutes to prepare on your own before talking.
- You may make notes. These must not be in full sentences.
- You must give the notes to your tutor after you complete the task.
- Use the space below to make notes.

Candidate Instructions – Topic B

Sport

You will say three things to another person or small group about sport. Then you will discuss the topic together.

- Say what you like and dislike.
- Listen to the other person or people.
- You can agree or disagree with them.
- Ask at least one question.

Total Marks for Task 3: 8
Task 3 Discussion

- You have five minutes to prepare on your own before talking.
- You may make notes. These must not be in full sentences
- You must give the notes to your tutor after you complete the task.
- Use the space below to make notes.

Candidate Instructions – Topic C

Your favourite TV programme

You will say three things to another person or small group about your favourite TV programme. Then you will discuss the topic together.

- Say what you like and dislike.
- Listen to the other person or people.
- You can agree or disagree with them.
- Ask at least one question.

Total Marks for Task 3: 8