

## Access to HE: Getting Ready for the Final Moderation Visit

1	Completed RACs	
2	Internal Exams Board minutes	
3	<b>ALL</b> students' work for which credit is being claimed	
4	<b>ALL</b> course management and assessment tracking records	
5	<b>ALL</b> IV records	
6	Completed NR forms and any accompanying evidence for all students for whom extensions due to extenuating circumstances are requested	
7	Details, evidence, and outcomes from any internal student appeals on assessment	
8	Key data for the course for the last three years or runs of the course, including retention, success, and achievement and any diversity data available	