

Supporting your Sector-based work academy programmes

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With
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Introducing Gateway Qualifications

- Over 30 years of expertise
- Wide range of regulated qualifications
- Access to Higher Education Diplomas
- Focus on creating the highest quality of qualifications accessible to all
- Committed to excellent customer service



What we'll cover today

- Explore the funding policy
- SWAP sectors
- What does the packages contain
- Finding and using our resources
- Next steps

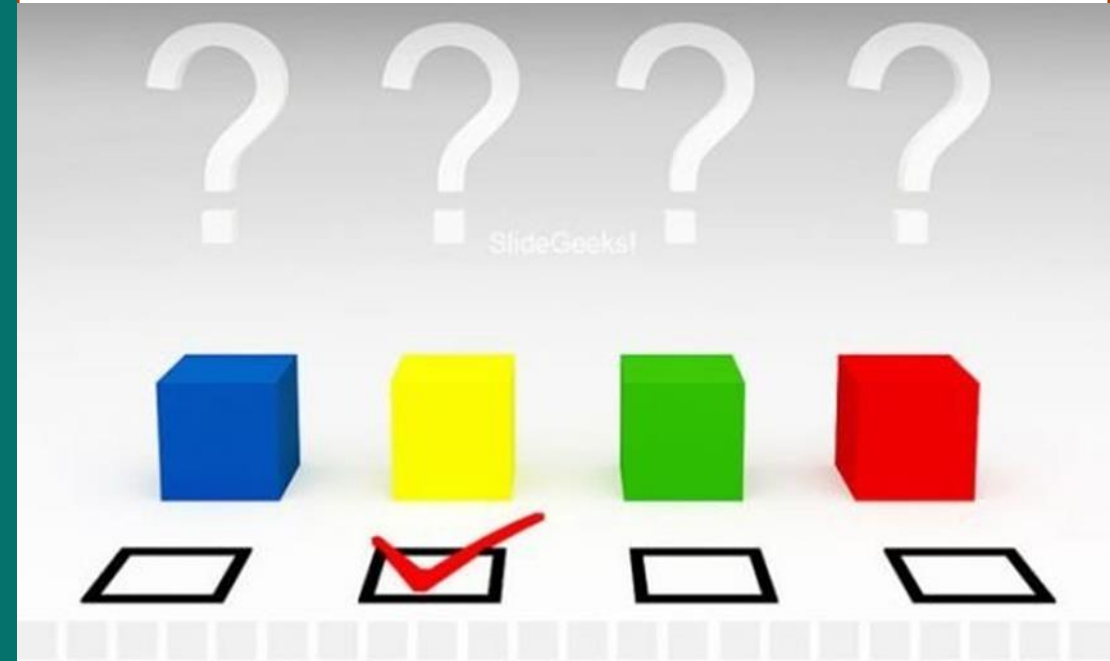


When are you to likely to deliver SWAPs in your Centre?

- ☐ Already delivering
- ☐ Just about to start
- ☐ I need some help to get started
- ☐ I don't have any funding for SWAPs

Please expand your choice in the comments

Poll



The challenges for our sector

Continuing education with remote delivery

Having resources aligned to qualifications

Meeting funding profiles

COVID-19 recovery



Sector-based Work Academy Programme (SWAP)

The Sector-based Work Academy Programme ([SWAP](#)) is designed to help Jobcentre Plus claimants build confidence to improve their job prospects and enhance their CV, whilst helping employers in sectors with current local vacancies to fill them. SWAP can last up to 6 weeks and has 3 main components:

- pre-employment training
- work experience placement
- a guaranteed job interview

The scheme runs in England (and Scotland). Participants remain on benefits throughout their placement.

Only the pre-employment training element in England can be funded through AEB local flexibility, and normally lasts 2-3 weeks. Jobcentre Plus fund the other components and will pay any travel and childcare costs whilst claimants are on the work experience placement.

FE providers are part of the SWAP local design process and are informed when to expect referrals and how many.

Government contribution table 1: 19 to 23-year-olds (age exception on traineeships 19- to 24-year-olds)

The level of government contribution for ESFA funded AEB is as follows.

Provision	19 to 23-year-olds	Notes
English and maths, up to and including level 2 (paras 150 to 156)	Fully funded	Must be delivered as part of the legal entitlement qualifications
Essential Digital Skills Qualifications up to and including level 1 (paras 157 to 160)	Fully funded	Must be delivered as part of the Digital legal entitlement qualifications list
First full level 2 (excluding English & maths and Digital) (paras 133 to 134)	Fully funded	First full level 2 must be delivered as part of the legal entitlement qualifications. Level 2 provision from the local flexibility offer will not be funded for 19-23 year olds who do not have a first full level 2 refer to paragraph 117
Learning aims to progress to a full level 2 – up to and including level 1 (para 116)	Fully funded	Must be delivered as entry or level one provision from local flexibility
Level 3 legal entitlement (learners first full L3 (paras 135 to 138)	Fully funded	First full level 3 must be delivered as part of the legal entitlement qualifications
Level 3 adult offer (paras 128 to 132)	Fully funded	Learners without a full level 3 or above can access a qualification on the level 3 adult offer qualification list
Level 3 Advanced Learner Loan	Loan funded	A learner has already achieved a full level 3 (Advanced learner loans funding rules)
Traineeship (16- to 24-year-olds) (section 3)	Fully funded	<ul style="list-style-type: none"> 16- to 18-year-old learners must be eligible under the ESFA's young people's residency requirements. Excludes flexible element where funding depends on age and level. Note this offer goes up to 24 years olds
English for speakers of other languages (ESOL) learning up to and including level 2 (paras 165 to 168)	Fully funded	For those eligible through unemployed (paras 120 to 121) or on a low wage (paras 122 to 124)
	Co-funded	For those who do not meet the definition of unemployed (paras 120 to 121) or do not meet the eligibility criteria for low wage (paras 122 to 124)
Learning aims up to and including level 2, where the learner has already achieved a first full level 2, or above (para 118)	Fully funded	For those eligible through unemployed (paras 120 to 121) or on a low wage (paras 122 to 124)
	Co-funded	For those who do not meet the definition of unemployed (paras 120 to 121) or do not meet the eligibility criteria for low wage (paras 122 to 124)

Government contribution table 2: 24+

The level of government contribution for ESFA funded AEB is as follows.

Provision	24+	Notes
English and maths, up to and including level 2 (paras 150 to 156)	Fully funded	Must be delivered as part of the legal entitlement qualifications list
Essential Digital Skills Qualifications up to and including level 1 (paras 157 to 160)	Fully funded	Must be delivered as part of the legal entitlement qualifications list
Level 2 (excluding English and maths) (paras 133 to 134)	Fully funded	For those eligible through unemployed (paras 120 to 121) or on a low wage (paras 122 to 124)
	Co-funded	For those who do not meet the definition of unemployed (paras 120 to 121) or do not meet the eligibility criteria for low wage (paras 122 to 124)
Learning to progress to level 2 (para 119)	Fully funded	For those eligible for their first full level 2 through unemployed (paras 120 to 121) or low wage (paras 122 to 124)
	Co-funded	For those who do not meet the definition of unemployed (paras 120 to 121) or do not meet the eligibility criteria for low wage (paras 122 to 124)
Level 3 adult offer (paras 128 to 132)	Fully funded	Learners without a full level 3 or above accessing a qualification on the level 3 adult offer qualifications list
Level 3 (paras 135 135 to 138138)	Loan funded	All 24+ learners who are not eligible for the level 3 adult offer must refer to Advanced Learner Loans (Advanced learner loans funding rules)
English for speakers of other languages (ESOL) learning up to and including level 2 (paras 165 to 168)	Fully funded	For those eligible through unemployed (paras 120 to 121) or on a low wage (paras 122 to 124)
	Co-funded	For those who do not meet the definition of unemployed (paras 120 to 121) or do not meet the eligibility criteria for low wage (paras 122 to 124)
Learning aims up to and including level 2, where the learner has already achieved a first full level 2, or above (para 118)	Fully funded	For those eligible through unemployed (paras 120 to 121) or on a low wage (paras 122 to 124)
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SWAP sector packages



Business Support
and Administration
Services



Construction



Digital



Education and
Childcare



Self-Employment



Health and Care



Logistics

SWAP sector packages

Key features Resources tailored to the qualifications



Encourages holistic delivery methods



Fully funded under AEB



Sectors identified by you and stakeholders



Business and Administration Support Services

Level 1

Gateway Qualifications Level 1 Award in Business and Retail

Gateway Qualifications Level 1 Certificate in Business and Retail

Level 2

Gateway Qualifications Level 2 Award in Business and Retail

Gateway Qualifications Level 2 Certificate in Business and Retail

Self-Employed

Level 1

Gateway Qualifications Level 1 Award in
Preparing for Self-Employment

Level 2

Gateway Qualifications Level 2 Award in
Preparing for Self-Employment

Gateway Qualifications Level 2
Award In Progression



Construction

Level 1

Level 1 Award in Building and Construction

Level 1 Award in Health and Safety in
a Construction Environment

Health and Social Care

Level 1

Gateway Qualifications Level 1 Award in Health and Care

Gateway Qualifications Level 1 Certificate in Health and Care

Level 2

Gateway Qualifications Level 2 Award in Health and Care

Gateway Qualifications Level 2 Certificate in Health and Social Care

Gateway Qualifications Level 2 Award in Infection Prevention and Control



Education and Childcare

Level 1

Gateway Qualifications Level 1 Award in
Childcare

Level 2

Gateway Qualifications Level 2 Award
In Employability Skills

Gateway Qualifications Level 2 Award in
Infection Prevention and Control

Digital

Level 1

Gateway Qualifications Level 1 Award in Introduction to Programming

Level 2

Gateway Qualifications Level 2 Award in Digital and IT Skills

Entry Level

Gateway Qualifications Essential digital skills

Level 1

Gateway Qualifications Essential digital skills



Logistics

Level 1

Gateway Qualifications Level 1 Award in Skills for Logistics

Gateway Qualifications Level 1 Certificate in Skills for Logistics

Level 2

Gateway Qualifications Level 2 Award in Skills for Logistics

Gateway Qualifications Level 2 Certificate in Skills for Logistics

How we can help you with your delivery

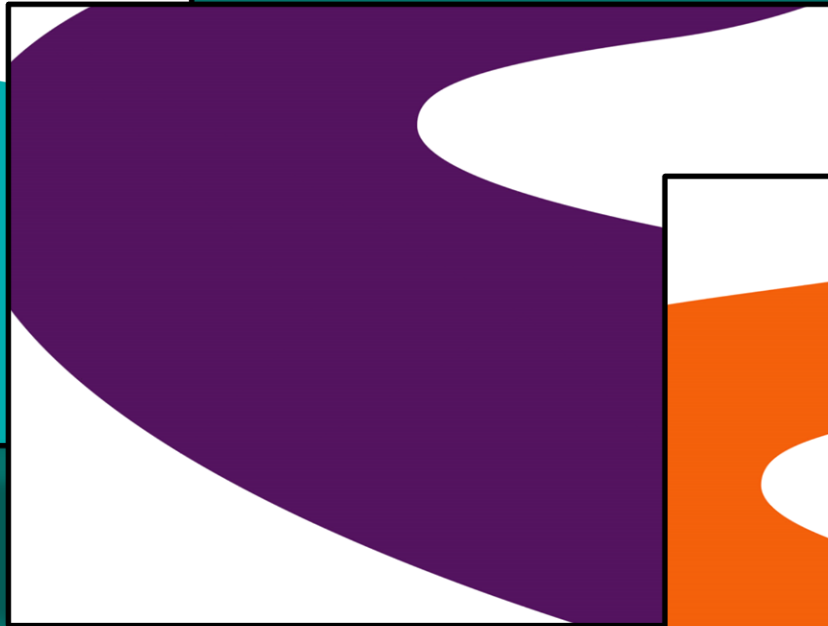
- Teaching resource overview of the qualification and the assessment criteria
- PowerPoint for delivering this qualification online or in class
- Learner's pack

Colour coordinated through-out

Discussion



Learning activity




Assessment task



Learning pack

LEARNER
PACK

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Logistics
Level 1

Access to HE

Apprenticeships

Digital

Employability & Enterprise

English & Maths

ESOL

Personal & Social Development

Professional Development

Vocational

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 **Learner activity 2 – Organisations in the logistics sector**


You will work in a group and use the internet to find out about 3 logistics companies, for example, Amazon, DHL and Curry's PC World. Some have sales, some don't. Some transport other companies' goods, some their own. Some offer a recycling/takeaway service for old goods.

Describe each of the services offered by the companies. Do they store products or simply deliver them? Do they offer reverse logistics services?

You must then complete a short presentation to show information about the companies, the services they offer and how they help businesses and consumers.

You will have 45 minutes to complete the activity.

You will share your findings with the other groups.

 **Assessment Task 1 – The Logistics Sector (AC 1.1, 1.2, 1.3, 1.4)**

You work for a local newspaper. It is running a series of articles talking about different sectors for students leaving school so that they know more about the sectors.

You will write an article about the logistics sector for the newspaper. It must cover:

- A description of the role of logistics within the supply chain.
- An explanation of why logistics is important to business and domestic customers.
- An outline of the major functions of logistics.
- A description of the key components of reverse logistics.


You will have 45 minutes for the activity.

Email the work to the teacher when complete.

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 **Assessment task 2 – Understanding job roles (AC 2.1, 2.2)**

Choose two other job roles from the list in Learner Activity 4.

You must undertake some research into these two jobs. Identify the role and responsibilities and the skills needed to do these roles. Complete the table below or create a new document.

You may find information about the roles as apprenticeships at:
<https://www.instituteforapprenticeships.org/apprenticeship-standards/>


You will have 45 minutes for the activity.

Email the work to the teacher when completed.

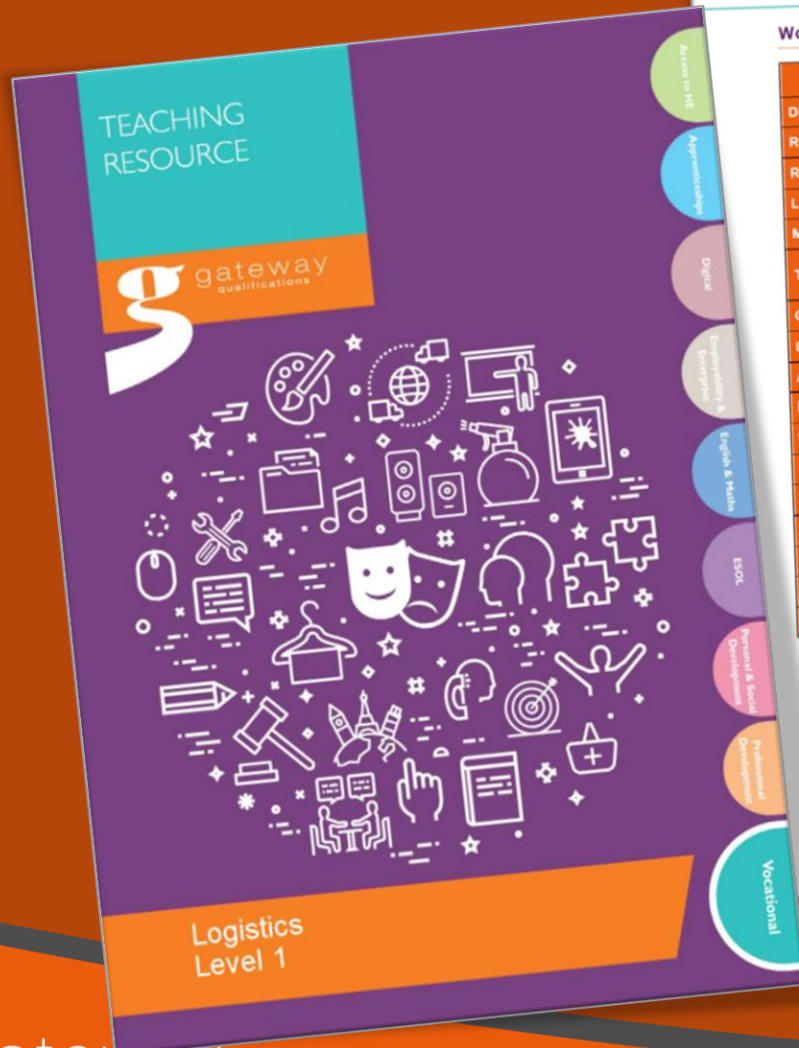
Job Title	Role	Responsibilities	Skills needed

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Teaching pack



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Working in Logistics (H/617/5645)

	Skills	Knowledge	Assessment Tasks
Direct observation of the learner			
Recorded discussion – written or oral			
Role Play			
Learner's work products			
Mind map			
Table		X	Assessment Task 2
		X	Assessment Task 4
Case study			
Learner log or reflective diary			
Activity plan or planned activity			
Portfolio of evidence			
Written and pictorial information			
Scenario			
Oral questioning and answers			
Booklets			
PowerPoint			
Reports		X	Assessment Task 2
Posters		X	Assessment Task 4

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Appendix 1 – Index of Assessment Activities

Working in Logistics (H/617/5645)

Activity Number	Title	Related Learning Outcome/Assessment Criteria	Page
1	The logistics sector	1.1, 1.2, 1.3, 1.4	9
2	Understanding job roles	2.1, 2.2	12
3	Working practices	3.1, 3.2	13
4	Legislation	4.1	14

Picking and Distributing Goods (Y/617/5593)

Activity Number	Title	Related Learning Outcome/Assessment Criteria	Page
1	Leaflet	1.1, 1.2, 1.3	17
2	Packaging presentation	2.1, 2.2, 2.3	18
3	Presentation – Distributing goods	3.1, 3.2, 3.3	19
4	Poster – Dangerous goods	4.1, 4.2, 4.3	20

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PowerPoint presentation

Working in logistics



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More jobs

Warehouse Manager

- Job description – Coordinating different functions and activities; allocate work; manage budgets; train staff; maintain records; manage performance; oversee individual and team performance.
- Skills – Effective and efficient planner and organiser; good communicator; can lead and inspire others; analytical ability; problem solving skills; effective use of IT skills; knowledge of relevant legislation.
- Interact with external stakeholders; giving information; resolving problems; liaise with internal colleagues; deal with complaints; prepare reports; build relationships with customers.
- Good communication skills; proficient in the use of IT; problem solving; organised; pays attention to detail; good work ethic; patience; product knowledge.

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learning your way

Common hazards in an office

These are common **hazards** in the office:

- poor or inadequate lighting;
- ergonomic hazards;
- extremes of temperature;
- manual handling hazards;
- slip, trip and fall hazards;
- electrical hazards (e.g. appliances, power sockets, etc.);
- contagious illnesses spread by sick workers;
- fire hazards;
- chemical hazards (e.g. cleaning products);
- stress hazards.



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learning your way

PowerPoint presentation

1. Quizzes'
2. Video links
3. Blogs
4. Discussions
5. Group, pairs and individual activities
6. Indications of learning activities and assessment tasks

Teacher Delivery Guide and Learner Packs

Sample resources can be found on our website [here](#)



Sector-based Work Academy Programmes

The COVID-19 pandemic is continuing to have a huge impact on the number of people being forced into unemployment and, with the Government's furlough scheme now closed, [one in five businesses are planning redundancies](#) according to a recent British Chambers of Commerce survey.

As part of the government's Autumn Budget and Spending Review 2021 Sector-based Work Academy Programmes (SWAPs) are receiving an injection of government funding and focus to help tackle this crisis.

Alongside our [flexible SkillUP offer for unemployed learners](#), we have introduced additional off-the-shelf SWAP sector packages to support providers to meet the demand for helping newly unemployed learners back into work or into self-employment.

What are Sector-based Work Academy Programmes (SWAPs)?

Sector-based Work Academy Programmes are designed to help improve the job prospects of unemployed learners and help employers fill vacancies where there is local demand. SWAPs are short, sharp programmes lasting up to 6 weeks and have three main components:

Our Customers Say...

"We're really pleased that we can now get started and have been really impressed with the service and support from all of the team at Gateway Qualifications."

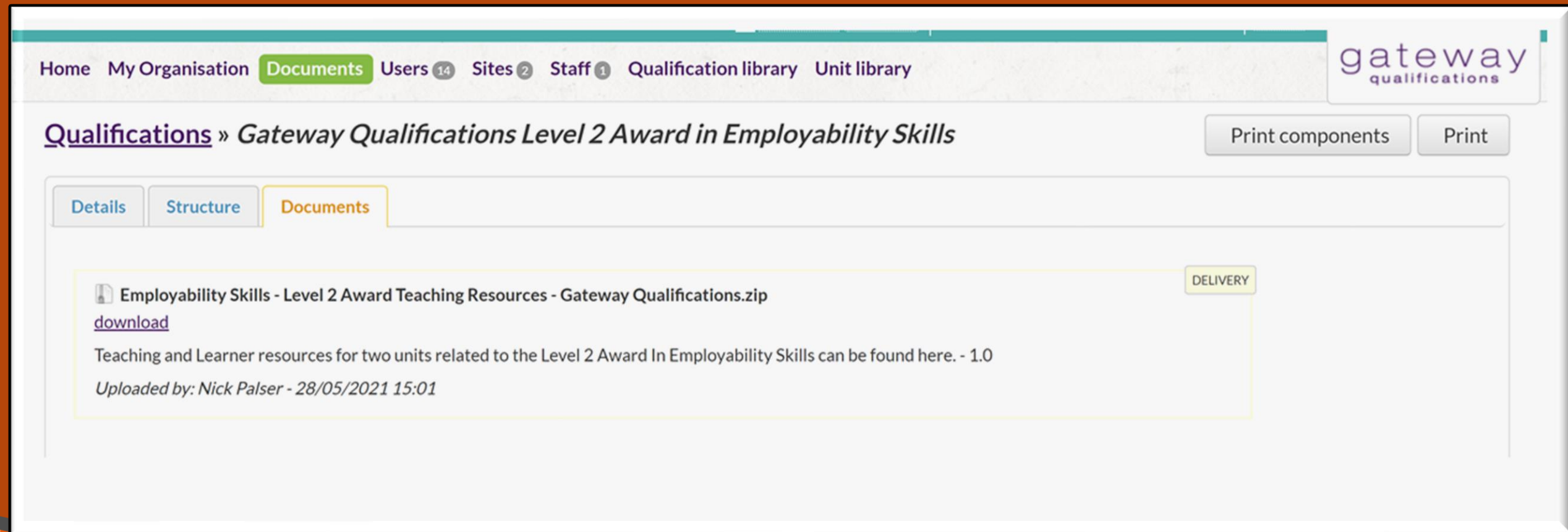
Emma Sinnett, Performance Manager, Mode Training Ltd

Get in touch



Contact us

Where are the resources in Prism?




The screenshot displays the Gateway Qualifications Prism interface. At the top, a navigation bar includes links for Home, My Organisation, Documents (highlighted in green), Users (14), Sites (2), Staff (1), Qualification library, and Unit library. The Gateway Qualifications logo is in the top right corner. Below the navigation bar, the breadcrumb trail reads 'Qualifications » Gateway Qualifications Level 2 Award in Employability Skills'. To the right of this are buttons for 'Print components' and 'Print'. A tabbed interface below the breadcrumb shows 'Details', 'Structure', and 'Documents' (the active tab). The 'Documents' tab contains a single document entry: 'Employability Skills - Level 2 Award Teaching Resources - Gateway Qualifications.zip'. To the right of this entry is a yellow 'DELIVERY' button. Below the document title is a 'download' link. The description states: 'Teaching and Learner resources for two units related to the Level 2 Award In Employability Skills can be found here. - 1.0'. The upload information is 'Uploaded by: Nick Palser - 28/05/2021 15:01'.

Home My Organisation Documents Users 14 Sites 2 Staff 1 Qualification library Unit library gateway qualifications

Qualifications » *Gateway Qualifications Level 2 Award in Employability Skills* Print components Print

Details Structure Documents

 Employability Skills - Level 2 Award Teaching Resources - Gateway Qualifications.zip DELIVERY

[download](#)

Teaching and Learner resources for two units related to the Level 2 Award In Employability Skills can be found here. - 1.0

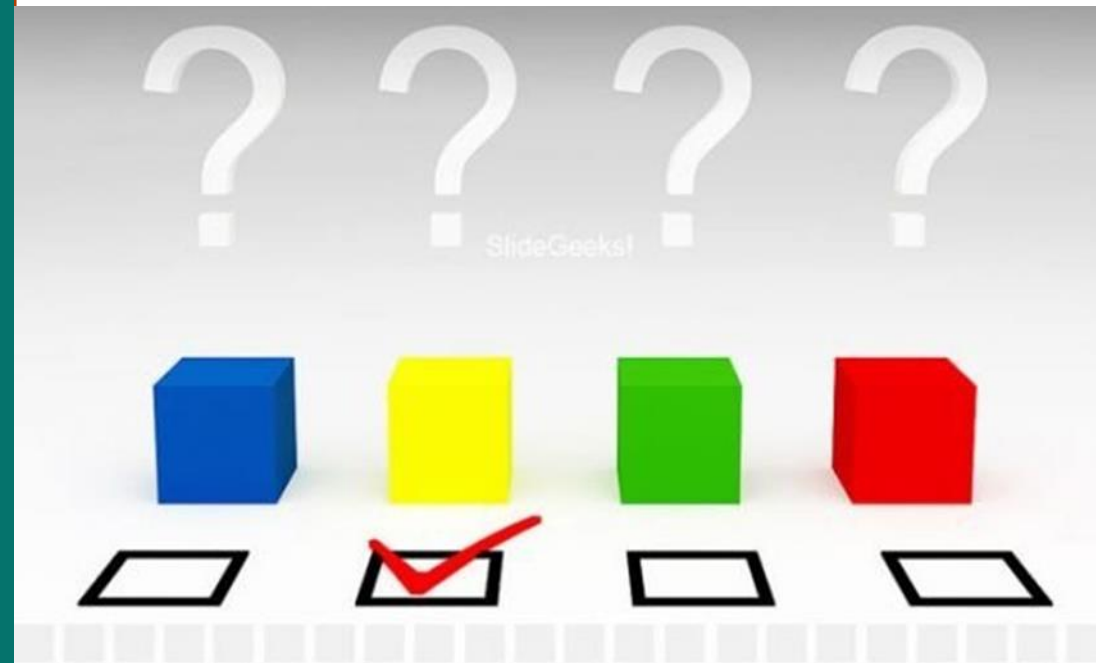
Uploaded by: Nick Palser - 28/05/2021 15:01

Would you like us to contact you so you can explore the resources in more detail?

- ☐ Yes please
- ☐ No thanks
- ☐ Not delivering SWAPs yet – can you help?

Please expand your choice in the comments

Poll



Business Development



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John Hamilton

Email John [here](#) or call

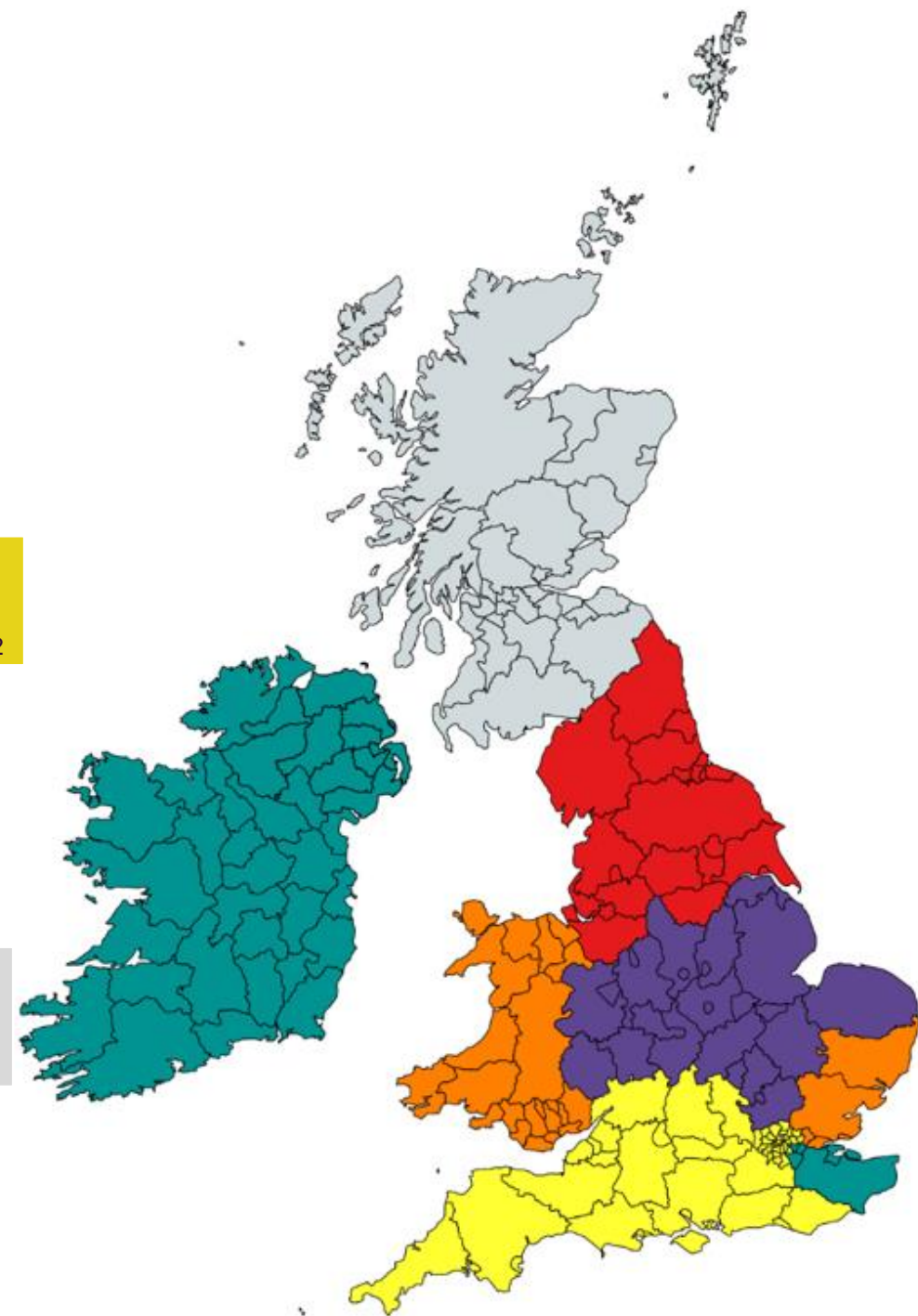
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Any questions?



On Demand

Supporting your traineeship programmes

with
Janice Spencer and
Paul Saunders

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Regular sessions

Your essential guide to
Essential Digital Skills Qualifications

Different dates and times
for your convenience

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Any questions?



Contact information



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