

This is not a live paper

Live date – 11/04/2025

Retired date – 31/07/2026

ESOL Skills for Life

Reading – Entry Level 2

Sample Assessor Pack

The following documents are included in this assessment pack:

- Guidance on the Conduct of the Assessment
- General Marking Guidance and Assessment Principles
- Mark Scheme and Guidance

This paper is valid for use until **31st July 2026** and cannot be used for assessments after this date. If your assessment is scheduled beyond this point, please download the latest live version.

Centres are responsible for maintaining the security and integrity of assessment materials at all times. Live assessment content must **not** be shared via email, or any other platform, this includes both assessment papers and mark schemes. Should centres have a query regarding assessment content, they should raise a query via Gateway Qualifications' website using the dedicated form: [External Assessment Query Form - Gateway Qualifications](#).

Sample Assessment Code: ESOLRE2DA/P

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Guidance on the Conduct of the Assessment

- This document should be read alongside the Qualification Specification: ESOL Skills for Life, section 4.7 Conduct of Assessment.
- Centres must ensure that they are continually aware of which papers are live and only select ones that are available to download on QuartzWeb at the time of assessment.
- Centres must not store or retain live papers unnecessarily. They should only be downloaded for the purposes of assessment use, with any spares discarded.
- The tasks are designed to be completed during normal class time but must be taken under supervised conditions. This means that all tasks must be completed with the assessor, or other designated supervisor, present.
- The assessor can be the candidates' tutor, but they must not assist candidates with the assessment.
- The assessor must verify each candidate's identity prior to taking the assessment and record and sign an attendance register as confirmation of the candidate's attendance. The candidates must also sign to confirm attendance. This can be in any format you so wish – this could be your own form or downloaded via QuartzWeb. It may be requested during quality assurance activities.
- Tutors must not teach to the actual assessment tasks, but candidates should be familiar with the format of each task and will have practised reading skills in a range of contexts appropriate to the level. By the time they are assessed, candidates should be aware of the skills that are being assessed and the success criteria.
- This assessment is composed of four tasks. Candidates must complete all four tasks. They may be done in any order.
- We do not recommend that centres contextualise the tasks, however centres wishing to do so should refer to the guidance in the qualification specification and to the separate guidance on contextualisation that is available to download from the Prism online system (secure login required). Where centres apply contextualisation to a task, they will need to keep a copy for external quality assurance purposes.
- The time allocated to the assessment is 1 hour.
- Each task has a guide time of 10-15 minutes. Any overrunning will mean less time to spend on subsequent activities, so assessors should remind candidates when they have used the allotted time.
- Candidates do not have to complete all the tasks in a single session, but they must complete them under supervision and are not permitted to remove them from the assessment room, they must be stored securely.
- Candidates may use a monolingual dictionary (a simplified dictionary or glossary).

- The use of correction fluid and erasable pens is **not** permitted.
- If candidates are to complete all tasks at one time, the assessor should give out the complete candidate paper.
- If candidates are to complete each task separately, the assessor should only give out the task to be completed.
- Candidates should be briefed on the task/tasks to be completed. The tasks each focus on reading skills.
- Candidates may be assisted with aspects that are not being assessed (for example, the assessor can read the written instructions to the candidate) but must not read out any of the texts or related questions.
- Candidates may give their responses verbally and the assessor may scribe the answer, as these tasks assess reading and not writing. Centres will need to keep a note of any instances for external quality assurance purposes.
- For any specific candidate access requirements, assessors should refer to the guidance on access arrangements, reasonable adjustments and special considerations in the qualification specification.
- Candidates must be allowed to complete the tasks independently without any further support according to the guide time allowed.
- To achieve the reading unit, candidates must achieve the overall pass mark on the paper. If a candidate fails to achieve the required pass mark, they may be given another equivalent paper.
- At the end of the assessment, the candidates' work must be collected and stored securely.

NB - The paper has been designed to be printed in a double-sided format.

General Marking Guidance and Assessment Principles

- Assessors should mark according to the mark scheme.
- Assessors should apply the mark schemes positively. Candidates must be rewarded for what they have shown they can do.
- Assessors should always award full marks if these are deserved, i.e. if the answer matches the mark scheme. Half marks may not be awarded.
- If a response is not worthy of credit it should be awarded 0.
- Where assessors are required to make a judgement for example in short answer questions, examples will be provided of possible answers that may be credited.
- Responses that are correct but written outside the box (for example when candidates are required to tick the box) must be credited.
- Candidates will not be penalised for incorrect spelling as long as meaning is clear.

Mark Scheme and Guidance

Task 1

Question	AC covered	Answer	Marks available
1. This is for all staff who work:	1.2, 2.3	a) after 5pm	1 mark
2. Which colour bin do you put paper in?	2.1, 2.3	b) Grey	1 mark
3. What do you have to clean?	2.1, 2.3	table	1 mark
4. Where should you put mugs?	2.1, 2.3	(on the) shelf	1 mark
5. What happens to food left in the fridge on Fridays?	2.1, 2.3	(Goes) in bin	1 mark
6. What do you need to turn off before you go home?	2.1, 2.3	b) lights 	1 mark

Total marks available	6 marks
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Task 2

Question	AC covered	Answer	Marks available
1. What time does the market open?	2.2, 2.3	10am	1 mark
2. Who is the community market open to?	2.1, 2.3	everyone	1 mark
3. Name one item you can buy.	2.1, 2.3	Any one from: - food - toys - pet food	1 mark
4. You should bring:	2.1, 2.3	b) Shopping bag 	1 mark
5. What can you do when you finish shopping?	2.1, 2.3	(Have a) coffee	1 mark
6. The money made is given to the:	2.1, 2.3	b) food bank	1 mark

Total marks available	6 marks
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Task 3

Question	AC covered	Answer	Marks available
1. The purpose of the text is to:	1.1, 2.3	b) advise	1 mark
2. Who is Luke?	2.1, 2.3	(the) engineer	1 mark
3. When did the water company fix the problem?	1.2, 2.3	c) This morning	1 mark
4. How long will it take for the water to run clear?	2.1, 2.3	10 minutes	1 mark
5. Name two things you can do while waiting for the water to clear.	2.1, 2.3	Any two from: - water plants - wash dishes - wash clothes	2 marks

Total marks available	6 marks
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Task 4

Question	AC covered	Answer	Marks available
1. The purpose of this text is to:	1.1, 2.3	a) ask for help	1 mark
2. Marwa needs to rent the room before the end of:	2.1, 2.3	c) March	1 mark
3. What does flatmate mean? You may use a dictionary to help you.	2.3, 3.1	b) Someone to live with you	1 mark
4. What kind of person is Marwa looking for? Give two details.	2.1, 2.3	Any two from: - not messy - nice - funny	2 marks
5. How can you contact Mawra?	2.1, 2.3	call / phone her	1 mark

Total marks available	6 marks
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Total marks available for tasks 1, 2, 3 and 4	24 marks
Pass mark	15 marks