

Essential Guide to EDSQ

12th April 2023



Purpose of this session

Quick recap of digital skills policy

Explore the key features of EDS assessments

Provide an overview of the complimentary resources and support

Share how providers are successfully delivering

Where next?

Digital Functional Skills update

Where are you now with EDSQ?

Poll

- Already delivering
- Just about to start
- I need some help to get started
- I don't know much about it

Please provide additional comments in the chat particularly if you need help getting started

Legal Entitlement – Essential Digital Skills

National entitlement introduced in 2020 to fully fund eligible adults with no or low digital skills to enrol on specified digital qualifications at Entry and Level 1

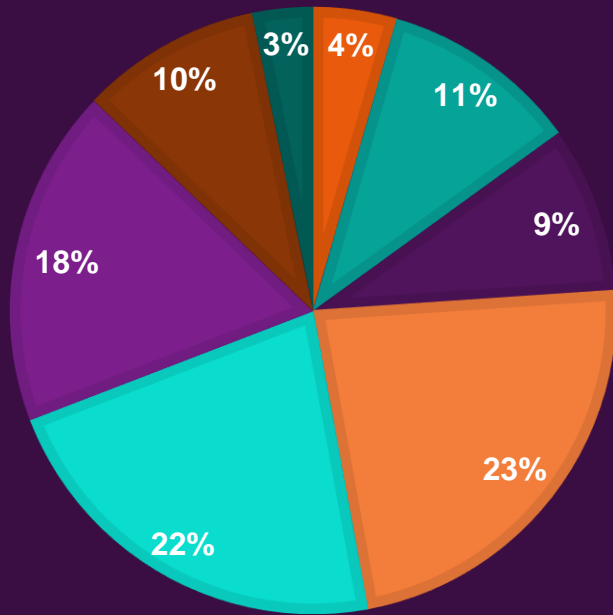
Only Essential Digital Skills qualifications can be used for the adult legal entitlement

Qualifications available at Entry 3 and Level 1 funded for both adults and 16-19 learners

Profile of EDSQ learners

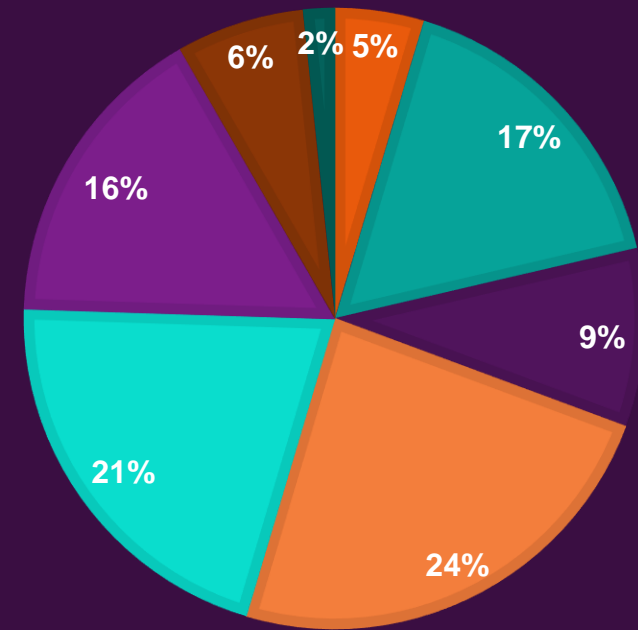
Age demographics of EDSQ Entry 3 learners

16-18 19-23 24-29 30-39 40-49 50-59 60-69 70+



Age demographics of EDSQ Level 1 learners

16-18 19-23 24-29 30-39 40-49 50-59 60-69 70+



Qualification details

- **Size:**
 - 45 GLH at each level
- **Coverage:**
 - Each qualification covers all five strands of the national standards and most of the skills statements in each strand.
- **Purposes and target learner groups:**
 - E3 skills for life with an intro to skills for work;
 - Level 1 skills for life and work.



Key features

Life, work and study covered in each qualification

Online, on demand assessment

Free initial assessment tool

Knowledge tested through multiple choice questions

Assessments can be taken in different settings

Online mock assessments

Easy to mark

Assessment structure and timings

Qualification	Entry level 3	Level 1
Assessment structure	A single assessment component comprising 3 parts In addition, a small number of observed tasks	A single assessment component comprising 3 parts
Duration	Up to 1 hour 30 minutes plus a 15 minute supervised break	1 hour 45 minutes plus a 15 minute supervised break
Conditions	Supervised conditions	Supervised conditions
Total marks	44	54

E3 observed tasks

Task and Skill	Task set	Marks Available	Marks awarded	Tutor Comments (where relevant please note where you have adapted tasks in line with the requirements).
Apply system settings	<p>Change a setting on your device.</p> <p>For example, you could:</p> <ul style="list-style-type: none"> change the way your screen looks (display) change the time or language make changes to suit your level of vision or hearing. <ul style="list-style-type: none"> Make sure your tutor can see you making the changes. 	1 mark for changing the setting		
Create, edit and use contacts when sending and receiving online communications	<p>Exemplar task – this may be adapted</p> <p>Your tutor (or someone else in your class who is not already in your contacts) will send you an email. The emails says, 'Now you have my email'</p> <ul style="list-style-type: none"> Add the person and their email address to the contacts on your device. <p>The same person will give you a telephone number (this could be the centre's number)</p> <ul style="list-style-type: none"> Edit your contacts to add the telephone number Show your tutor the contact with phone number and email address OR take a screenshot and send it to them. 	<p>3 marks in total</p> <p>2 marks for adding name and email address</p> <p>1 mark for editing the contact</p>		
Initiate and participate in a video call	<p>Make a video call to one other person. You can choose</p> <ul style="list-style-type: none"> which device you use which way you want to make the call (e.g. Skype, WhatsApp or Facetime). who you want to call. <p>Your video call should last at least 30 seconds.</p> <p>Make sure your tutor can see you making the call.</p>	<p>4 marks in total</p> <p>1 mark for finding and connecting</p> <p>2 marks for initiating and responding</p> <p>1 mark for closing the conversation</p>		

Assessment

Taken on Surpass through web delivery

Provides the opportunity to search the internet

Classroom or workplace

Learners can refer to a bilingual dictionary

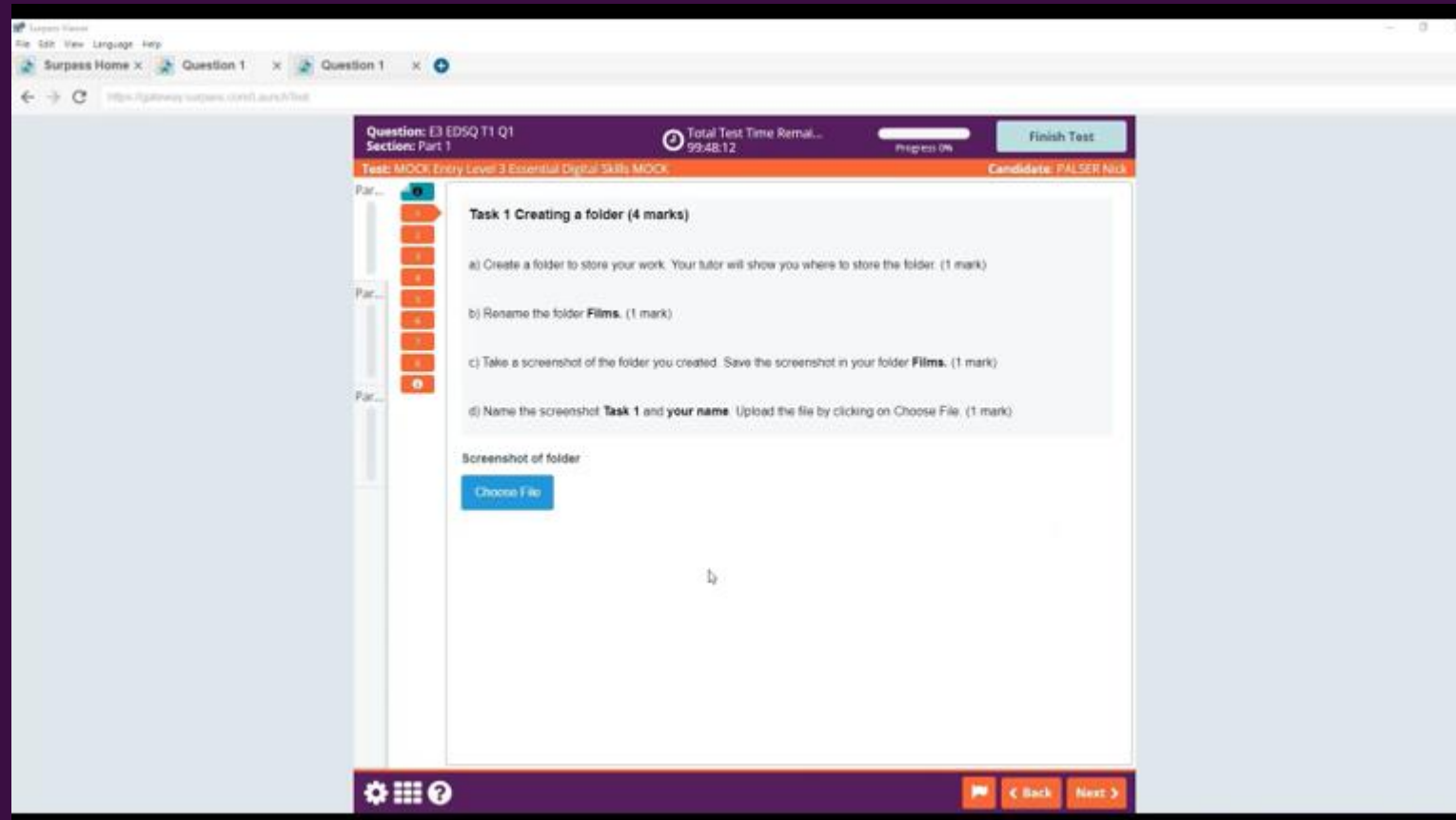
Tasks are tutor assessed, centre and AO quality assured

Mark based so weaker performance on one task can be compensated by a stronger performance on another task

Pass marks for each assessment are set at an awarding meeting

Sample assessments

Entry Level 3 and Level 1



The screenshot displays a web-based assessment interface. At the top, the browser shows the URL 'http://gateway.qualifications.com/launchTest'. The assessment header includes 'Question: E3 EDSQ T1 Q1', 'Section: Part 1', 'Total Test Time Remaining: 99:48:12', 'Progress: 0%', and a 'Finish Test' button. Below this, the test title is 'MOCK: Entry Level 3 Essential Digital Skills MOCK' and the candidate name is 'PALSER Nick'. The main content area shows 'Task 1 Creating a folder (4 marks)' with four sub-questions: a) Create a folder to store your work. Your tutor will show you where to store the folder. (1 mark); b) Rename the folder **Films**. (1 mark); c) Take a screenshot of the folder you created. Save the screenshot in your folder **Films**. (1 mark); d) Name the screenshot **Task 1** and **your name**. Upload the file by clicking on Choose File. (1 mark). Below the questions is a 'Screenshot of folder' section with a 'Choose File' button. The bottom navigation bar contains a settings icon, a help icon, and 'Back' and 'Next' buttons.

Support Resources



Comprehensive free support

- ✓ Guides for centres & learners
- ✓ Standardisation materials
- ✓ Teaching resources covering all strands
- ✓ Glossary for learners
- ✓ Webinars and training
- ✓ Dedicated EDSQ team

Teaching resources

We have developed **free teaching resources** to support the delivery of Essential Digital Skills for Entry 3 and Level 1 and develop digital skills for learners working below Entry 3.

They provide a structured, blended approach to the delivery of EDSQ for face-to-face, remote and blended learning. The teaching and learning activities can be adapted to meet the diverse needs and profiles of learners. We have suggested, alternative approaches to the delivery of knowledge and skills.

The teaching resources are divided into five units that reflect the five digital skill strands of essential digital skills.

There are two guides for each unit: one that covers Entry 3 and the other Level 1 standards and skills statements, and the content reflects the amplification of standards and independent learning activities along with checklists to assess skill development and marking guidance.

The variety of teaching and learning activities and signposting to online resources will support and skills required for learners to meet the standards and to help prepare them for the assessment.

Test: E3 EDSQ SAM P1 Intro
Section: P1
Total Test Time Remaining: 00:59:31
Candidate: USER Demo

Part 1
Number of tasks: 5
Suggested time: 40 minutes

Instructions to candidates:

- This part contains 5 tasks.
- Read each task carefully.
- To move to the next task click next.
- To return to a task either select the task number on the left hand side or click the back button.

Resources

- You may use a bilingual dictionary

Task	Task Description	Marks
Part 1	Task 1 Task 2 Task 3 Task 4 Task 5	4 2 3 5 5
Part 2	Task 6 Creating an online poster	8
Part 3	Multiple choice questions Submit the assessment 8 questions Your tutor will upload the observation record	9 8 8

Surpass How To Videos

Essential Digital Skills
Obtaining Key Codes
for Candidates and
Downloading Invigilation Packs
from Surpass



Essential Digital Skills
Running and Invigilating
Assessments using Surpass



Essential Digital Skills
Scheduling an Assessment
in Surpass



Essential Digital Skills
Assessment Marking in Surpass



Essential Digital Skills
Internal Quality Assurance
in Surpass



Interactive support sessions

Onboarding sessions:

[Quick Start to EDSQ](#)

[Delivering & Assessing EDSQ](#)



- Exclusive live webinars available to approved centres only
- Staff must register with their work email address and can attend sessions more than once
- Run regularly throughout the year and are hosted by a senior member of our Quality team

External support



CPD for staff and resources for learners

Essential Digital Skills CPD programme
Home » Professional development » EdTech and Digital Skills Support » Essential Digital Skills CPD programme.

The Department for Education (DfE) has introduced a new **Essential Digital Skills (EDS) framework and associated national standards**, which set out essential digital skills for life and work.

Young people aged 16-19 and adults with no or low digital skills are now entitled to take EDS qualifications free of charge, in line with existing entitlements for English and maths.

The new standards cover five areas:

- **Using devices and handling information** – using devices, finding and evaluating information, managing and storing information, identifying and solving technical problems
- **Creating and editing** – creating and editing documents and digital media, processing numerical data
- **Communicating** – communicating, sharing and managing traceable online activities
- **Transacting** – using online services, buying securely online
- **Being safe and responsible online** – protecting privacy and data, being responsible online, digital wellbeing.

In 2019, DfE commissioned the Education and Training Foundation (ETF) to deliver the start of blended a CPD programme to prepare teachers, trainers and leaders to deliver the new qualifications based on the standards. The ETF commissioned a team led by Sero Consulting with DESQ, Angela Sanders and SkillsLogic to deliver the programme, which was designed around the following:

- **An interactive self-assessment tool** to identify training needs.
- **A series of 20 short online learning modules** with teaching exemplars and advice on teaching contexts, as well as digital badges to recognise achievement
- **CPD events** to build confidence and share practice related to different teaching contexts
- **An online community of practice** to offer peer-to-peer support.

#EnhanceEDS
www.etfoundation.co.uk/edtech

SET CONFERENCE: BOOK NOW

SET 22 Thu 3 Nov, 2022
VOX, Birmingham
Book your place

EVENTS

G Tue 20 Sep, 2022 9am
The Further Education SEND Conference

Th Thu 29 Sep, 2022
AELP ED&I Summit

NEWSLETTER

Sign up to receive our monthly newsletter and catch up on previous editions
Sign up now >

Good Things Foundation
Home What we do The digital divide Get involved Our network Insights

Home » Learn » Learn My Way

Learn My Way

Learn My Way has free courses for you to learn digital skills to stay safe and connected.

Learn My Way - Getting more out of the internet

Free online courses for beginners, helping you develop digital skills to make the most of the online world.

bksb – Essential Digital Skills

bksb is one of the UK's leading online teaching platforms, used by over 80% of FE colleges and hundreds of training providers, schools, universities and employers. Millions of learners improve their skills with bksb each year.

Exclusive offer for Gateway Qualifications Centres

Centres approved for Gateway Qualifications EDSQ can benefit from an exclusive 20% discount on the first year's licence for bksb Digital Skills Assessments and Resources. Contact bksb for an online trial or webinar: bksbenquiries@bksb.co.uk or on 0333 300 3467

Implementation



How are Centres implementing EDSQ?

16-19

- Traineeships
- Study programmes
- T level transition Programme

Adults

- 19-24 traineeships
- SWAPs
- With other qualifications and units
- In advance of an apprenticeship
- To help prepare returning learners
- In community settings
- With non-regulated learning

Traineeships

Activity	Total Hours	Learning Aim	Learning Aim Title	16 - 18	19 - 24
Induction and work preparation 2 weeks (5 hours/day x 5 days)	50	Z0003511	Non regulated SFA formula funded provision, Level 1 Prep for Work, 45 to 68 hours, PWA	421 hours in total so in the 360-449 band	£1500
Work Placement 18 hours/week x 12 weeks)	216	Z0007867	Work Placement (200-499) hours		£724
Maths 5.5 hours/week x 10 weeks)	55	60342675	Level 1 Functional Skills in Mathematics		£724
English (5.5 hours/week x 10 weeks)	55	60342900	Level 1 Functional Skills in English		£300
Essential Digital Skills (5 hours/week x 9 weeks)	45	60359869	Level 1 in Essential Digital Skills		
				£3,056	£3,248

As part of ESOL courses

Qualification No.	Qualification	Funding
60329919	Award in Living and Working in the UK (Entry 3)	£300
60359857	Essential Digital Skills (Entry 3)	£300
6015424X	Award in ESOL Skills for Life (Reading) (Level 1)	£300
60154238	Award in ESOL Skills for Life (Writing) (Entry 3)	£450

SWAPs

Qualification title	GLH	Qualification No.	AEB
Level 2 Award in Skills for Logistics	48	60345056	£300
Level 1 in Essential Digital Skills	45	60359869	£300
			£600

Qualification title	GLH	Qualification No.	AEB
Level 1 Award in Health and Care	49	60364944	£336
Level 1 in Essential Digital Skills	45	60359869	£300
			£636

Qualification title	GLH	Qualification No.	AEB
Level 1 Award in Employability Skills	45	60342286	£300
Entry 3 in Essential Digital Skills	45	60359857	£300
Level 1 in Essential Digital Skills	45	60359869	£300
			£900

Study Programmes

Qualification No.	Qualification	Planned Hours
60365055	Level 2 Diploma in Digital & IT Skills	360
60359869	Essential Digital Skills (Level 1)	45
60333571	Level 1 Award in Mental Wellbeing	20
60346528	Level 1 in English Functional Skills	55
60107078	Entry 1 Certificate in Maths	140
Z0007834	Work experience	30

Top tips from Centres



Centre wide approach



Standalone offer & packages



Staff training



Marketing push



Assessment

What are learners saying...



“I was quite anxious when I signed up to do this – I hadn’t stepped foot in a college for over forty years. This course has been a great experience, I’m definitely less terrified now and I do have more confidence, I’ve learned that computers are logical, that I shouldn’t overthink things and I’m brave enough to experiment.”

“I got the leaflet about the course through my door, and because Ruth and I now volunteer for a charity and we’re back in the workplace, we knew it made sense to ‘grasp the nettle’ and to take this opportunity.”

Other qualifications that complement EDSQ



DIGITAL JOURNEY FOR LEARNERS AGED 16 - 19

Develop your learners' digital skills with qualifications approved for funding for learners aged 16-19*. Covering the skills needed for everyday life and work, to the more advanced technical qualifications for today's workplace.

View our digital qualifications for learners aged 19 and over.

ENTRY LEVEL 3 Essential Digital Skills

LEVEL 1 Essential Digital Skills

Games Design and Development
Award
Cybersecurity
Award
Introduction to Programming
Award
Website Design
Award

LEVEL 2

Digital and IT Skills
Award | Certificate | Ext Certificate | Diploma
Computer Programming
Award
Cybersecurity
Award
Social Media Marketing
Award
Digital Development
Award
Digital Graphics
Award
Digital Marketing
Award
Games Design and Development
Award
Mobile App Development
Award
Website Design and Development
Award

T Level Transition Programme Digital and IT Skills
Certificate | Ext Certificate | Diploma

LEVEL 3

E-Safety
Award
Digital Business Solutions
Certificate | Diploma
Digital Engineering Design
Certificate | Diploma
Digital Product Design
Certificate | Diploma
Games Technologies
Certificate | Diploma
Networking and Cybersecurity
Certificate | Diploma
Social Media for E-Commerce
Certificate | Diploma
Software Development
Certificate | Diploma
Systems Infrastructure
Certificate | Diploma

Apprenticeship



Career Progression



Higher Education



DIGITAL JOURNEY FOR LEARNERS AGED 19 AND OVER

Develop your learners' digital skills with qualifications approved for funding for learners aged 19 and over*. Covering the skills needed for everyday life and work, to more advanced technical qualifications.

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ENTRY
LEVEL 3
Essential
Digital Skills

LEVEL 1
Essential Digital Skills

Cybersecurity
Award
Games Design and Development
Award
Introduction to Programming
Award
Website Design
Award
Photo Editing Software
Award**

LEVEL 2
Digital and IT Skills
Award | Certificate | Ext Cert | Diploma
Computer Programming
Award
Cybersecurity
Award
Social Media Marketing
Award
Digital Development
Award
Digital Graphics
Award
Digital Marketing
Award
Games Design and Development
Award
Mobile App Development
Award
Website Design and Development
Award
Photo Editing Software
Award**

LEVEL 3
Computer Game Design and Development
Access to HE Diploma
Computer Programming
Access to HE Diploma
Animation and VFX
Access to HE Diploma
Digital Engineering Design †
Certificate | Diploma
Digital Product Design †
Certificate | Diploma
Games Technologies
Certificate | Diploma
Networking and Cybersecurity †
Certificate | Diploma
Software Development †
Certificate | Diploma
Systems Infrastructure †
Certificate | Diploma
Digital Business Solutions
Certificate | Diploma
Social Media for E-Commerce
Certificate | Diploma

†
Included in the
Level 3 free courses
for jobs offer

LEVEL 5
**Web Application
Development**
Diploma

Software
Developer

Apprenticeship

Career
Progression

Higher
Education

Digital Functional Skills

DfE subject content and Ofqual requirements now published

New Digital Functional Skills qualifications available from Aug 2023

Only Entry 3 and Level 1



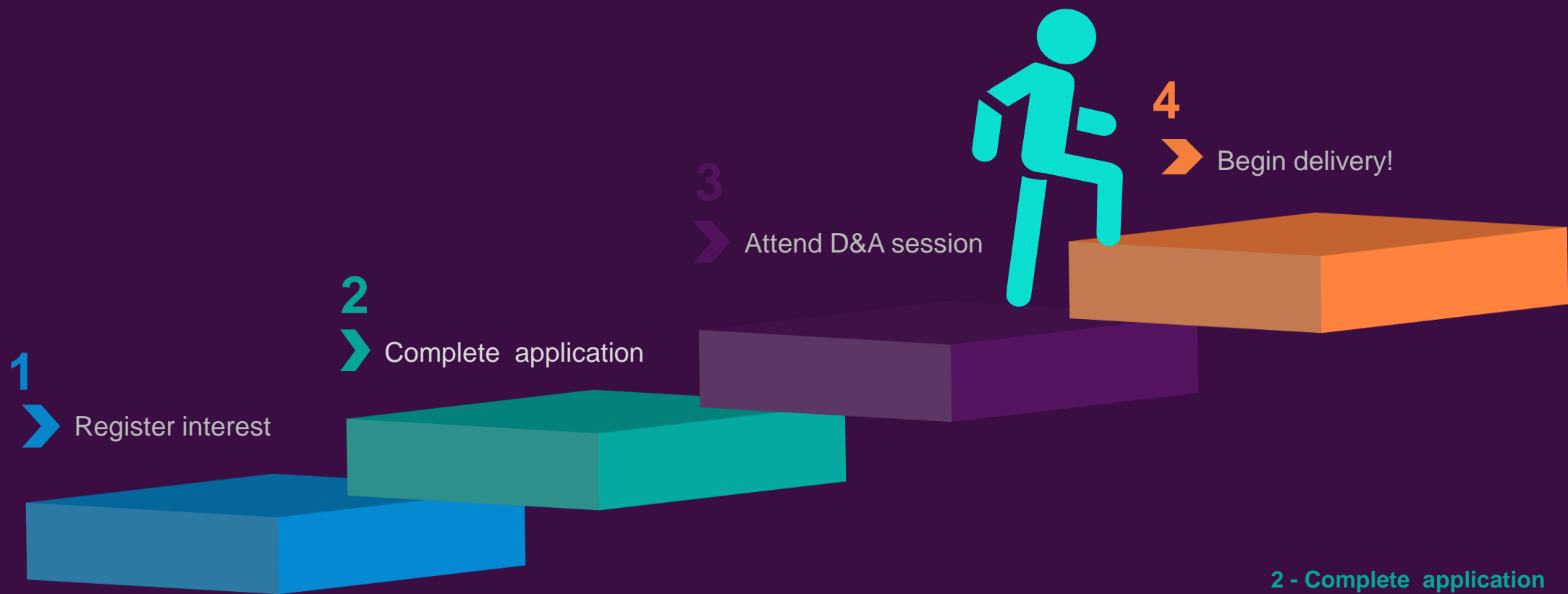
Do you want more info about our DFS offer?

Poll

- Yes, I would like to find out more
- No, not at this time

Please provide additional comments in the chat particularly if you need help

Next steps



2 - Complete application
➤ New - Become Recognised
Existing - Qualification Approval

20th Apr 2023

4:00pm

Introduction to Digital Functional Skills

with

Diana Muallem
and Paul Saunders

[Register
here](#)



Previous webinars now available on demand

[Ensuring learners are ready for EDSQ](#)

[Building a fundable offer for learners progressing from EDSQ](#)

[Supporting EDSQ Delivery](#)

[Webinar mini-series with EDSQ resources](#)

[Implementing EDSQ – hints and tips from our panel of providers](#)

[The Digital Sector](#)

[T Level Transition Programme](#)

Questions?



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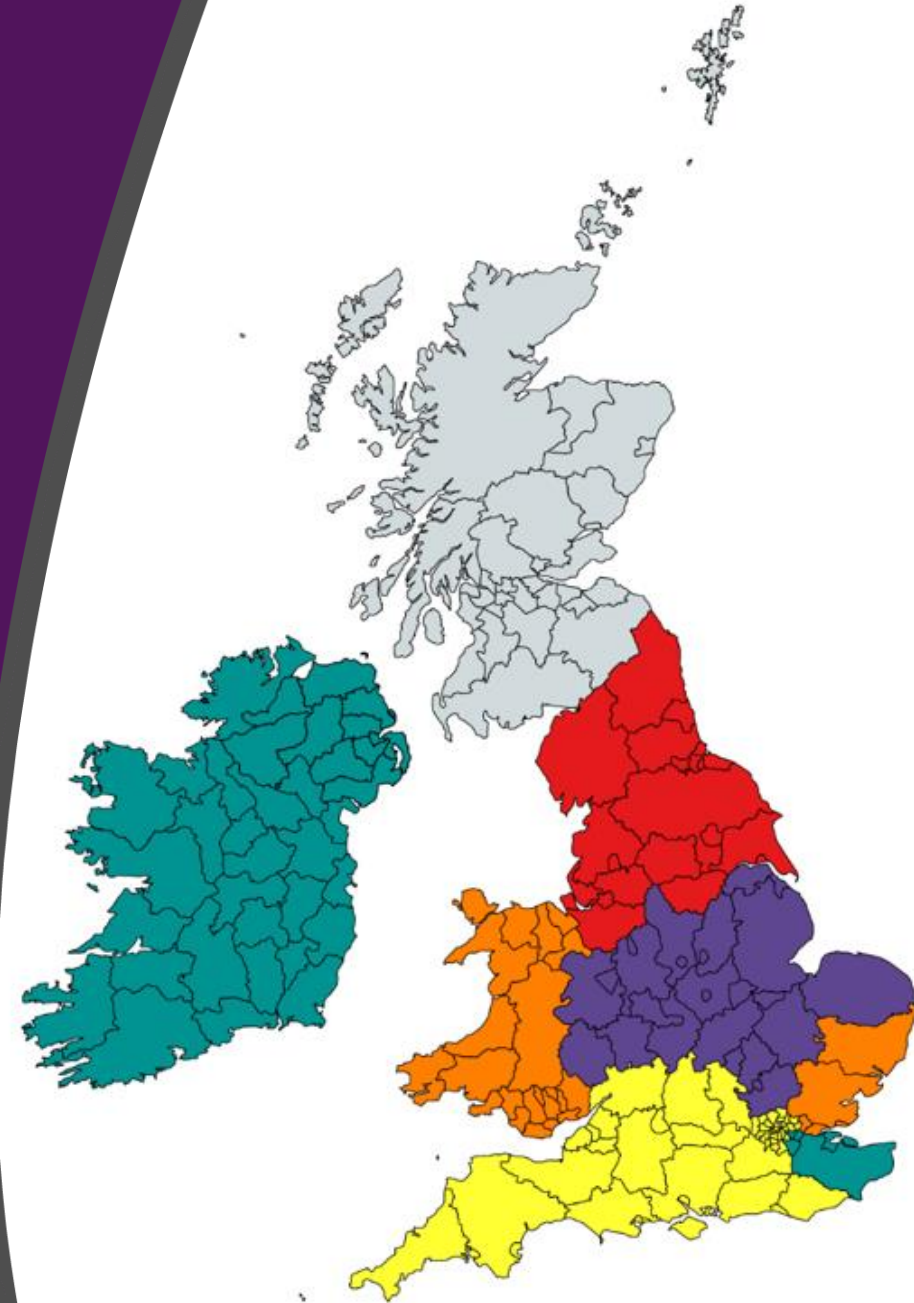
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