

Getting Ready for the Initial Moderation Visit

1	ALL learners registered	
2	ALL units selected	
3	Ungraded unit briefs available for sampling	
4	Assessment grid and Rules of Combination available	
5	IV report / IV file / summary of processes available	
6	Any RPL, credit exemption or credit transfer issues identified for discussion	
7	Assessment Schedule and tracking systems available	
8	Self-Assessment Review available	
9	Evidence of developments on any actions raised from last academic year	
10	Any marketing and publicity materials available	