



Qualification Number	Learning Aim Code	Diploma Title
QAAQ004748	40014782	Access to Higher Education Diploma (Business Management)

## Unit List

### Mandatory Units: Graded Academic Subject Content

Learners must complete 15 credits from the mandatory graded units.

Unit Code	Unit Title	Level	Credits	Content
QU034566	Business Planning and Budgeting	3	6	Academic
QU034588	Digital Technology in Business	3	3	Academic
QU034676	The Role of Marketing in Business	3	3	Academic
QU034680	Understand Human Resource Management	3	3	Academic

### Mandatory Unit: Research Graded Academic Subject Content

Learners must complete 6 credits from the mandatory graded research units.

Unit Code	Unit Title	Level	Credits	Content
QU034640	Research Skills for Business Management	3	6	Academic

### Optional Units: Graded Academic Subject Content

Learners must complete 24 credits from the optional graded units.

Unit Code	Unit Title	Level	Credits	Content
QU034554	Analysing and Presenting Business Data	3	3	Academic
QU034590	E-Commerce	3	3	Academic
QU034594	Economics	3	6	Academic
QU034600	Entrepreneurship	3	3	Academic
QU034602	External Factors Affecting Business	3	3	Academic
QU034604	Finance and Accounts	3	6	Academic
QU034606	Finance in the Global Economy	3	3	Academic
QU034622	Introduction to Management Accounting	3	3	Academic
QU034626	Leadership	3	6	Academic
QU034634	Principles of Effective Business Processes	3	3	Academic
QU034636	Project Management	3	3	Academic

### Mandatory Units: Ungraded

Learners must complete 3 credits from the mandatory ungraded units.

Unit Code	Unit Title	Level	Credits	Content
QU034710	Preparation for Higher Education	3	3	Other

### Optional Units: Ungraded

Learners must complete 12 credits from the optional ungraded units.

Unit Code	Unit Title	Level	Credits	Content
QU034692	Academic Writing Skills	3	3	Other
QU035152	Application of Number - Interpreting and Presenting Information	3	3	Other
QU034696	Communication - Speaking and Listening	3	3	Other
QU034700	Computer Data Protection	3	3	Other
QU034702	Developing Professional Attributes	3	3	Other
QU034704	Inclusivity and Disability	3	3	Other
QU034706	Mathematics- Calculations	3	3	Other
QU034708	Optimising Examination Performance	3	3	Other
QU034712	Presentation Skills	3	3	Other
QU034714	Presenting Information Using ICT	3	3	Other
QU034716	Problem Solving in the Workplace	3	3	Other
QU034718	Professional Interpersonal Behaviours	3	3	Other
QU034720	Promoting Wellbeing and Building Resilience	3	3	Other
QU034722	References and Reliability of Sources	3	3	Other
QU034726	Spreadsheets	3	3	Other
QU034728	Statistics	3	3	Other
QU034730	Study Skills for Higher Education	3	3	Other
QU034732	Sustainability Project	3	3	Other
QU034734	The Fundamentals of Environmental Sustainability	3	3	Other
QU034736	Writing Reports	3	3	Other



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