Assignment Brief - Ungraded

Access to HE Diploma Title	Nursing and Midwifery

Unit Code(s)	Unit Title	Level	Credit Value
QU007638	Preparation for Higher Education	3	3

Assignment Title	Higher Education Preparation Portfolio

Tasks

This assignment will be divided into 4 tasks.
The word count should be 1,500 words (+/- 10%) in total and all tasks presented as one portfolio of evidence.

Task 1: Analyse the nature of higher education study and, using a range of sources, provide information about the entry requirements for your chosen higher education course.

Guidance: Do not simply rely upon the websites for your chosen higher education establishment. Consider what other say about each of these courses, e.g. Quality Assurance Agency (QAA). Compare and contrast these establishments.
AC 1.1, 1.2, 1.3, 3.1, 4.3

Task 2: Produce a detailed UCAS statement.

Guidance: This statement should meet the UCAS requirements and outline your strengths and areas for development. State clearly why you have chosen the particular course and what qualities, skills and attributes you could bring to it.
AC 2.1, 2.2

Task 3: Preparing for interview questions

Guidance: For this task you should consider the types of questions you may be asked at interview. Develop a minimum of 10 questions with appropriate answers.
AC 3.2

Task 4: Chart

Guidance: Produce a chart that details your strengths and weaknesses in relation to academic qualities. Link this to any barriers and practical problems that you can foresee and outline how these could be overcome.
AC 4.1, 4.2

There will be one final submission deadline that will encompass all tasks.

Date Handed Out:	Submission Deadline:	Actual Date Submitted:

Extension Request	
Formal Extension Request:	Yes ☐ No ☐
Extension Deadline:	
Tutor/Assessor Signature to Agree Extension:	
Actual Date Submitted:	
Resubmission Deadline	
Resubmission Deadline:	
Date Resubmission Submitted:	
Date Returned to Student:	
Referral Request?	Yes ☐ No ☐

Learner Name:	
Tutor/Assessor:	

Learner Declaration: I declare that all the work submitted for this unit is my own, and that where I have drawn on the work of others, I have referenced this in accordance with the College Policy.

Learner Signature:	**Date:**

Please attach the entire assignment brief to work submitted for assessment. **Your work cannot be assessed unless you have signed and submitted this form. Electronic signature will suffice.**

Assessment Information

Access to HE Diploma Title	Nursing and Midwifery
Assignment Title	Higher Education Preparation Portfolio

Assessment Criteria	
1.1	Use information sources to research Higher Education courses.
1.2	Analyse processes and procedures necessary to gain entry to Higher Education.
1.3	Analyse information on Higher Education courses and make appropriate realistic choices.
2.1	Complete an application form with excellent attention to detail, meeting a given deadline.
2.2	Summarise and evaluate personal experiences, achievement and goals and communicate these clearly in a personal statement.
3.1	Conduct further personal research into courses at relevant institutions.
3.2	Prepare provisional answers to anticipated questions, making excellent use of previous experience and recent study.
4.1	Analyse the personal and academic qualities needed for successful study in Higher Education and monitor own personal strengths and weaknesses.
4.2	Explain likely practical problems and barriers and seek strategies for overcoming these.
4.3	Analyse the nature of study in Higher Education.

Assignment Feedback

Access to HE Diploma Title	Nursing and Midwifery
Assignment Title	Higher Education Preparation Portfolio

Unit Code(s)	Unit Title	Level	Credit Value
QU025532	Preparation for Higher Education	3	3

Date Handed Out:	Submission Deadline:	Tutor/Assessor:

Internally Moderated:	Yes ☐ No ☐	Moderation Date:	

Submission Feedback (referring to Assessment Criteria achievement):

Guidance:
Where all ACs are NOT met:
In this situation, provide **only feedback which identifies which ACs are incomplete and what the student must produce in order to address the missing AC evidence**. Do not make any summative comment, suggest any corrections or provide developmental feedback at this stage

Where all ACs are met:
Ensure that annotation appears on the student's work to show IV/EV where this evidence is found. Confirm achievement of all ACs in the boxes below.

Assessment Criteria Achieved				
LOs	**ACs Covered**	**Achieved**	**Resubmitted**	**Referral**
LO1	**AC 1.1**			
LO1	**AC 1.2**			
LO1	**AC 1.3**			
LO2	**AC 2.1**			
LO2	**AC 2.2**			
LO3	**AC 3.1**			
LO3	**AC 3.2**			
LO4	**AC 4.1**			
LO4	**AC 4.2**			
LO4	**AC 4.3**			

Comments

Resubmission Feedback (where appropriate)

Guidance:
Complete this section to evidence that the ACs which were missing from above have now been completed. Ensure that BOTH original and resubmission work is included on the portfolio as evidence.

Resubmission Comments

Referral Feedback (where appropriate)

Guidance:
Follow the formal referral process with the approval of the Centre Moderator. Complete this section to evidence that the ACs which were incomplete, as detailed above, have now been completed. Ensure that all original, resubmission & referral work is included on the portfolio as evidence. IV this assignment to confirm that the student has met all the ACs.

Referral Comments

Learner Feedback

Reflect on your academic progress. Critical reflection is a well-established means by which all students, at all levels of study, are encouraged to think about their own progress and development, acknowledging where progress has been made and identifying areas for further improvement and development.

How would you score your approach to this assignment?

1- Significant Strength   **2** – Strength   **3** – Competent   **4**- Development Needed
5 -Significant Development Needed

Time set aside for study	①	②	③	④	⑤
Organisation of your research	①	②	③	④	⑤
Satisfaction with the submission	①	②	③	④	⑤
Meeting the hand in deadline	①	②	③	④	⑤

What gaps did you identify in your knowledge in completing this assignment? What did you do about this?

Which skills did you find most challenging? What could you do to improve these skills?

What would you do differently next time?

What would you change in this assignment to make it clearer for you to complete successfully?

Learner Signature:	
Date:	