

Internal Verification - Assessment (IV1)

This form must be used to internally verify an assignment prior to being presented to learners.

Access Centre	GWQ Centre
Course / Pathway(s)	Access to HE Diploma (Counselling)
Unit(s) and AC being assessed	Mental Health and Mental Disorder
Title of Assignment	2000 Word Report
Assessor	Aarvi Hussain
Internal Verifier	Isabella Lopez

Internal Verifier Checklist		Comments
Are accurate programme details shown?	N	The unit code - QUO12345 is missing.
Are accurate unit details shown?	N	Unit details not provided.
Are deadline dates indicated?	Y	
Are resubmission dates provided?	Y	
Is this assignment for whole or part of a unit?	P	
Are assessment criteria to be addressed listed accurately?	Y	
Are tasks clearly mapped against relevant assessment criteria?	N	Assessment criteria are listed accurately however they do not correlate clearly with the tasks / guidance, this would be confusing for the learner.
Does the assessment method map to correctly to the assessment method stated in the assessment grid?	Y	
Do the tasks allow the relevant assessment criteria to be met?	N	Reconsider the assessment methods, as a report is inappropriate for the assessment criteria and tasks set. An essay maybe better?

Have learners been provided with clear guidance on how they are to complete the set tasks?	N	Consider including an essay title or specific subject matter.
Is it clear what evidence the learner needs to generate?	N	The guidance is confusing.
Are the activities appropriate?	Y/N	Please see my previous comments and consider changing the method of assessment.
Have the correct Grade Descriptors been used?	N	Grade descriptors have not been listed on the assignment brief and must be included.
Is the choice of grade elements appropriate?	N	Unable to comment as they are missing.
Have learners been provided with adequate guidance on how they can meet the selected grade elements?	N	To be included.
Is the language and presentation appropriate and inclusive?	N	Please see my previous comments.
Is the timescale for the assignment appropriate?	Y	
Overall is the assignment fit for purpose?	N	Please review my previous comments.
*If "No" is recorded and the Internal Verifier recommends remedial action before the work is returned to learners, the Internal Verifier should confirm that the action has been undertaken.		
Action taken	01.06.22 The assignment brief has been updated to reflect the changes and improvements suggested. This is now fit for purpose.	
Internal Verifier	Isabella Lopez	
Signature	<i>I Lopez</i>	Date 01.06.22