

Claiming Results

This guide is to support centres submitting claims for learners who are expecting to receive results in summer 2020 where a centre has adapted or is providing a centre assessed grade (CAG).

When completing the claims process, centres should reference all evidence that will support the claim and that is held by the centre. Please refer to our [Supporting Guidance: Exceptional arrangements for assessment and grading in Summer 2020](#) which details the evidence criteria references for different qualification groupings.

Submitting results using an RAC

Centres who submit results using RACs please follow the steps below:

[Generate your RAC](#) in the usual way via the Cohort page.

Units being claimed under ERF (Calculated or Adapted), select '**Achieved (ERF)**' from the dropdown beneath the applicable unit.

Results Sheet											
File Ref: 6101714											
Cohort: 1531684											
Provider: 61139 AAA Test Centre Alpha											
Programme: 131603 Gateway Qualifications Entry Level Award In Skills for											
Qualification: 126760 Gateway Qualifications Entry Level Award In Skills for											
Learners: 4											
Start Date: 05/08/2019											
End Date: 16/08/2019											
Verification Date:											
Learner Number	Learner	Learner ID	Evidence Type	ULN	Destination	05/09/2019	05/09/2019	05/09/2019	05/09/2019	05/09/2019	05/09/2019
16264352	Andrew, Zach					CBB215:Working with Colleagues (H/504/6309) [C=2,L=E3]					
16264353	Baker, Yvonne					CBC168:Building Confidence Through Play (Y/504/7506) [C=2,L=E3]	Achieved (ERF)				
16264354	Cullum, Xanthe					CBC171:Play Activities for Young Children (A/504/7501) [C=3,L=E3]					
16264355	David, William					CBC188:Growth and Development of Young Children (F/504/7497) [C=2,L=E3]					
						CBC189:Respecting Children (A/504/7509) [C=1,L=E3]					
						CBC193:Meeting the Development Needs of Young Children (L/504/7499) [C=3,L=E3]					
						CBC197:Communicating with Children (H/504/7444) [C=3,L=E3]					
						CBC516:Working in Early Years Settings (L/504/7504) [C=3,L=E3]					

The calculated assessment grade (CAG) is entered by completing the free text box indicating the evidence type used to evidence achievement of the unit(s) against each learner e.g. 2a, 3a etc. For adaptations, detail '**Adapted**' in the evidence type column.

For units with Type 1 evidence only, please select '**Achieved**' in the grade drop down.

For units being claimed under the adapt mitigation, please state '**Adapted**' in the evidence field.

Results Sheet							H	I	J	K	L	M	N	O
File Ref: [6101714] Cohort: [1531684] Provider: [61139] AAA Test Centre Alpha Programme: [131603] Gateway Qualifications Entry Level Award In Skills for Qualification: [126760] Gateway Qualifications Entry Level Award In Skills for Learners: 4 Start Date: 05/08/2019 End Date: 16/08/2019 Verification Date:														
earner number	Learner	Learner ID	Evidence Type	ULN	Destination		CBBZ15: Working with Colleagues (H/504/6309) [C=2,L=E3]	CBC168: Building Confidence Through Play (Y/504/7506) [C=2,L=E3]	CBC171: Play Activities for Young Children (A/504/7501) [C=3,L=E3]	CBC188: Growth and Development of Young Children (F/504/7497) [C=2,L=E3]	CBC189: Respecting Children (K/504/7509) [C=1,L=E3]	CBC193: Meeting the Development Needs of Young Children (L/504/7499) [C=3,L=E3]	CBC197: Communicating with Children (H/504/7444) [C=3,L=E3]	CBC616: Working in Early Years Settings (I/504/7504) [C=3,L=E3]
6264352	Andrew, Zach		2a, 3a, 3c			05/09/2019		Achieved (ERF)		05/09/2019				
6264353	Baker, Yvonne													
6264354	Cullum, Xanthe											05/09/2019		
6264355	David, William													05/09/2019

Once the unit grades and evidence type(s) are complete, [upload in the usual way](#).

Submitting Results using Direct Entry Results (including completing the ERF Supplementary Evidence to support CAG)

Centres who submit results using Direct Entry Results (DER) please follow the steps below:

Access the DER results page in the usual way, whether by [learner](#) or by [unit](#).

For units being claimed under ERF (Calculated or Adapted), select '**Achieved (ERF)**' from the dropdown beneath the applicable unit and submit.

For units with Type 1 evidence only, please select '**Achieved**' in the grade drop down.

If claiming a single unit qualification, the drop down will be situated beside the learner.

Direct Entry Results By Learner Submission Cohort [1531684]

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Please note that there are other results being processed for this cohort.

Zach Andrew (16264352)

Gateway Qualifications Entry Level Award In Skills for Childcare (Entry 3)
AAA Test Centre Alpha

Zach Andrew (16264352)

Save to Basket

0 results for this cohort in this basket

Unit	Result	
[Gateway Qualifications Entry Level Award In Skills for Childcare (Entry 3)] OG (Overarching Group)		
M (Mandatory)		
CBC189:Respecting Children (K/504/7509) [C=1,L=E3]	« Please Select »	Set ADL
CBC616:Working in Early Years Settings (L/504/7504) [C=3,L=E3]	« Please Select »	Set ADL
O1 (Optional Units)		
<input checked="" type="checkbox"/> CBB215:Working with Colleagues (H/504/6309) [C=2,L=E3]	Achieved (ERF)	Set ADL
CBC168:Building Confidence Through Play (Y/504/7506) [C=2,L=E3]	« Please Select »	Set ADL

gateway qualifications Actions Resources Administration Administration Contact at AAA Test Centre Alpha Elen Heath

Learner Registrations Unit Registrations Results **Cohort Documentation**

Cohort [1531684]

Provider	[61139] AAA Test Centre Alpha
Programme/Provider Course	[131603] Gateway Qualifications Entry Level Award In Skills for Childcare (Entry 3)
Qualification	[126760] Gateway Qualifications Entry Level Award In Skills for Childcare (Entry 3)
Your Ref	FF Test 4
Cohort Start	05/08/2019
Site	Test Site 1 (Unknown site)
Number of Learners	4
Course Administration Contact	Quality Personnel Centre Adviser: Christine Wonnacott [ID:6635122]

Once results are submitted you will need to download and complete the ERF Supplementary Evidence Form, this can be accessed from the Cohort ID page by selecting the Cohort Documentation.

Select the report highlighted below.

View Document

Choose a document to view:

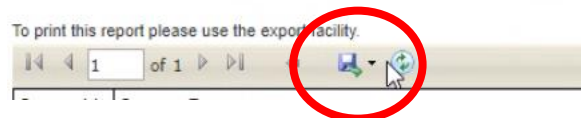
No Documents To Be Displayed

View Report

Choose a report to view:

Report Name
ACE Certification Evidence
Class Demographics
DirectEntryResults - Achievement Summary By Run
DirectEntryResults - Max Summary By Run
ERF Supplementary Evidence
ES - AttendanceRegister
ESOL - Results Statement (L2 only)
Flat file results upload template
FS - AttendanceRegister
FS - Results Statement (L1 and L2 only)
QW Run ROC Background Check Summary

Download the report in Excel.



The calculated assessment grade (CAG) is entered by completing the free text box indicating the evidence type used to evidence achievement of the unit(s) against each learner e.g. 2a, 3a etc. For adaptations, detail 'Adapted' in the evidence type column'

	A	B	C	D	E	F	G	H	I	J	K
1	Centre ID	Course Programme Name	Cohort ID	Start Date	End Date	Learner Quartz ID	Learner Surname	Learner Forename	Learner Middle Name	Learner Date of Birth	ERF Evidence
2	61139	Gateway Qualifications Entry Level Award In Skills for Childcare (Entry 3)	1531684	05/08/2019	16/08/2020	16264352	Andrew	Zach		01/01/1960	2a, 3a, 3c
3											

The ERF Supplementary Evidence Form must then be saved, uploaded and submitted via the Cohort Documentation Page.

Cohort Documentation
For cohort [1531684]

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Submit Document

Click "Browse..." to select a document to upload, and pick a document type from the drop-down list.

--Document Type--

--Document Sub-type--

No file chosen