Qualification Specification

Gateway Qualifications Entry Level Diploma In Skills for Performing Arts (Entry 3)

Version 1.1

learning your way

This qualification specification covers the following qualification:

Qualification Number	Qualification Title
600/8846/1	Gateway Qualifications Entry Level Diploma In Skills for Performing Arts (Entry 3)

Please note that this qualification is due to be withdrawn and will have an Operational End Date of 31/7/2021 and a Certification End Date of 31/7/2022.

About this qualification specification

This qualification specification is intended for tutors, assessors, internal quality assurers, centre quality managers and other staff within Gateway Qualifications recognised centres and/or prospective centres.

It sets out what is required of the learner in order to achieve the qualification. It also contains information specific to managing and delivering the qualification(s) including specific quality assurance requirements.

The specification should be read in conjunction with the Gateway Qualifications Centre Handbook and other publications available on the website which contain more detailed guidance on assessment and verification practice.

In order to offer this qualification you must be a Gateway Qualifications recognised centre.

If your centre is not yet recognised, please contact our Development Team to discuss becoming a Gateway Qualifications Recognised Centre:

Telephone: 01206 911211
Email: enquiries@gatewayqualifications.org.uk
Website: www.gatewayqualifications.org.uk/advice-guidance/delivering-our-qualifications/become-recognised-centre/

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1. Qualification Information

1.1 About the qualification

The qualification has been approved by the Office of Qualifications and Examinations Regulation (Ofqual) that regulates qualifications, examinations and assessments in England.

The qualification is intended to provide learners with a broad introduction to the performing arts sector, equipping learners with underpinning knowledge and skills specific to the sector alongside a range of transferable employability skills. They are designed to support progression to further learning and ultimately to work in performing arts or other related sectors.

The Skills for Performing Arts qualifications form part of a suite of 'Skills for…' qualifications that cover a number of sectors and are available at Entry 3, Level 1 and Level 2. The employability skills units are common across the suite, enabling easy transfer of credits between qualifications and supporting opportunities for cross-faculty working.

The qualifications have been developed with the support of a number of further education colleges, training providers and adult and community learning providers. They have been designed to be consistent with the principles for study programmes for 16-19 year olds but are also relevant, particularly in the case of the smaller qualifications, for adults including the unemployed. These qualifications are also suitable for pre-16 learners.

1.2 Objective

The Gateway Qualifications Skills for Performing Arts Qualifications are categorised as having the following objectives:

- prepare learners to progress to a qualification in the same sector or a related area at a higher level or requiring more specific knowledge, skills and understanding
- prepare learners for employment in the sector or a related sector.

1.3 Key facts

Qualification Title	Total Qualification Time	Guided Learning	Credit Value
Gateway Qualifications Entry Level Diploma In Skills for Performing Arts (Entry 3)	370	295	37

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could be reasonably expected to be required for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification.

Total Qualification Time is comprised of the following two elements:

- the number of hours which an awarding organisation has assigned to a qualification for Guided Learning, and
- an estimate of the number of hours a Learner will reasonably be likely to spend in preparation, study or any other form of participation in education or training, including assessment, which takes place by – but, unlike Guided Learning, not under the Immediate Guidance or Supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training.

1.4 Achievement methodology

The qualification will be awarded to learners who successfully achieve an approved combination of units through a portfolio of evidence that has been successfully verified and monitored through Gateway Qualifications' Quality Assurance process. Achievement is therefore determined by successful completion of unit assessment with no further requirement for additional/summative assessment.

1.5 Geographical coverage

This qualification has been approved by Ofqual to be offered in England.

If a centre based outside of England (including Scotland) would like to offer this qualification, they should make an enquiry to Gateway Qualifications.

1.6 Progression opportunities

These qualifications are designed to enable progression into further learning at the same level (e.g. from an award to a certificate) or to further learning at a higher level (e.g. from Entry 3 to Level 1). The strong focus on transferable employability skills means that learners could move within or between sectors as they progress. Some learners may be able to progress directly into employment, particularly where work-based training will be offered, but it is expected that most learners will build on the skills and knowledge gained from these qualifications through further learning before entering employment.

1.7 Funding

For information regarding potential sources of funding please visit the following the Education and Skills Funding Agency:

https://www.gov.uk/government/organisations/education-and-skills-funding-agency.

1.8 Relationship with other frameworks

The qualifications in Skills for Performing Arts link to the National Occupational Standards for Performing Arts. They provide some of the underpinning knowledge and practical skills that will support progression to a relevant competency-based qualification.

1.9 Equality, diversity and inclusion

It is Gateway Qualifications' aim that there shall be equal opportunities within this organisation and in all the services it provides and within its recognised centres and via the services they provide and so meet the organisation's legal responsibilities to prevent discrimination.

In particular it is the organisation's intention that there should be no discrimination on the grounds of a protected characteristic including age, disability, gender assignment, marriage and civil partnership, pregnancy and maternity, race, religion and belief, sex, sexual orientation. It is acknowledged that this is not an exhaustive list.

2 Learner Entry Requirements

2.1 Age

The approved age range for the qualification is Pre-16, 16-18, 19+.

2.2 Prior qualifications

There are no prior qualification requirements for the qualification.

2.3 Prior skills/knowledge/understanding

There are no prior skills, knowledge or understanding requirements for the qualification. However, learners will benefit from having functional skills, at least at one level below that of the qualification (e.g. at least Entry 3 for the Level 1 qualifications).

2.4 Restrictions

There are no restrictions to entry for the qualification.

2.5 Access to qualifications for learners with disabilities or specific needs

1. Gateway Qualifications and recognised centres have a responsibility to ensure that the process of assessment is robust and fair and allows the learner to show what they know and can do without compromising the assessment criteria.

2. Gateway Qualification has a duty to permit a reasonable adjustment where an assessment arrangement would put a disabled person at a substantial disadvantage in comparison to someone who is not disabled. Please refer to the Reasonable Adjustments and Special Considerations Policy for further details.

2.6 Additional requirements/guidance

There are no additional rules or guidance relating to learner entry requirements for the qualification.

3. Achieving the Qualification

3.1 Qualification structure

The knowledge, skills and understanding that will be assessed as part of the qualification are set out within the unit specifications. These include the learning outcomes and associated assessment criteria. To obtain unit information, please contact Gateway Qualifications who will enable access to our unit library. Please refer to the Appendix for details of barred units.

Gateway Qualifications Entry Level Diploma in Skills for Performing Arts (Entry 3)

To achieve the Gateway Qualifications Entry Level Diploma in Skills for Performing Arts (Entry 3), the learner must complete the three mandatory units from Group M, totalling 9 credits. In addition, they must complete a minimum of 11 credits from Group O1 (Optional units: Performing Arts Skills) and 17 further credits from either Group O1 or Group O2 (Optional units: Employability Skills).

Mandatory

Unit Number	Title	Level	Credit Value	GLH
D/502/3823	Introduction to the Performing Arts	Entry 3	3	30
H/504/7816	Basic Performing Arts Skills	Entry 3	3	30
L/504/8071	Taking Part in a Performance	Entry 3	3	30

Optional Units: Performing Arts

Unit Number	Title	Level	Credit Value	GLH
M/504/7852	Acting Skills	1	4	30
Y/504/7814	Acting Skills for Solo and Duologue	Entry 3	4	35
Y/504/7974	Backstage Theatre Skills	1	3	27
K/503/3979	Contributing to a dramatic improvisation	E2	4	40
M/504/7818	Creating Dance	Entry 3	4	35
T/504/7819	Creating Drama	Entry 3	4	35
T/504/7822	Creating Music and Lyrics	Entry 3	4	35
F/504/7838	Creating Sets and Stages	Entry 3	4	35
D/504/7975	Dance and Movement Workshop	1	4	35
H/504/7976	Dance Skills	1	4	30
F/504/7841	Design Skills for Performance	Entry 3	4	36
T/504/7979	Design Skills for Performance	1	4	30
R/504/8024	Devising and Directing Dance	1	4	35
M/504/8029	Directing and Devising Drama	1	4	35
M/504/8032	DJing Skills	1	3	27
L/504/8037	Drama and Theatre Workshop	1	4	35
Y/504/7845	Ensemble Music Performance	Entry 3	4	35
H/504/7850	Exploring Dance	Entry 3	4	35
R/504/8038	Make-up for Performance	1	3	27

Unit Number	Title	Level	Credit Value	GLH
L/504/8040	MIDI and Audio Techniques	1	5	40
R/504/8041	MIDI Sequencing and Software	1	4	40
L/504/8118	Music Skills for Solo Performance	1	5	40
J/504/8117	Musical Ensemble Skills	1	5	40
K/504/8045	Musical Theatre	1	3	27
T/504/8047	Musical Theatre Skills	1	4	30
J/504/8120	Performance Workshop	Entry 3	3	30
D/502/3840	Performing Arts Individual Repertoire and Showcase	1	4	30
A/504/8048	Performing Physical Theatre	1	3	27
F/504/8049	Plan, Lead and Review a Dance Activity	1	2	18
F/504/8066	Preparing for a Performance	Entry 3	2	18
H/502/3838	Preparing Performing Arts Work	1	4	30
J/504/8067	Promoting a Performing Arts Event	Entry 3	3	30
A/504/8051	Promoting a Performing Arts Event	1	3	30
F/504/8052	Rehearsing for a Production	1	3	27
K/503/4002	Solo Music Performance	Entry 2	4	40
J/504/8053	Song Writing Skills in Popular Music	1	4	35
L/504/8054	Sound and Audio Production Skills	1	4	35
H/503/3978	Using the body in a dramatic context	Entry 3	3	30

Optional Units: Employability Skills

Unit Number	Title	Level	Credit Value	GLH
J/503/2807	Applying for a Job	Entry 3	1	10
H/503/2832	Applying for a Job	1	1	10
F/504/6267	Assessing own Personal, Learning and Thinking Skills	Entry 3	1	8
J/504/6268	Assessing own Personal, Learning and Thinking Skills	1	1	8
D/503/2845	Building Working Relationships with Colleagues	1	2	20
R/503/2812	Career Progression	Entry 3	1	10
F/503/2837	Career Progression	1	2	20
Y/503/2813	Conduct at Work	Entry 3	1	10
Y/504/6310	Effective Communication in the Workplace	Entry 3	3	30
D/504/6311	Effective Communication in the Workplace	1	3	30
Y/506/6461	Effectiveness at Work	Entry 3	2	20
R/506/3493	Effectiveness at Work	1	2	16
J/504/6321	Exploring and Presenting Enterprise Ideas	Entry 3	3	25
L/504/6322	Exploring and Presenting Enterprise Ideas	1	3	25
L/504/6319	Exploring Entrepreneurship	Entry 3	2	15

Unit Number	Title	Level	Credit Value	GLH
F/504/6320	Exploring Entrepreneurship	1	2	15
R/503/2809	Interview Skills	Entry 3	1	10
M/503/2834	Interview Skills	1	1	10
Y/504/6324	Introduction to Self-Employment	Entry 3	3	25
F/504/7662	Introduction to Self-Employment	1	3	22
A/503/2822	Learning from Work Placement	Entry 3	2	10
J/503/2855	Learning from Work Placement	1	2	10
L/503/2842	Positive Attitudes and Behaviours at Work	1	1	10
L/503/2808	Preparing for an Interview	Entry 3	1	10
K/503/2833	Preparing for an Interview	1	1	10
T/503/2821	Preparing for Work Placement	Entry 3	1	10
F/503/2854	Preparing for Work Placement	1	1	10
F/503/2823	Safe Learning in the Workplace	Entry 3	1	10
L/503/2856	Safe Learning in the Workplace	1	1	10
F/503/2806	Searching for a Job	Entry 3	1	10
D/503/2831	Searching for a Job	1	1	10
J/503/2810	Self-management Skills	Entry 3	2	20
M/503/2817	Setting and Meeting Targets at Work	Entry 3	2	20
T/503/2849	Setting and Meeting Targets at Work	1	2	20
J/504/6299	Skills for Creative Thinkers	Entry 3	2	15
H/504/6262	Skills for Creative Thinkers	1	2	15
A/504/6249	Skills for Effective Participants	Entry 3	2	15
Y/504/6260	Skills for Effective Participants	1	2	15
T/504/6248	Skills for Independent Enquirers	Entry 3	2	15
D/504/6258	Skills for Independent Enquirers	1	2	15
F/504/6902	Skills for Reflective Learners	Entry 3	2	15
A/504/6915	Skills for Reflective Learners	1	2	15
K/504/6246	Skills for Self Managers	Entry 3	2	15
J/504/6254	Skills for Self Managers	1	2	15
H/504/6245	Skills for Team Workers	Entry 3	2	15
A/504/6252	Skills for Team Workers	1	2	15
T/503/2818	Solving Work-related Problems	Entry 3	2	20
K/503/2850	Solving Work-related Problems	1	2	20

Unit Number	Title	Level	Credit Value	GLH
K/504/6327	Time Management	1	2	20
A/504/6316	Using ICT in the Workplace	Entry 3	3	25
F/504/6317	Using ICT in the Workplace	1	3	25
K/504/6313	Using Numeracy Skills in the Workplace	Entry 3	3	30
M/504/6314	Using Numeracy Skills in the Workplace	1	3	30
H/504/6701	Work in a customer-friendly way	Entry 3	2	18
K/504/6702	Work in a customer-friendly way	1	2	18
D/503/2814	Working in a Team	Entry 3	3	30
R/503/2843	Working in a Team	1	3	30
H/504/6309	Working with Colleagues	Entry 3	2	20

3.2 Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) provides learners and Centres with an alternative assessment method by which a learner's previous achievements can meet the assessment requirements for a unit/qualification through the knowledge, understanding or skills that they already possess and so, do not need to develop these through a course of learning.

It enables the recognition of achievement from a range of activities using any valid assessment methodology. Provided that the assessment requirements of a given unit or qualification have been met, the use of RPL is acceptable to contribute to a unit, units or a whole qualification according to the RPL criteria for a given qualification.

Qualification Number	Qualification Title	RPL Permitted
600/8846/1	Gateway Qualifications Entry Level Diploma In Skills for Performing Arts (Entry 3)*	Yes

*The recognition of prior learning is permitted for this qualification and includes the prior attainment of units on a qualification offered by Gateway Qualifications, e.g. where a learner progresses from a smaller qualification to a larger qualification and where the qualifications have shared content such as an Award, Certificate and/or Diploma.

Centres should refer to the Gateway Qualifications' Recognition of Prior Learning policy and follow the process available on the website.

3.3 Links to other qualifications

These qualifications form part of a suite 'Skills for…' qualifications in a number of sectors and across Entry 3, Level 1 and Level 2. The employability skills units are common across the suite and also appear within the qualifications in Employability Skills. Some of the employability skills units also make up the Gateway Qualifications Personal, Learning and Thinking Skills qualifications and the Entry 3 employability skills units also feature in the Entry 3 Preparation for Employment qualifications.

4. Assessment and Quality Assurance

The following are in addition to the standard assessment and quality assurance requirements set out in the Gateway Qualifications Centre Handbook.

4.1 Method of assessment

The method of assessment for the qualifications is through a portfolio of evidence.

4.2 Assessment materials

There are no specific assessment materials provided for this qualification.

4.3 Qualification-specific centre requirements

There are no additional resource requirements for this qualification

In the delivery of qualification and units to pre-16 learners centres are required to exercise due diligence in respect of the following:

- the learner's needs and access to information and advice about the units offered and how the course of learning will meet their needs
- the learner's present capacity to undertake the tasks set by tutors, and tutors understanding of how particular tasks accord with the assessment criteria for the unit
- tutors should be fully conversant with the qualification and unit specification/s offered to learners, where clarification is required the centre should consult with the assigned Quality Reviewer for further advice and guidance in the delivery of units and refer to the Centre Handbook and Reasonable Adjustment and Special Consideration policy and guidance
- centres will be required to have appropriate and up to date risk assessments and ensure that appropriate support and supervision is provided; appropriate subject specialist knowledge should be consulted where the possibility of harm to learners is identified; this will be monitored through Gateway Qualifications' quality assurance process
- the centre contact for the unit/qualification being delivered must ensure that all procedures relating to the delivery of the unit/qualification operate effectively in the centre.

4.4 Qualification-specific tutor/assessor requirements

There are no specific tutor/assessor requirements for the qualification.

4.5 Qualification-specific verification requirements

There are no specific verification requirements for the qualification.

5. What to do next

For existing centres please contact your named Development Manager or Development Officer.

For organisations, not yet registered as a Gateway Qualifications centre please contact:

Gateway Qualifications

3 Tollgate Business Park

Colchester

Essex

CO3 8AB

Tel: 01206 911 211

Email: enquiries@gatewayqualifications.org.uk

6. Gateway Qualifications

Gateway Qualifications, a not for profit registered charity, is an Awarding Organisation based in Colchester.

We work with learning providers and industry experts to design and develop qualifications that benefit the learner and the employer.

We support flexible, responsive and quality assured learning opportunities whether it's in the classroom, at work, in the community or through distance learning.

We are recognised by Ofqual, to design, develop and submit qualifications to the Regulated Qualifications Framework (RQF).

7. Appendices

Appendix 1 – Entry Level Barred Unit Listings

Gateway Qualifications Entry Level Diploma in Skills for Performing Arts (Entry 3)

This Unit	Is Barred Against These Units
Preparing for a Performance (F/504/8066)	Preparing Performing Arts Work (H/502/3838)
	Rehearsing for a Production (F/504/8052)
Solo Music Performance (K/503/4002)	Music Skills for Solo Performance (L/504/8118)
Ensemble Music Performance (Y/504/7845)	Musical Ensemble Skills (J/504/8117)
Creating Music and Lyrics (T/504/7822)	Song Writing Skills in Popular Music (J/504/8053)
Acting Skills (M/504/7852)	Acting Skills for Solo and Duologue (Y/504/7814)
	Using the body in a dramatic context (H/503/3978)
Performance Workshop (J/504/8120)	Drama and Theatre Workshop (L/504/8037)
Exploring Dance (H/504/7850)	Dance Skills (H/504/7976)
Creating Dance (M/504/7818)	Devising and Directing Dance (R/504/8024)
Design Skills for Performance (F/504/7841)	Design Skills for Performance (T/504/7979)
Creating Sets and Stages (F/504/7838)	Backstage Theatre Skills (Y/504/7974)
Promoting a Performing Arts Event (J/504/8067)	Promoting a Performing Arts Event (A/504/8051)
Working in a Team (D/503/2814)	Working in a Team (R/503/2843)
	Skills for Team Workers (H/504/6245)
	Skills for Team Workers (A/504/6252)
Working in a Team (R/503/2843)	Skills for Team Workers (H/504/6245)
	Skills for Team Workers (A/504/6252)
Working with Colleagues (H/504/6309)	Building Working Relationships with Colleagues (D/503/2845)
Career Progression (R/503/2812)	Career Progression (F/503/2837)
Searching for a Job (F/503/2806)	Searching for a Job (D/503/2831)
Applying for a Job (J/503/2807)	Applying for a Job (H/503/2832)
Self-management Skills (J/503/2810)	Time Management (K/504/6327)
	Skills for Self Managers (K/504/6246)
	Skills for Self Managers (J/504/6254)
Preparing for an Interview (L/503/2808)	Preparing for an Interview (K/503/2833)
Interview Skills (R/503/2809)	Interview Skills (M/503/2834)

Setting and Meeting Targets at Work (M/503/2817)	Setting and Meeting Targets at Work (T/503/2849)
Solving Work-related Problems (T/503/2818)	Solving Work-related Problems (K/503/2850)
Conduct at Work (Y/503/2813)	Positive Attitudes and Behaviours at Work (L/503/2842)
Safe Learning in the Workplace (F/503/2823)	Safe Learning in the Workplace (L/503/2856)
Preparing for Work Placement (T/503/2821)	Preparing for Work Placement (F/503/2854)
Learning from Work Placement (A/503/2822)	Learning from Work Placement (J/503/2855)
Work in a customer-friendly way (H/504/6701)	Work in a customer-friendly way (K/504/6702)
Effective Communication in the Workplace (Y/504/6310)	Effective Communication in the Workplace (D/504/6311)
Using Numeracy Skills in the Workplace (K/504/6313)	Using Numeracy Skills in the Workplace (M/504/6314)
Using ICT in the Workplace (A/504/6316)	Using ICT in the Workplace (F/504/6317)
Exploring Entrepreneurship (L/504/6319)	Exploring Entrepreneurship (F/504/6320)
Exploring and Presenting Enterprise Ideas (J/504/6321)	Exploring and Presenting Enterprise Ideas (L/504/6322)
Skills for Effective Participants (A/504/6249)	Skills for Effective Participants (Y/504/6260)
Skills for Reflective Learners (F/504/6902)	Skills for Reflective Learners (A/504/6915)
Skills for Team Workers (H/504/6245)	Skills for Team Workers (A/504/6252)
Skills for Independent Enquirers (T/504/6248)	Skills for Independent Enquirers (D/504/6258)
Skills for Self Managers (K/504/6246)	Skills for Self Managers (J/504/6254)
Skills for Creative Thinkers (J/504/6299)	Skills for Creative Thinkers (H/504/6262)
Assessing own Personal, Learning and Thinking Skills (F/504/6267)	Assessing own Personal, Learning and Thinking Skills (J/504/6268)
Introduction to Self-Employment (Y/504/6324)	Introduction to Self-Employment (F/504/7662)
Effectiveness at Work (Y/506/6461)	Effectiveness at Work (R/506/3493)