

Bring out the best in your ESOL learners

Speaking and Listening

Purpose of session

- Advice and guidance on delivery and assessments
- Hints and tips for getting the best out of your learners
- Update on developments
- Opportunities to enhance your offer
- Funding

Requirements for Speaking and Listening

- Task 1: Listening
- Task 2: Individual speaking activity
- Task 3: Discussion

- Opportunities to contextualise

Entry Level 2 Task 2

Be able to speak to communicate

Task 2 will require learners to take part in a short individual speaking activity in a small group of between 2 to 5 people. Tasks may include, giving information, descriptions, an account, expressing likes and dislikes.

Level 1 Task 2

Be able to speak to communicate

Task 2 will require learners to prepare and present information to others, relating to a short stimulus, for a specific purpose. Learners will be required to respond to questions from others.

Entry Level 2 Task 3

Be able to engage in **discussion**

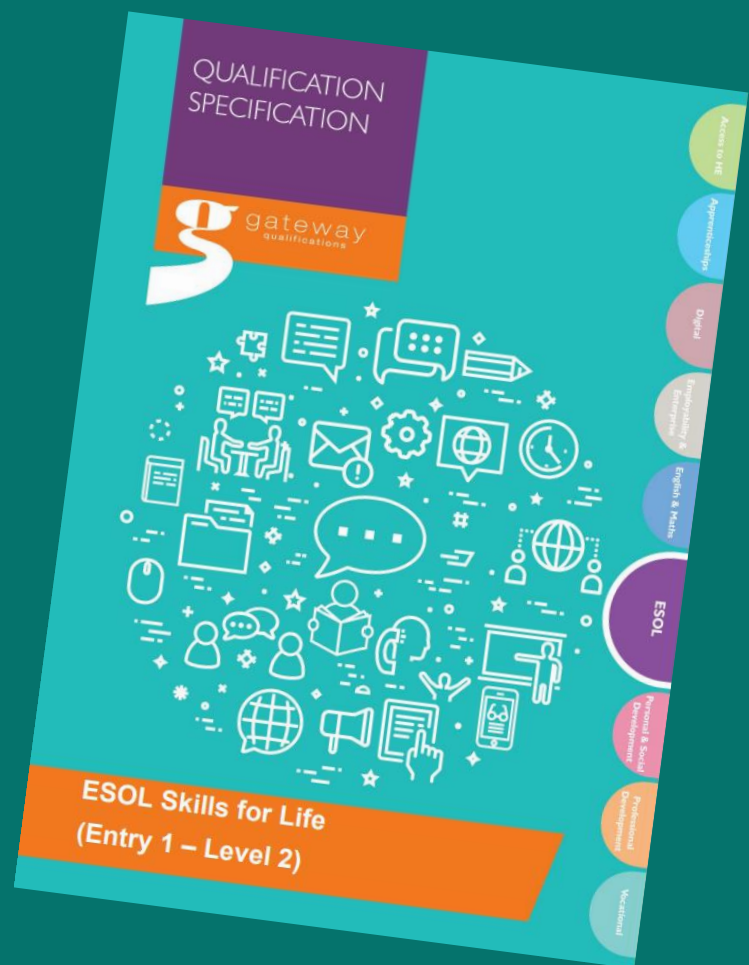
Task 3 will require learners to take part in a discussion with between 2 to 5 learners. They will discuss a single topic, express opinions and feelings and respond to contributions of others, asking and responding to different questions.

Level 1 Task 3

Be able to engage in **discussion**

Task 3 will require learners to take part in a discussion as part of a group. They will discuss a topic in order to plan an action or event. There will normally be a short list of options for the topic to discuss, from which the tutor can choose. The task will require learners to ask and respond to questions, make suggestions and express views and opinions and to use appropriate verbal and non-verbal strategies to contribute to the discussion.

Qualification specification



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Preparing for assessment

- Expectations
- Tutor familiarity with requirements
- Seating arrangements
- Recordings
- Mocks

Guidance on assessment: Task 2

- Note taking
- Questioning
- Prompting
- Presentation (Level 1 and 2)

Guidance on assessment: Task 3

- Note taking
- Questioning
- Turn taking
- Language to support discussion
- Prompting

Examples of completed observation record

Observation Record: Speaking and Listening
ESOL Skills for Life: Entry Level 1

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Centre name:	Centre number:
Learner name:	Candidate number:

Criteria	Marks Available	Marks Awarded	Comments and examples of language used	IQA Comments	EQA Comments
TASK 2					
Communication	6	6	The three bullets are covered adequately. expresses likes and uses 'good'. Vocab used: home, exercise, and shopping.		
Pronunciation and intonation	2	1	Sounds are recognisable although some key words are not clear		
Grammar	2	1	Used: like and 'it is' correctly, Preposition: 'in' and connectives 'and, because'. Some errors – like to go the shopping		
TASK 3					
Discussion	2				
Communication	2				
Pronunciation and intonation	2				
Grammar	2				

IQA Name:	EQA Name:
IQA Signature:	EQA Signature:
IQA sign-off date:	EQA sign-off date: PASS / FAIL

Examples of completed observation record

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qualifications

Observation Record: Speaking and Listening
ESOL Skills for Life: Entry Level 3

Centre name:			Centre number:		
Learner name:			Candidate number:		
Criteria	Marks Available	Marks Awarded	Comments and examples of language used	IQA Comments	EQA Comments
TASK 2					
Communication	8				
Pronunciation and intonation	2				
Grammar	2				
TASK 3					
Communication	2	2	Communicates clearly, giving points of view, making suggestions, and expressing opinion. Good vocab – 'purchase' and 'beverages'.		
Discussion	2	2	Makes relevant contribution, asks relevant questions. Seeks clarification.		
Response	2	2	Gives relevant responses to questions and expands.		
Pronunciation and intonation	2	2	Speaks clearly. Accurate stress and intonation.		
Accuracy	2	2	Sufficiently accurate. Uses complex sentences uses conditional and future.		

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qualifications

Observation Record: Speaking and Listening
ESOL Skills for Life: Entry Level 3

IQA Name:	EQA Name:
IQA Signature:	EQA Signature:
IQA sign-off date:	EQA sign-off date: PASS / FAIL

Listening

- Preparing for the assessment
- Requirements for assessment
- Pausing the recording



Update on developments

- Ofqual review
- Changes to layout of mark scheme
- Minor changes to Entry Level 1 multiple choice questions

Example of mark scheme layout

Task 2 – Mark Scheme and Guidance

Communication – 2 marks for each bullet point (maximum 6 marks) however there is no requirement for equal coverage of the bullets to complete the task and communication of a bullet can achieve the marks even if less is said in response to the prompt.

Mark scheme		Guidance
Candidate communicates task using appropriate vocabulary and expressions at Entry 1	2 marks	<p>Vocabulary and expressions may include:</p> <ul style="list-style-type: none">• knowledge and use of common and familiar vocabulary – appropriate and relevant to task. This may include vocabulary related to places, items of food and drink, weather, transport, leisure activities/sports, clothes, colours, days of the week, times etc.• using common adjectives and intensifiers – e.g. nice, good, happy, very• using expressions to express likes, dislikes – e.g. I like, I don't like, I hate• using expressions to express feelings – I'm happy• using common adverbs of place, manner and time – e.g. here, quickly, now• using there is / there are + noun – e.g. There is a restaurant• using 'have got' to indicate possession – e.g. I have got one son• using sentence connectives – e.g. then, next• making requests using modal can – e.g. Can you help me? <p>(NB. Not all these examples will be required to achieve the task; vocabulary and expressions will vary depending on the task)</p>

Opportunities to enhance your offer

Entry Level Award
in Living and
Working in the UK
(Entry 1)

Entry Level Award
in Living and
Working in the UK
(Entry 2)

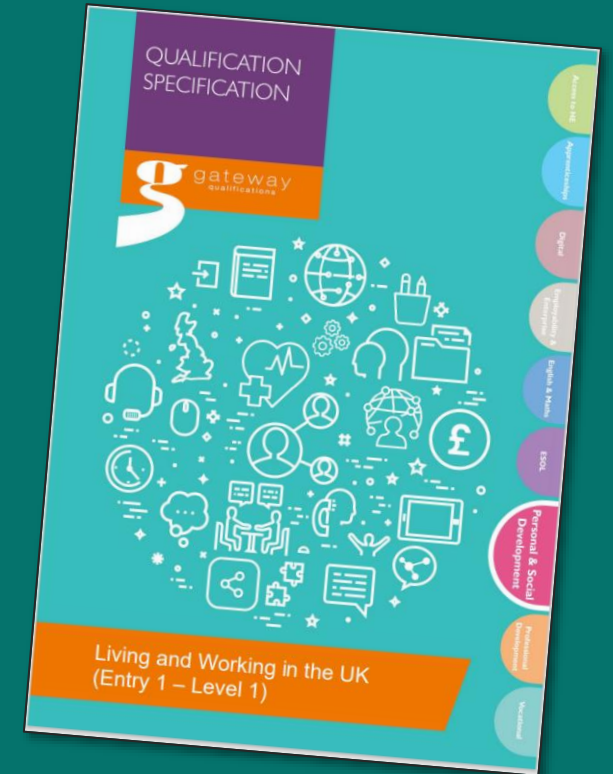
Entry Level Award
in Living and
Working in the UK
(Entry 3)

Level 1 Award in
Living and Working
in the UK

Assessment method - Portfolio of evidence

Fundable - 16-19 EFA, Adult Skills, ESF, Community, MCA/GLA

60 guided learning hours



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qual spec](#)

Opportunities to enhance your offer

Qualification number	Qualification title
603/423/4	Entry Level Award in Employability Skills (Entry 3)
603/4231/6	Entry Level Certificate in Employability Skills (Entry 3)
603/4232/8	Entry Level Extended Certificate in Employability Skills (Entry 3)
603/4228/6	Level 1 Award in Employability
603/4227/4	Level 1 Certificate in Employability Skills
603/4220/1	Level 1 Extended Certificate in Employability Skills
603/4223/X	Level 2 Award in Employability Skills
603/4229/8	Level 2 Certificate in Employability Skills

Opportunities to enhance your offer

Vocational Qualifications

A range of innovative, flexible and dynamic vocational qualifications that are valued and meaningful.
Will help develop the skills necessary to gain employment or to progress through further study.

[More information available on our website](#)

Additional ESOL qualification hours

“If you offer English for Speakers of Other Languages (ESOL) qualifications, you may need to deliver additional learning to individual learners that incurs additional costs above the qualification rate. Where additional hours are required, you can record these on the ILR using the ‘Additional delivery hours’ field, as detailed in the ILR specification and the Provider Support Manual.

[Funding Rates and Formula \(publishing.service.gov.uk\)](https://publishing.service.gov.uk)

Claiming additional ESOL top up

1. Identify ESOL qualification funding band
2. Calculate additional delivery hours above the qualification maximum GLH
3. Refer to single activity matrix and map additional hours delivered against the appropriate funding band (ESOL is programme weighting A)
4. Overall funding rate is qualification rate + the additional hours top up rate

Example - ILR provider support manual

Learning aim = Award in ESOL Skills for Life: Writing.

90 GLH qualification with a SAM funding rate of £450.

The aim is being delivered in a total of 110 guided learning hours.

Funding band – hours	Activity type	Programme weighting (PW)				
		A - Base (Unweighted)	B – Low	C- Medium	D – High	E or G* (Specialist)
Up to 2	Very Small Provision (1)	£14	£16	£18	£22	£24
3 to 4	Very Small Provision (2)	£21	£24	£27	£34	£36
5 to 6	Very Small Provision (3)	£35	£39	£46	£56	£60
7 to 12	Small Provision (1)	£50	£56	£65	£80	£86
13 to 20	Small Provision (2)	£100	£112	£130	£160	£172
21 to 44	Small Provision (3)	£150	£168	£198	£240	£258
45 to 68	Medium Provision (1)	£300	£336	£390	£480	£516
69 to 92	Medium Provision (2)	£450	£504	£585	£720	£774
93 to 100	Medium Provision (3)	£600	£672	£780	£960	£1,032
101 to 196	Large Provision (1)	£724	£811	£941	£1,159	£1,246

Example - ILR provider support manual

Difference between total GLH and maximum GLH is $110 - 90 = 20$ **GLH**.

Record 20 GLH in additional delivery hours field; will generate additional £100.

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Adult funding

Providers can fund via two routes; Award or Certificate

ESOL Learning Aim	QAN	Value
Award in ESOL Skills for Life - Reading (Entry 1)	60154135	£300
Award in ESOL Skills for Life – Speaking and Listening (Entry 1)	60154147	£600
Award in ESOL Skills for Life – Writing (Entry 1)	60154159	£450
Total Funding		£1350
Certificate in ESOL Skills for Life (Entry 1)	60153520	£1265
Variance		£85

Award vs Certificate

- Delivery of Awards has a funding advantage over Certificate
- All three units delivered/achieved in same year = funding adjustment
- Audit often finds adjustment has not been made
- Funding clawback for some providers

Free resources



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Free resources - Coming soon!

New standardisation materials

Recordings accompanied by commentary

Entry level 1

Task 2

Candidate 1

You are telling your friend about your free time activity.

- Say what your free time activity is.
- Say two things about your free time activity.
- Say where you do your free time activity

Communication (maximum 6 marks)

There are 2 marks available for each bullet point, however there is no requirement for equal coverage of the bullets to complete the task and communication of a bullet can achieve the marks even if less is said in response to the prompt.

The candidate responds fully to each of the three bullet points. She shows knowledge of common and familiar vocabulary related to the task such as *cycling, exercise, town, park, walking, keep fit*. She also uses a common adjective *good* and can express likes. There are also connectives such as *and, sometimes, and because*.

Pronunciation and intonation (2 marks)

The candidate's pronunciation is clear; she is easily understood. Her intonation is accurate with correct stress placed on different words.

Grammar (2 marks)

The candidate successfully uses the present tense with accurate word order. She indicates possession with *my husband, my health*. There is also use of familiar prepositions such as *with, outside, for*. She can form a compound sentence *I like exercise because it is good for my health and I keep fit*.

Marks awarded

Communication

Candidate communicates task using appropriate vocabulary and expressions at Entry 1 6 marks

Pronunciation & Intonation

Candidate articulates sounds of English so as to be understood. 2 marks

Grammar

Statements and questions are grammatically well formed at Entry 1. 2 marks


Total **10 marks**

29th Nov 2023

12:30pm

Bring out the best
in your ESOL learners:
Reading and Writing

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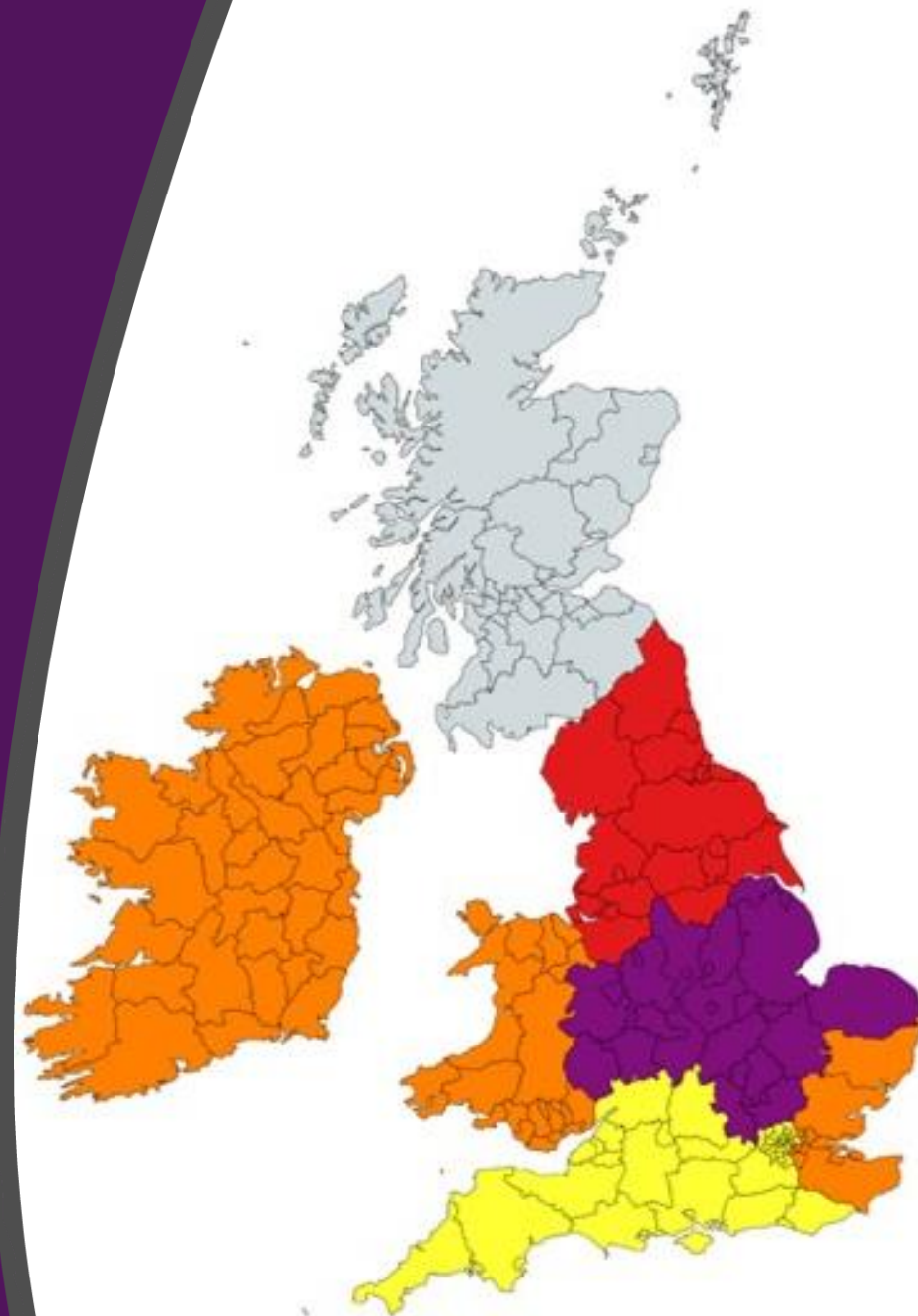
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